

FINANCE COMMITTEE

August 29, 2013

The meeting of the Finance Committee was called to order by Chair Deb Schubert at 4:30 PM on Thursday, August 29, 2013, in the Green Lake County Board Room. The requirements of the open meeting law were certified as being met.

Present: Deb Schubert
Joanne Guden
Jack Meyers
Harley Reabe
Margaret Whirry

Also Present: Marge Bostelmann, County Clerk Dan Hurst, Corporation Counsel
Kathy Morris, Treasurer Amy Brooks, Highway Commissioner
Sheriff Podoll Becky Pence, Highway Admin Asssist
Lori Evans, Mark Putzke, Chief Deputy
LeRoy dissing, HHS Director Phil Robinson, HHS Deputy Director
Maureen Schweder, Supervisor Sue Wendt, Supervisor
Jon Trautman, Schenck Roger Field, GLCEDC President
Loni Meiborg, GLCVB

The Pledge of Allegiance was recited.

AGENDA

Motion/second (Whirry/Reabe) to approve the amended agenda. Motion carried.

MINUTES

Motion/second (Meyers/Guden) to approve the minutes of the July 25, 2013. Motion carried.

PUBLIC COMMENTS – None

CORRESPONDENCE – None

APPEARANCES

Audit Report – Jon Trautman

Trautman presented and explained the Management Communications regarding the audit. He went through the report by page and reviewed the Summary of Financial Information for General Government and Highway Department. He also addressed the comments and observations that provide information on issue to improve procedures.

Presentation on Green Lake Country Visitor's Bureau – Roger Field and Loni Meiborg

Rodger Field appeared to explain the beginnings of the Visitor's Bureau and EDC and the cooperative effort between the two. Field explained that GLCVB earned funds through health insurance sales and that those funds are no longer available. This brings a budget deficiency. Loni Meiborg presented information on the Green Lake Country Visitor's Bureau. Visitor spending was over \$35 million and sales tax revenue was over \$200,000. The GLCVB want to continue to bring in people. She explained the trade shows and how

they impact tourism. They plan to attend 12 shows next year and are asking for funding to increase the number of shows they attend in the future. It is important to remember the correlation between tourism and sales tax revenue.

TREASURER'S MONTHLY REPORT

Morris presented her report to the Committee. She reported that as of this date last year 2.32% of the total tax roll had not been collected compared to 2.09% in 2013. On the first work day of September certificate numbers will be issued to every parcel with delinquent taxes. This starts the redemption period until the County takes tax deed. Property owners with delinquent 2012 taxes will receive notification that Green Lake County can take tax deed to their property if taxes are unpaid in three years.

The September sales tax deposit will be \$136,454.46 for the month of June.

Boat launch fees to date are \$19,799.

Motion/second (Guden/Whirry) to accept the Treasurer's Report. Motion carried.

SET DATE FOR TOURING POTENTIAL TAX DEED PROPERTIES

Morris handed out a list of parcels with delinquent 2009 taxes. She requested a time to view the parcels. The committee will hold a special meeting on Monday, September 30th 3:15.

DEPARTMENT HEAD REPORT – LeRoy Dissing, HHS

LeRoy Dissing appeared to report on the HHS budget. He answered the questions asked by the committee last month. Dissing compared month to date expenditures to last year, it is slightly down.

Economic support received additional funds for the Affordable Care Act and he will bring a budget adjustment next month. Dissing intends to have a part time employee work full time for a temporary period and use over time rather than hiring LTEs.

One juvenile has been ordered by the court to go to Lincoln Hills and this will impact the budget. The parents are required to pay some of the costs.

BUDGET ADJUSTMENTS

Bostelmann requested revenue and expenditure budget adjustment for snowmobile trail aids in the amount of \$29,950. This money has been received.

Sheriff Podoll requested a revenue and restricted fund for revenue from the sale of DNR grant related equipment.

Motion/second(Reabe/Guden) to approve the budget request adding the two expense lines. Motion carried.

BUDGET REVIEW

This will be reviewed next month.

2014 BUDGET

The committee reviewed the 2014 departmental budget requests page by page. Several department heads will be called in to discuss their budgets requests. Jack would like to see a capital account as part of the budget. The committee proposed \$20,000 in the fund. Bostelmann will calculate what the tax rate is for \$10,000 of levy.

RESOLUTIONS/ORDINANCES

Res. 16-2013 Cooperation Agreement for CDBG Program: Bostelmann explained that originally Waupaca was the applicant for the program. Waupaca has chosen not to take on this position and Juneau County will take on the applicant of the program.

Motion/second(Guden/Meyer) to approve the resolution and send it on to County Board. Motion carried.

SUPERVISOR’S MONTHLY CLAIMS

Supervisors’ claims were presented in the amount of \$7,554.39 and lay persons’ of \$109.21.

MONTHLY VOUCHERS

Vouchers were presented for Finance in the amount of \$16,888.70 and IT in the amount of \$589.53.

Motion/second (Whirry/Reabe) to approve the supervisor’s claims, and the vouchers for Finance. Motion carried.

CLERK’S REPORT – None

COMMITTEE DISCUSSION

- **Future meeting dates:** Regular meeting: September 26, 2013 at 4:30, Special September 30 at 3:15 pm
- **Future Agenda:** September 30th – View Tax deed property.

ADJOURNMENT

Motion/second (Meyers/Guden) to adjourn at 7:25 PM. Motion carried.

Submitted by,

Marge Bostelmann
County Clerk