

FINANCE COMMITTEE

December 27, 2017

The meeting of the Finance Committee was called to order by Chair Harley Reabe at 10:00 AM on Wednesday, December 27, 2017, in the Green Lake County Board Room. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present: Harley Reabe
Robert Lyon
Joanne Guden
Larry Jenkins

Absent: Dennis Mulder

Also Present: Liz Otto, County Clerk
Becky Pence, Hwy Admin Asst
Dawn Klockow, Corp Counsel
Lori Evans, SO Admin Asst
Angie Petruske, Acct Budget Coord

Amanda Toney, Treasurer (10:02)
Kayla Yonke, Account Specialist
Mark Podoll, Sheriff
Cathy Schmit, Cty Administrator

AGENDA

Motion/second (Guden/Jenkins) to approve the amended agenda. All ayes. Motion carried.

MINUTES

Motion/second (Jenkins/Guden) to approve the minutes of November 22, 2017. All ayes. Motion carried.

PUBLIC COMMENTS – none

TREASURER'S MONTHLY REPORT

Treasurer Amanda Toney gave an up to date report on current tax collections. Over 1300 parcels have been collected for 2017. Discussion held. Sales tax numbers are very good through December.

CORRESPONDENCE – none

APPEARANCES – none

CREDIT CARD REQUEST APPROVALS

Motion/second (Guden/Lyon) to approve a credit card for Nicole Grathen with a limit of \$5,000 due to her position as Behavioral Health unit manager. All ayes. Motion carried.

RESOLUTIONS/ORDINANCES

- **Relating to Cancellation of Outstanding Checks**

Motion/second (Jenkins/Guden) to approve the resolution Relating to Cancellation of Outstanding Checks and forward to County Board for final approval. Discussion held. All ayes. Motion carried.

CONSIDERATION OF BOND PRE-PAYMENT

Discussion held regarding the option to pre-pay on outstanding bonds. County Administrator Cathy Schmit stated that pre-payment is not an option until 2021. Bonds for radio towers cannot be pre-paid since those are paid by tax levy only. Sales tax is used for payment on Justice Center bonding only.

Motion/second (Guden/Jenkins) to put \$500,000 of the sales tax funds into a CD. All ayes. Motion carried. Treasurer Amanda Toney will research the best rate.

BUDGET REVIEW

Discussion held. HHS Director Jason Jerome gave an update on the Behavioral Health unit expenditures.

BUDGET ADJUSTMENTS

- Corporation Counsel – line item transfer of \$71.46 from Conferences/Seminars to Travel.
Motion/second (Jenkins/Lyon) to approve the line item transfer. All ayes. Motion carried. County Administrator Cathy Schmit stated that this does not need to be approved by County Board since it is not a budget adjustment.

SUPERVISOR'S MONTHLY CLAIMS

Supervisor's claims: \$3,782.70

Lay people: \$334.20

Motion/second (Jenkins/Lyon) to approve supervisor's monthly claims and lay people. All ayes. Motion carried.

COMMITTEE DISCUSSION

- **Future meeting dates:** Regular meeting – January 24, 2018 at 10:00 AM
- **Future agenda items for action & discussion:**

ADJOURNMENT

Motion/second (Guden/Jenkins) to adjourn the meeting at 10:16 AM. All ayes. Motion carried.

Submitted by,

Liz Otto
County Clerk