



GREEN LAKE COUNTY

571 County Road A, Green Lake, WI 54941

Original Post Date: 04/13/2016

Amended Post Date:**

The following documents are included in the packet for the County Board on April 19, 2016:

- 1) Agenda
- 2) Draft minutes from the March 15, 2016 meeting
- 3) Resolution 08-2016 Recognition of Service to Green Lake County Board
- 4) Resolution 09-2016 Cancellation of Outstanding Checks
- 5) Resolution 10-2016 Creating a Full Time County Administrator



GREEN LAKE COUNTY OFFICE OF THE COUNTY CLERK

Margaret R. Bostelmann, WCPM
County Clerk

Office: 920-294-4005
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Green Lake County Board of Supervisors Meeting Notice

The Green Lake County Board of Supervisors will convene at the **Government Center** in Room #0902 in the City of Green Lake, Wisconsin on Tuesday, the **19th day of April, 2016, at 9:00 AM** for the Organizational meeting of the Board. Regular monthly business to be transacted include:

AGENDA

County Board of Supervisors

Dist. 1 Larry Jenkins
Dist. 2 Vicki Bernhagen
Dist. 3 Rich Slate
Dist. 4 Paul Schwandt
Dist. 5 Ben Moderow
Dist. 6 Joy Waterbury
Dist. 7 Michael Starshak
Dist. 8 Patti Garro
Dist. 9 David Richter
Dist. 10 Sue Wendt
Dist. 11 Harley Reabe
Dist. 12 Robert Schweder
Dist. 13 Nicholas Toney
Dist. 14 Debra Schubert
Dist. 15 Katie Mehn
Dist. 16 Joe Gonyo
Dist. 17 Joanne Guden
Dist. 18 Richard Trochinski
Dist. 19 Robert Lyon

SEAL

1. Call to Order
2. Oath of Office to Supervisors
3. Introduce New Members
4. Roll Call
5. Reading of the Call
6. Pledge of Allegiance
7. Appointment of Assistant Clerk
8. Adopt Roberts Rules of Order
9. Election of Chairman and Vice-Chairman
10. Election of County Board Supervisor not elected to an elected committee to serve on Personnel, Finance, Property & Insurance, and Administrative Committees
11. Election of Elective Committees
12. Appointment of Committee on Committees
13. Minutes of 03/15/16 meeting
14. Announcements
15. Appearances
 - Conservation Poster Contest Awards – 9:45
 - Student appearances relating to County Government Day – 10:30
16. Reports
17. Public Comments (3 Min. Limit)
18. Correspondence
19. Resolutions
 - Res 08-2016 Recognition of Service to Green Lake County Board
 - Res 09-2016 Cancellation of Outstanding Checks
 - Res 10-2016 Creating a Full Time County Administrator
20. Ordinances
21. Closed Session
 - Move into Closed Session to confer with legal counsel per attorney/client privilege – Corporation Counsel legal opinion in regard to Joint Meeting
22. Reconvene to open session to take action, if appropriate, on matters discussed in closed session.
23. Discussion and possible action on Corporation Counsel legal opinion in regard to Joint Meeting
24. Committee Appointments
25. Committees to Report on May 17, 2016
26. Future Agenda Items for Action & Discussion
27. And such other business as may properly come before the Board of Supervisors
28. Adjourn

The several committees of the Board may also meet for the purpose of discussing or acting upon matters which are the subject matter of the meeting of the County Board of Supervisors.

Given under my hand and official seal at the Government Center in the City of Green Lake, Wisconsin, this 8th day of April, 2016.

Margaret R. Bostelmann, Green Lake County Clerk

GREEN LAKE COUNTY

BOARD PROCEEDINGS

REGULAR SESSION

March 15, 2016

The Green Lake County Board of Supervisors met in regular session on Tuesday, March 15, 2016, at 6:00 PM in the County Board Room, Green Lake, Wisconsin.

The Board was called to order by Jack Meyers, Chairman.

