

**PROPERTY AND INSURANCE COMMITTEE**  
**April 7, 2015**

The meeting of the Property and Insurance Committee was called to order by Chair Gene Thom on Tuesday, April 7, 2015 at 5:00 PM in the Green Lake County Board Room, Green Lake County Government Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met. The pledge of allegiance was recited.

Present: Gene Thom  
Harley Reabe (5:06)  
Vicki Bernhagen  
Richard Trochinski  
Patti Garro

Also Present: Marge Bostelmann, County Clerk  
Scott Weir, Maintenance  
Tony Daley, Berlin Journal  
Diane Meulemans, Corporation Counsel  
Sheriff Mark Podoll  
Amy Brooks, Highway

**AGENDA**

*Motion/second (Bernhagen/Trochinski)* to approve the amended agenda. Motion carried.

**MINUTES**

*Motion/second (Trochinski/Bernhagen)* to approve the minutes of March 3, 2015. Motion carried.

**CORRESPONDENCE** - None

**PUBLIC COMMENT**

Lauree Renaud updated the committee on a grant application for the design and construction of the multi-use path from Green Lake to Ripon. The DNR grant being applied for is for \$200,000 matching grant. The match has been pledged by a family in Ripon.

**APPEARANCE** - None

**IZAAK WALTON LEAGUE GIFT OF PROPERTY TO GREEN LAKE COUNTY**

Meulemans is working on the deeds to transfer the property. She is working with Mike Lehner and will have the deeds done before she leaves. Meulemans suggested that the new Corporation Counsel complete the property transfer when the person takes office. The Izaak Walton League would like to see this completed by the end of the year.

**EASEMENT MANCHESTER PROPERTY**

Dean Miller is requesting an easement on the south side of the Manchester Highway Shop property. There is an easement there that the Fridays have that they bought years ago. Meulemans stated that this has been discussed at a Highway Committee meeting with all three property owners. Miller explained that the right of way would enhance the use of the commercial property. Fridays does not want their right of way use by others. Highway Committee acted to deny permission to the Millers to use the right of way and did not

want any formal change to the land documents. Dean Miller stated that the land is land locked because the other easement is to his brother's house, not to his property. The Highway Committee stated that the use is to be used only to traverse to the property, not to be used by the public. Discussion was held. No action was taken.

**USE OF COUNTY PROPERTY**

- Parking at the Government Center lot and Food Pantry/Maintenance Building parking on August 6<sup>th</sup> and 7<sup>th</sup> for Demo Darby and Tractor Pull. A shuttle will be provided from the lots to the County Fair.
- Archery Shed on the Highway Grounds – UWEX
- Using Highway grounds and Forklift for Land Conservation Clean Sweep on August 14<sup>th</sup>.

*Motion/second(Reabe/Trochinski )* to approve the requests as presented. Motion carried.

**REMODELING FOX RIVER INDUSTRIES BATHROOMS.**

The HHS Board is recommending to proceed with the project. The HHS Board is willing to commit \$15,000 to the project and will be going to the Finance Committee to appropriate additional funds. Total estimated costs of the project are between \$40,000 and \$45,000. Dissing is asking Maintenance to oversee the project. This will be kept on the agenda for further discussion.

**PURCHASE REQUESTS**

**Sheriff's Department**

Samsung Galaxy S\$ Mini Smartphones	US Cellular	\$ .01/each & \$25.00/month service
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**Health & Human Services**

1 Samsung Galaxy S4 Smartphone	US Cellular	\$76.12 & \$25.00/month service
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**Purchasing**

7 copiers	Modern Business	\$34,931.00
Annual copier upgrade		

**Highway Department**

2015 Western Star Cab &Chassis Tri-Axle Dump Truck		
	Truck Country - Freightliner	\$117,500
	Quality Truck – Western Star	\$120,989 – recommended
	Packer City – International	\$122,325
	Kriete FDL – Mack	\$122,910
	Truck Country – Western Star	\$123,000
	WI Kennworth – Kenworth	\$131,857

**Highway Department**

New Tri-Axle Truck Equipment (Plow, Wing, Spreader, Underbody) 2015		
	Caspers Truck Equipment	\$119,193 – recommended
	Monroe Truck Equipment	\$114,988

*Motion/second (Bernhagen/Reabe)* to approve the purchase request as presented. Motion carried.

**Sheriff's Office**

2 – K-9 Cages for Squad	Havey Communications	\$2,612.72 – recommended
	Fleet Safety Equipment	\$2,794.95

Drug Dog, Handler Training and Certification

North Iowa K9 - Dog	6,000 – recommended
Steinig Tal Kennel	\$7,500 to \$8,000

*Motion/second(Garro/Trochinski)* to approve the K9 cages and drug dogs request pending Judicial Law Committee approval.

**MONTHLY VOUCHERS**

Vouchers were presented:

Purchasing:	\$21,326.47
Maintenance:	\$20,590.61
Parks:	\$123.47
Radio Towers	\$72.92

*Motion/second (Garro/Reabe)* to approve the vouchers as presented. Motion carried.

**RESOLUTIONS/ORDINANCES** – None

**ESTABLISH ON CALL RESPONSE TIME**

*Motion/second(Reabe/Bernhagen)* to be 45 minutes or less. Motion carried.

**MAINTENANCE REPORT**

The Report was submitted to the Committee.

- Monthly activities – The report was reviewed and discussed.

Weir explained the need to replace the tile around the drains because of the type of glue used.

Discussion on damage hose in the kitchen, Weir will show the damage to the Sheriff.

Discussion was held on the waste disposal costs

Discussion on training room divider

**PARKS & RECREATION**

The Parks report was reviewed.

- Hunting in County Parks and Property – Meulemans presented the changes to the language as discussed last meeting. The Committee accepted the language change Discussion was held on penalties. Committee agreed that forfeitures should be consistent between \$50 and \$250 plus court costs and an enhanced fine for repeat offenders. Discussion on providing handicapped hunting. Weir will look for DNR grants to help build a handicapped accessible hunting area,

Weir informed the committee that he and Highway employees are working with Lauree Renaud on the grant that was mentioned earlier in the meeting.

**CLERKS REPORT** – None

**COMMITTEE DISCUSSION**

**Future Meeting Date:** Regular Meeting, May 5, 2015 at 5:00 pm.

**Future Agenda items for action & discussion:**

**ADJOURNMENT**

*Motion/second (Bernhagen/Reabe)* to adjourn at 6:01 pm. Motion carried.

Submitted by,

Marge Bostelmann  
County Clerk