

**ADMINISTRATIVE COMMITTEE MEETING**  
**August 3, 2015**

The meeting of the Administrative Committee was called to order by Chairman, Jack Meyers at 5:00 PM on Monday, August 3, 2015 in the County Board Room, Government Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met. The pledge of allegiance was recited.

Present: Jack Meyers  
David Richter  
Harley Reabe  
Mike Starshak  
Paul Schwandt

Also Present: Marge Bostelmann, County Clerk  
Sarah Guenther, ROD  
Tony Daley, Berlin Journal

Dan Sondalle, Corporation Counsel  
Betsy Amend, Treasurer

**AGENDA**

*Motion/second(Reabe/Richter)* to approve agenda. Motion carried.

**MINUTES**

*Motion/second(Starshak/Reabe)* to approve the minutes June 1, 2015, June 17, 2015, June 25, 2015, and June 30, 2015. Motion carried.

**PUBLIC COMMENTS** – None

**CORRESPONDENCE** – None

**APPEARANCES** – None

**REPORTS**

**Treasurer:** Amend reported that as of July 28<sup>th</sup> 11.29% of the tax roll is left to collect, compared to 11.04% in 2004. August is the final month of the 3 year tax deed process. To date 13 owners are delinquent. Amend reported on her Wisconsin County Treasurers Association conference and educational sessions.

**Register of Deeds:** Guenther reported she attended the Towns Association on July 16<sup>th</sup>. She is working with Jon Vandeyacht, VSO on the Honor's Reward, which encourages veterans to file their DD-214. She is working with Hutchison and Fidlar software to upgrade the ROD software in 2016. She attended the Attorney General's conference on public records last week and attended the bill signing of Act 38 and 48 by Governor Walker. She is working on a bid for tract indexes.

**County Clerk:** Bostelmann reported that the language to end the Local Government Property Fund was removed from the state budget. She updated the Committee on the performance management project, online marriage licenses and boat launch permits. Deb Pagel's of Schenck has visited with employees during the first week of June in working on the Organizational Assessment. The highway financial transition is completed and the audit of the HHS Financial system will begin this week.

**Corporation Counsel:** Sondalle presented legal matters, opinions and projects that the Corporation Counsel's office has been working on.

*Motion/Second(Schwandt/Reabe)* to accept the reports from the Treasurer, Register of Deeds, County Clerk and Corporation Counsel. Motion carried.

**2016 BUDGET:**

Treasurer: The Committee reviewed the Treasurer's budget. There was no change in the levy.

ROD: The Committee reviewed the ROD's budget. There was no change in the levy.

County Clerk: The Committee reviewed the Clerk's administrative budget and election budget. There was no change in the levy.

Corporation Counsel: The Committee reviewed the Corporation Counsel's. There was no change in the levy.

*Motion/second(Starshak/Richter)* to approve the budgets as presented and send them on to Finance.

**RESOLUTIONS/ORDINANCES** – None

**TRAINING REQUESTS** – None

**PURCHASE REQUESTS** – None

**COMMITTEE DISCUSSION**

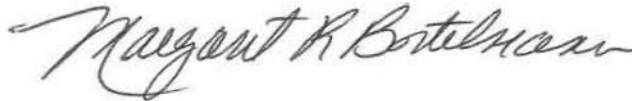
**Future Meeting Date:** Regular meeting, November 2, 2015

**Future Agenda Items:**

**ADJOURNMENT**

*Motion/second(Reabe/Richter)* to adjourn at 5:50 PM. Motion carried.

Submitted by,



Marge Bostelmann  
County Clerk