Roll Called, Supervisors present – 18, Absent – 1 (Debra Schubert-District 14)

<u>Supervisor</u>	<u>Supervisor Districts</u>
Jack Meyers	1
Vicki Bernhagen	2
Rich Slate	3
Paul Schwandt	4
Ben Moderow	5
Joy Waterbury	6
Michael Starshak	7
Patti Garro	8
David Richter	9
Sue Wendt	10
Harley Reabe	11
Maureen Schweder	12
Nick Toney	13
Michael Stoddard	15
Joe Gonyo	16
Joanne Guden	17
Richard Trochinski	18
Gene Thom	19

READING OF THE CALL

NOTICE: GREEN LAKE COUNTY BOARD OF SUPERVISORS

The Green Lake County Board of Supervisors will convene at the Government Center in the City of Green Lake, Wisconsin on Tuesday the 15th day of March, 2016 at 6:00 PM for the regular meeting of the Board. Business to be transacted includes:

DRAFT

To be approved at the April 19, 2016 meeting

CALL TO ORDER

ROLL CALL

READING OF THE CALL

PLEDGE OF ALLEGIANCE

MINUTES OF 02/16/2016 MEETING

ANNOUNCEMENTS

PUBLIC COMMENTS (3 minute limit)

CORRESPONDENCE

- Corporation Counsel legal opinion regarding Joint Meeting

APPEARANCES

RESOLUTIONS

- Res. 04-2016 New and Continuing Supervisors' Training
- Res. 05-2016 Relating to the Green Lake County Emergency Response Plan
- Res. 06-2016 Designating the Week of April 11-15, 2016 as Work Zone Awareness Week in Green Lake County
- Res 07-2016 Approving and Authorizing the Sale of County Owned Property in the City of Berlin

ORDINANCES

- Ord. 06-2016 Rezone in T-Brooklyn: Ellwyn & Donna Klingbeil

COMMITTEE REPORTS

COMMITTEE APPOINTMENTS

OUT OF STATE TRAVEL – National Sheriff's Association and Highway Department

COMMITTEES TO REPORT ON April 19, 2016

FUTURE AGENDA ITEMS FOR ACTION AND DISCUSSION

CERTIFICATES OF APPRECIATION: JACK MEYERS, DEBRA SCHUBERT, MAUREEN SCHWEDER, EUGENE THOM, AND MICHAEL STODDARD

OTHER MATTERS AUTHORIZED BY LAW

AND SUCH OTHER BUSINESS AS MAY PROPERLY COME BEFORE THE BOARD OF SUPERVISORS

ADJOURN

The several committees of the Board may also meet for the purpose of discussing or acting upon matters, which are the subject matter of the meeting of the County Board of Supervisors.

Given under my hand and official seal at the Government Center in the City of Green Lake, Wisconsin this 9th day of March, 2016.

Margaret R. Bostelmann
Green Lake County Clerk

PLEDGE OF ALLEGIANCE

1. The Pledge of Allegiance to the Flag was recited.

MINUTES

2. Minutes of February 16, 2016 were reviewed by the Board. *Motion/second (Slate/Garro)* to approve the minutes from February 16, 2016 with date correction. All ayes. Motion carried.

ANNOUNCEMENTS

DRAFT

To be approved at the April 19, 2016 meeting

3. The next County Board meeting will take place on April 19, 2016 at 9:00 AM. Government Day for area students will take place that day as well with a lunch scheduled at the Goose Blind in Green Lake.

PUBLIC COMMENTS (3 minute limit)

4. Sheriff Mark Podoll thanked all of the outgoing Supervisors for their hard work and dedication to Green Lake County during their years of service.

CORRESPONDENCE

5. A legal opinion submitted by Corporation Counsel Dawn Klockow regarding a Joint Meeting was distributed to each Supervisor. **Motion/second (Thom/Reabe)** to recess at 6:08 for 10 minutes to review the document. All ayes. Motion carried.
6. **Motion/second (Slate/Toney)** to resume regular session at 6:18 PM. All ayes. Motion carried.
7. Chairman Meyers advised all supervisors that under the advice of Corporation Counsel Klockow the legal opinion document is not to be disclosed to the media or anyone else outside of the members of the County Board without consent of the Board as a whole. Discussion held. **Motion/second (Waterbury/Starshak)** to include discussion and possible action on the legal opinion regarding a joint meeting on the April agenda. Voice vote taken – Ayes – 16, Nays – 2 (Richter, Toney), Absent – 1 (Schubert), Abstain – 0.

