

PERSONNEL COMMITTEE MEETING

August 20, 2015

The meeting of the Personnel Committee was called to order by Chair Joe Gonyo at 5:00 PM on Thursday, August 20, 2015 in the County Board Room, Green Lake County Government Center, Green Lake, WI. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present: Joe Gonyo
Maureen Schweder
Paul Schwandt - Absent
Sue Wendt
Harley Reabe

Also Present: Liz Otto, Administrative Asst
Sheriff Mark Podoll
Mark Putzke, Chief Deputy
Amy Brooks, Highway Commissioner
Lori Evans, Sheriff's Office
Dan Sondalle, Corporation Counsel

AGENDA

Motion/second (Reabe/Wendt) to approve the agenda. Motion carried.

MINUTES

Motion/second (Wendt/Schweder) to approve the minutes of July 23, 2015; July 30, 2015; and August 10, 2015. Motion carried.

CORRESPONDENCE - None

APPEARANCES - None

JOB DESCRIPTIONS - None

FILL VACANT POSITIONS - None

VOLUNTARY UNPAID LEAVE - Stefanie Meeker has requested an unpaid day. She has used her 5 days of voluntary unpaid leave which the Administrative Coordinator can approve. Her supervisor, Betsy Amend, has approved the request. *Motion/second (Reabe/Schweder)* to approve Meeker's request for unpaid leave. All ayes. Motion carried.

TIME SYSTEM FOR COUNTY BUILDING - Liz Otto reported that plans will be coordinated with Lieutenant Joel Gerth and IT in regard to a possible purchase of new security equipment which will work together with the time system and our payroll software.

RESOLUTIONS/ORDINANCES - None

MONTHLY VOUCHERS - None

PERFORMANCE MANAGEMENT

Otto gave an update on NeoGov and where we are in the evaluation process.

WAGE SCALE – Otto presented a scenario to the Committee with various estimated increases for 2016. Wipfli recommended that the scale be adjusted by 2.5% for 2015. Figures have not been released for 2016 until the 4th quarter.

CLERK'S REPORT - None

COMMITTEE DISCUSSION

- Future meeting date: Regular meeting on September 17, 2015 at 4:30 pm.
- Future Agenda items for action & discussion: time system, wage scale, Performance Management

ADJOURNMENT

Gonyo adjourned the meeting at 5:10 PM.

Submitted by,

Liz Otto
Administrative Assistant