



GREEN LAKE COUNTY

571 County Road A, Green Lake, WI 54941

Original Post Date: 08/19/2016

Amended* Post Date: 08/25/2016

The following documents are included in the packet for the Finance Committee on August 25, 2016:

- 1) Agenda*
- 2) Draft minutes from the 07/28/2016 meeting*
- 3) Treasurer's Report



GREEN LAKE COUNTY OFFICE OF THE COUNTY CLERK

Margaret R. Bostelmann, WCPM
County Clerk

Office: 920-294-4005
FAX: 920-294-4009

Finance Committee Meeting Notice

Date: August 25, 2016 Time: 4:30 PM

**The Green Lake County Government Center, County Board Room
571 County Road A, Green Lake WI**

Amended** AGENDA

Committee Members

*Harley Reabe, Chairman
Larry Jenkins, Vice-Chair
Robert Lyon
Vacant
Joanne Guden*

*Margaret R. Bostelmann,
Secretary*

**Notice is hereby given that a majority of the Green Lake County Board of Supervisors may be present at this meeting to gather information about a subject over which they have decision making responsibility. This constitutes a meeting of the County Board pursuant to the Badke Decision and must be noticed as such although the County Board will not take any formal action at this meeting.*

1. Call to Order
2. Certification of Open Meeting Law
3. Pledge of Allegiance
4. Agenda
5. Minutes ~~06/30/2016~~ *07/28/2016
6. Public Comments (3 Min. Limit)
7. Correspondence
8. Appearances:
 - John Trautman, CPA - Schenck
9. Open Tax Deed Bids
10. Treasurer's Monthly Report
11. Funding for Armored Vehicle – Sheriff Podoll
12. Department Head Report- Amy Brooks- Highway Dept.
13. 2017 Budget
14. Resolutions/Ordinances
15. Budget Adjustments
16. Budget Review
17. Supervisor's Monthly Claims
18. Monthly Vouchers
19. Clerk's Report
 - Relating to Agenda Items
 - Fee Schedule
20. Committee Discussion
 - Future Meeting Dates: Regular Meeting ~~August 25~~ September 29**, 2016 at 4:30 pm
 - Future Agenda items for action & discussion:
21. Adjourn

Kindly arrange to be present, if unable to do so, please notify our office.

Sincerely,
Margaret R. Bostelmann, County Clerk

Please note: Meeting area is accessible to the physically disabled. Anyone planning to attend who needs visual or audio assistance, should contact the County Clerk's Office, 294-4005, not later than 3 days before date of the meeting.

FINANCE COMMITTEE
July 28, 2016

The meeting of the Finance Committee was called to order by Chair Harley Reabe at 4:30 PM on Thursday, July 28, 2016, in the Green Lake County Board Room. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present: Harley Reabe
Joanne Guden
Larry Jenkins
Robert Lyons

Also Present: Marge Bostelmann, County Clerk Dawn Klockow, Corporation Counsel
Betsy Amend, Treasurer Linda Van Ness, HHS
Amy Brooks, Highway Becky Pence, Highway
Sheriff Podoll Lori Evans, Sheriff's Office
Rich Slate, Supervisor Jason Jerome, HHS
Tony Daily, Berlin Journal

AGENDA

Motion/second (Guden/Jenkins) to approve the amended agenda. Motion carried.

MINUTES

Motion/second(Jenkins/Lyon) to approve the minutes of June 30, 2016. Motion carried.

PUBLIC COMMENTS – None

CORRESPONDENCE – None

OPEN TAX DEED BIDS – None

TREASURER'S MONTHLY REPORT

Amend stated that the sales tax deposited on August 1st was \$122,417.37. Total boat launch fees as of July 20th are \$23,549.33 for 2016. The deadline for taxes to be paid is July 31st. There are 25 owners and 33 properties that still have delinquent 2012 real estate taxes. With the help of Jerry from GIS, the public can now access a copy of their tax bill on line for the year 2015. This is a temporary advancement to the web site until an upgrade to the web portal can be completed in 2017. The committee thanked Amend for the report.