APPEARANCES

8. None

RESOLUTIONS

9. Resolution No. 04-2016 New and Continuing Supervisors' Training. **Motion/second (Richter/Wendt)** to adopt Resolution No. 04-2016. No discussion. Roll Call vote on Motion to adopt – Ayes - 18, Nays – 0, Absent – 1 (Schubert), Abstain – 0. Motion carried. Resolution No. 04-2016 passed as adopted.
10. Resolution No. 05-2016 Relating to the Green Lake County Emergency Response Plan. **Motion/second (Garro/Thom)** to adopt Resolution No. 05-2016. Discussion held. Supervisor Thom stated that the Judicial Law committee has reviewed and approved the entire plan. Full copies are available in the County Clerk's office. Roll Call vote on Motion to adopt – Ayes - 18, Nays – 0, Absent – 1 (Schubert), Abstain – 0. Motion carried. Resolution No. 05-2016 passed as adopted.
11. Resolution No. 06-2016 Designating the Week of April 11-15, 2016 as Work Zone Awareness Week in Green Lake County. **Motion/second (Reabe/Bernhagen)** to adopt Resolution No. 06-2016. No discussion. Roll Call vote on Motion to adopt – Ayes - 17, Nays – 0, Absent – 1 (Schubert), Abstain – 1 (Starshak). Motion carried. Resolution No. 06-2016 passed as adopted.

DRAFT

To be approved at the April 19, 2016 meeting

12. Resolution No. 07-2016 Approving and Authorizing the Sale of County Owned Property in the City of Berlin. **Motion/second (Thom/Trochinski)** to adopt Resolution No. 07-2016. Discussion held on the location of the property. Roll Call vote on Motion to adopt – Ayes - 18, Nays – 0, Absent – 1 (Schubert), Abstain – 0. Motion carried. Resolution No. 07-2016 passed as adopted.

ORDINANCES

13. Ord. 06-2016 Rezone in the Town of Brooklyn: Ellwyn & Donna Klingbeil. **Motion/second (Moderow/Slate)** to enact Ordinance No. 06-2016. No discussion. Roll call vote Motion to enact Ordinance 06-2016 - Ayes – 18, Nays – 0, Absent – 1 (Schubert), Abstain – 0. Ordinance No 06-2016 passed as enacted.

COMMITTEE REPORTS

14. None

COMMITTEE APPOINTMENTS

15. Chairman Meyers appointed Liane Walsh to the Economic Development Corporation. **Motion/second (Garro/Guden)** to approve the appointment. All ayes. Motion carried.

OUT OF STATE TRAVEL – National Sheriff’s Association and Highway Department

16. Sheriff Mark Podoll is requesting approval for out of state travel in June to attend the National Sheriff’s Conference in Minneapolis, MN. The Highway Department is requesting approval to send one supervisor and 3 laborers to a one day training in Chicago for the new chipspreader. **Motion/second (Schwandt/Wendt)** to approve the out of state travel requests. All ayes. Motion carried.

COMMITTEES TO REPORT ON April 19, 2016

17. To be determined

FUTURE AGENDA ITEMS FOR ACTION & DISCUSSION

18. None

CERTIFICATES OF APPRECIATION: JACK MEYERS, DEBRA SCHUBERT, MAUREEN SCHWEDER, EUGENE THOM, AND MICHAEL STODDARD

19. Certificates of appreciation were presented to outgoing supervisors as well as Chairman Jack Meyers. Outgoing supervisors included Debra Schubert, Maureen Schweder, Eugene Thom, and Michael Stoddard. All were thanked for their years of service and dedication to Green Lake County.

DRAFT

To be approved at the April 19, 2016 meeting

SUCH OTHER BUSINESS AS MAY PROPERLY COME BEFORE THE BOARD OF SUPERVISORS

20. None

ADJOURN

21. **Motion/second (Reabe/Stoddard)** to adjourn. All ayes. Motion carried. Meeting adjourned at 6:47 PM.

