

PROPERTY AND INSURANCE COMMITTEE

August 5, 2014

The meeting of the Property and Insurance Committee was called to order by Chair Gene Thom on Tuesday, August 5, 2014 at 5:00 PM in the Green Lake County Board Room, Green Lake County Government Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met. The pledge of allegiance was recited.

Present: Gene Thom
Harley Reabe
Nick Toney
Dick Trochinski
Vicki Bernhagen

Also Present:

Marge Bostelmann, County Clerk	Diane Meulemans, Corporation Counsel
Scott Weir, Maintenance	Sheriff Podoll
Amy Brooks, Highway Commissioner	LeRoy Dissing, HHS Director
Phil Robinson, HHS Deputy Director	Mark Judas, Whooping Crane Fest
Tony Daley	

AGENDA

Motion/second (Trochinski/Reabe) to approve the agenda. Motion carried.

MINUTES

Motion/second (Bernhagen/Toney) to approve the minutes of July 1, 2014 as presented. Motion carried.

CORRESPONDENCE

Brooks stated that she received a letter from DOT stating that the County did not get the grant for the STH 23 Multi-Use Path.

PUBLIC COMMENT – None

USE OF COUNTY PROPERTY

Ripon College to utilize sound equipment at Margaret Dodge Memorial Park on August 25th

Motion/second(Reabe/Toney) to approve the use of a sound system at Margaret Dodge Memorial Park on August 25th by Ripon College. Motion carried.

The Crane Fest request – No Parking on September 12 through September 15, 2014

Mark Judas appeared requesting permission to block off ½ mile of County Road D in the viewing area of the Whooping Cranes. Parking will be in two DNR Parking lots and along Mile Road.

Motion/second(Reabe/Bernhagen) to approve the no parking for ½ mile on County Road D in the Town of St. Marie and postage signage. Motion carried.

Utilize Highway Shop 2 in Manchester for a job trailer starting on August 18th by Northeast Asphalt.

Brooks explained that Northeast Asphalt would like to use the Manchester Shop during the STH 44 Road Construction Project. They have used the facility in the past for other STH jobs.

Motion/second(Toney/Trochinski) to approve the Northeast Asphalt using the Manchester Shop during

the STH 44 project. Motion carried.

FOOD PANTRY SIGN

Dissing stated that he has talked to Weir about putting up a sign identifying the old HHS building for Food Pantry. Weir was planning on signage identifying the building as Maintenance/Parks. A joint sign will be ordered. The sign will be near the road and easy to see. Weir has contact the City of Green Lake to for compliance with city ordinances.

Motion/second(Toney/Reabe) to approve the purchase of the joint sign contingent on HHS Board approval. Motion carried.

FEEDING AMERICA MOBILE FOOD PANTRY AT THE 500 LAKE STEEL STREET PARKING LOT ON AUGUST 26TH

There is a movement throughout the state to provide food through the Feeding America Mobile Food Pantry. Food will be distributed to residents and leftover food will go to the Green Lake County Food Pantry. This was scheduled for late August or September but is now schedule for October. Discussion was held. *Motion/second(Trochinski/Reabe)* to approve the use of the parking lot at 500 Lake Steel. Motion carried.

PURCHASE REQUESTS

Sheriff’s Office

Trunk Organizer	Truck Vault Premier	\$3,145.00 – sole vender No Bid
Prisoner Transport System for Car #55	Havey – Pro-gard Havey – Satina	\$1,790.00 – recommended \$1,927.10
Prisoner Transport System for Car #51	Havey – Pro-gard Havey – Setina	\$2,426.00 – recommended \$2,764.90
Highway		
Reversible Snow Plow	Casper’s Truck Monroe Truck Equipment (Monroe price increased 7/14 3% to 5% making Casper low bid.)	\$6,707.00 – recommended \$6,635.00
IT		
1 Lenova T540p laptop	SHI	\$1,870.50 – State contract
3 Lenova T540p laptop	SHI	\$1,498.41 ea. – State contract
Register of Deeds		
ScanPro 110	Integrated Imaging, Inc.	\$6,148.00 – Sole provider

Motion/second(Reabe/Bernhagen) to approve the purchases as recommended and approved by the Governing Committees. Motion carried.

MONTHLY VOUCHERS

Vouchers were presented:

Purchasing – \$9,030.96

Maintenance – \$9,316.08

Parks – \$4,324.23

Radio Towers – \$2,103.03

Motion/second (Reabe/Trochinski) to approve the vouchers as presented. Motion carried.

2015 BUDGET 911 PROJECT

The budget was modified after the last meeting. Revisions include costs for maintenance and repairs of the towers. Discussion was held.

Motion/second(Toney/Trochinski) to accept the budget as presented and forward it to the Finance Committee. Motion carried.

RESOLUTIONS/ORDINANCES – None

MAINTENANCE REPORT

The Report was submitted to the Committee.

- Monthly activities – The report was reviewed and discussed.

PARKS & RECREATION

The Parks report was reviewed. Weir stated that at Sunset Park they are looking into putting a small beach area in. Discussion was held on the size of a swim area and rock removal. Weir will bring a sketch to the Committee to show the proposal. Weir stated that there has been no major vandalism since last month. They have been driving through the parks more often. Boat launch receipts to date are \$17,394.81. This is down from past years.

CLERKS REPORT

Bids for Health Insurance: Bostelmann explained that at the November 2013 County Board Meeting a motion was made to bid health insurance this year. Bostelmann with the help of Meulemans has prepared the bid request that will be sent out tomorrow. Because health insurance is part of the employee benefits, Bostelmann asked if the P&I Committee could schedule a joint meeting with Personnel Committee on September 3rd at 5:00 pm to review the proposals and compare bids.

COMMITTEE DISCUSSION

Future Meeting Date: Regular Meeting September 2, 2014 at 5:00 pm. September 3rd at 5:00 pm.

Future Agenda items for action & discussion:

ADJOURNMENT

Motion/second (Trochinski/Bernhagen) to adjourn at 5:43 pm. Motion carried.

Submitted by,

Margaret Bostelmann
County Clerk