FUNDING SOURCES FOR FAIRGROUND ROOFS

An estimate of \$41,500 was presented to repair the roofs of the buildings at the fairgrounds along with an estimate of \$750 to \$850 to repair the UWEX storage shed located at the highway grounds.

Motion/second(Guden/Jenkins) to approve repairing the buildings for \$41,500 and include the \$850 for storage shed.

Motion/second(Guden/Jenkins) to amend the motion to include the funding from undesignated funds. Motion carried.

Motion carried as amended.

DEPARTMENT HEAD REPORT – Sheriff Podoll – Sheriff’s Department

Sheriff Podoll explained the expenditure and revenues for the department. He explained that he applied for a scholarship for the National Sheriff’s convention which has been received. He highlighted expenditures and revenues either under or over the current budget percentage.

Sheriff explained the need to upgrade their equipment van and discussed arming the new equipment vehicle for swat calls and other situations when more protection is necessary. He has discussed this with businesses that put armor on vehicles and has received a price range of \$80,000 to \$100,000 to do this project. He would like to borrow money from the County to be paid back in three years. He has the funds in the 2016 and 2017 budget, so the “loan” of about \$30,000 to \$40,000 would be paid back from the 2018 budget. He will be discussing this with the Judicial Law Enforcement, Emergency Management Committee, the Property and Insurance Committee and then be able to come back to the Finance Committee with final figures. More specific information will be presented at a future meeting.

BUDGET DIRECTIVE

The directive was given to the department heads and most budgets have been turned into the Clerk’s office.

RESOLUTION/ORDINANCES – None

BUDGET ADJUSTMENTS – None

BUDGET REVIEW

The Committee reviewed the revenues and expenditures. Amend explained the Ag penalty fee. Discussion was held.

SUPERVISOR’S MONTHLY CLAIMS

Supervisors’ claims: \$6,834.80

Lay People claims: \$109.44

MONTHLY VOUCHERS

Finance Departments: \$21,878.79

IT: \$7,509.35

Motion/second (Guden/Jenkins) to approve the Finance and IT vouchers and Supervisors’ claims and Lay people’s claims. Motion carried.

CLERK’S REPORT

The Personnel Committee will be sending a resolution to the County Board to do an updated to the Wage Classifications study. They will be requesting funds from the contingency fund to pay for the update.

COMMITTEE DISCUSSION

- **Future meeting dates:** Regular meeting on August 25, 2016 at 4:30 PM.
- **Future Agenda:**

ADJOURNMENT

Reabe adjourned the meeting at 5:09 PM.

Submitted by,

Marge Bostelmann
County Clerk

DRAFT



GREEN LAKE COUNTY

OFFICE OF THE COUNTY TREASURER

Elizabeth A. Amend

Treasurer and Real Property Lister

Office: 920-294-4018

FAX: 920-294-4009

08-17-2016

Memo to Finance Committee:

Status of Real Estate tax collections and remaining balances:

Taxes left to collect as of 8-17-15; \$803,347.03, which were 2.129% of the total tax roll.

Taxes left to collect as of **8-17-16**: \$949,451.75, which are 2.494% of the total tax roll.

We have completed the August settlement. Green Lake County paid out \$9,510,113.08 to the State, municipalities, special districts and schools.

On the first working day of September, we will issue a certificate number to every parcel with delinquent 2015 taxes. This "issuance" starts the redemption period until Green Lake County could take a tax deed to the property. It's also required that a letter be sent to all delinquent 2015 taxpayers at this time to notify them that we could take a deed to their property if the taxes are unpaid in three years.

The new sales tax figure to be deposited September 1, 2016 was not available yet online when I wrote this report. This is for sales reported in the month of June, 2016. I will report it at the meeting.

Boat Launch Report: as of 8/17/2016; \$30,990.99 total collected.

Tax Deed Property Report:

I will hand out a listing showing all parcels with delinquent 2012 taxes at the meeting.

I would like to schedule a date with the Finance Committee to visit the properties in September.

Elizabeth A. Amend
County Treasurer