Respectfully Submitted,

Liz Otto
Deputy County Clerk

DRAFT

Resolution No. 08-2016

Relating to: Recognition of Service to the Green Lake County Board.

The County Board Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular monthly meeting on the 19th day of April, 2016, does resolve as follows:

WHEREAS, the Green Lake County Board wishes to go on record recognizing the loyal and devoted service the following County Board Supervisors have bestowed to the people of Green Lake County and to formally acknowledge such service given and to extend the thanks of the people of Green Lake County for the many contributions of time and effort they have made during their time of office, and the substantial contribution of good judgement and responsibility in the Government of this county;

NOW, THEREFORE BE IT RESOLVED that the Green Lake County Board in regular session on the 19th day of April, 2016 does hereby extend its unqualified appreciation and gratitude for the service so generously given to the Board by:

Supervisor Jack Meyers	April 2010 - April 2016
Supervisor Maureen Schweder	April 2008 - April 2016
Supervisor Michael Stoddard	April 1976 – April 2016
Supervisor Eugene Thom	February 1999 – April 2016

Roll Call on Resolution No. 08- 2016

Submitted by Administrative Committee:

Ayes , Nays , Absent , Abstain

/s/ Jack Meyers
Jack Meyers, Chair

Passed and Adopted/Rejected this 19th day of April, 2016.

David Richter, Vice Chair

County Board Chairman

Harley Reabe

ATTEST: County Clerk

Michael Starshak

Corporation Counsel

Paul Schwandt

Resolution Number 09-2016

Relating to Cancellation of Outstanding Checks

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting begun on the 19th day of April, 2016, does resolve as follows:

WHEREAS, Fourteen checks issued by the Treasurer of Green Lake County, drawn against the County's account at Horicon Bank have not been presented for payment by the payees of said checks in excess of one (1) year since said checks were issued;

NOW, THEREFORE BE IT RESOLVED, that said outstanding checks as listed below be cancelled, and the amounts represented thereby be restored to the County's general account:

Table with 4 columns: Check Number, Date of Check, Amount, Payee. Lists 14 checks with their respective details.

BE IT FURTHER RESOLVED, that a copy of this resolution be furnished to the Horicon Bank.

NOTE: The above checks contain the notation "Void after six months"

Roll Call on Resolution No. 09-2016

Aye , Nay , Absent , Abstain

Passed & Adopted/Rejected-this 19th day of April, 2016.

County Board Chairman

Attest: County Clerk
Approved as to Form:

/s/ Dawn N. Klockow
Corporation Counsel

Submitted by Finance Committee

/s/ Harley Reabe

Harley Reabe, Chairman

/s/ Ben Moderow

Ben Moderow, Vice Chairman

/s/ Joanne Guden

Joanne Guden

/s/ Jack Meyers

Jack Meyers

/s/ Debra Shubert

Debra Schubert

RESOLUTION 10 - 2016

Relating to Creating a County Administrator Position

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting begun on the 19th day of April 2016, does resolve as follows:

WHEREAS the County Administrator is described in Statute 59.18; and ,

WHEREAS Green Lake County currently has appointed Margaret Bostelmann, Green Lake County Clerk, as Administrative Coordinator who will be retiring at the end of 2016; and,

WHEREAS the demands on the Administrative Coordinator position has continued to increase.

NOW, THEREFORE, BE IT RESOLVED that the County Board of Supervisors approves creating the position of County Administrator in accordance with Wisconsin Statute 59.18.

BE IT FURTHER RESOLVED that an ad hoc committee will be established to develop a job description, salary range, fiscal review, and an ordinance to establish the position of county administrator to be approved by the County Board.

Roll Call on Resolution 10 - 2016

Submitted by Administrative Committee

Ayes ,__Nays__, Absent ____, Abstain __.

/s/ Jack Meyers
Jack Meyers, Chair

Passed and Adopted/Rejected this 19th day of April, 2016.

/s/ David Richter
David Richter

County Board Chairman

Harley Reabe

ATTEST: County Clerk
Approved as to Form:

Michael Starshak

Corporation Counsel

Paul Schwandt