

## PROPERTY AND INSURANCE COMMITTEE

April 4, 2017

The meeting of the Property and Insurance Committee was called to order by Vice-Chair, Patti Garro, on Tuesday, April 4, 2017 at 5:00 PM in the Green Lake County Board Room, Green Lake County Government Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met. The pledge of allegiance was recited.

Present: Patti Garro                      Absent: Vicki Bernhagen  
Richard Trochinski  
Bob Lyon  
Michael Starshak

Also Present: Liz Otto, County Clerk                      Dawn Klockow, Corporation Counsel  
Scott Weir, Maintenance Supervisor                      Mark Podoll, Sheriff  
Amy Brooks, Highway Commissioner                      Cathy Schmit, County Administrator  
Harley Reabe, County Board Chairman

### AGENDA

*Motion/second (Trochinski/Lyon)* to approve the amended agenda. All ayes. Motion carried.

### MINUTES

*Motion/second (Starshak/Lyon)* to approve the minutes of March 7, 2017. All ayes. Motion carried.

### CORRESPONDENCE

Clerk Otto read a letter from American Transmission Company (ATC) informing the committee that personnel from GAI Consultants, an environmental contractor, will be compiling data and may be crossing property Green Lake County owns.

### PUBLIC COMMENT

Sheriff Podoll thanked Scott Weir and the maintenance department for their assistance and the use of their truck to travel to Florida for a recent case in Princeton.

### IZAAK WALTON LEAGUE GIFT OF PROPERTY TO GREEN LAKE COUNTY-

Corporation Counsel Dawn Klockow stated that the easement was filed on March 31, 2017. When the County receives the document, a resolution will be drawn up to transfer the property.

### USE OF COUNTY PROPERTY

**Highway Shop 1:** Bus trip, July 4<sup>th</sup> parade line-up, Harvestfest parade line-up, Angler Youth Fish tournament parking, and Clean Sweep.

*Motion/second (Starshak/Lyon)* to approve the use of the Highway grounds for all requests. All ayes. Motion carried.

### PURCHASE REQUESTS

#### **Highway:**

MS 880 Chainsaw

- Bignell's Powersports, Inc \$1,600.00 - Recommended
- Integrity Lawn Service & Supply, Inc. \$1,674.00

Discussion held. **Motion/second (Lyon/Trochinski)** to approve the purchase of the chainsaw from Bignell's Powersports. All ayes. Motion carried.

Frost tooth attachment for excavator

- Roland Machinery \$3,500.00 - Recommended
- Brook's Tractor \$3,500.00

Discussion held. Roland is recommended due to faster delivery time. **Motion/second (Lyon/Trochinski)** to approve the purchase of frost tooth attachment for excavator from Roland Machinery. All ayes. Motion carried.

**IT:**

Laptop for Drug Court Coordinator

- SHI \$1,376.72
- CDW \$1,406.47

Discussion held. **Motion/second (Trochinski/Lyon)** to approve the purchase of a laptop for the Drug Court Coordinator from SHI. All ayes. Motion carried.

Laptops for UWEX (5)

- SHI \$7,825.00
- CDW \$7,860.00

Discussion held. **Motion/second (Starshak/Lyon)** to approve the purchase of five (5) laptops for UWEX from SHI. All ayes. Motion carried.

Laptops for Health Unit (2)

- SHI \$2,753.44
- CDW \$2,924.16

**Motion/second (Lyon/Trochinski)** to approve the purchase of two (2) laptops for the Health Unit from SHI. All ayes. Motion carried.

Avatar licenses (3) for HHS

- Netsmart \$2,924.16 (sole provider)

Discussion held. **Motion/second (Lyon/Trochinski)** to approve the purchase 3 Avatar licenses for HHS. All ayes. Motion carried.

**MAINTENANCE:**

FHM 48" Ditch Bank Flail Mower with hammer blades

- BETSCO (sole distributor) \$1,979.99

**Motion/second (Starshak/Lyon)** to approve the purchase of flail mower from BETSCO. All ayes. Motion carried.

**SHERIFF'S OFFICE:**

Sheriff Podoll stated that the purchase request for the 2017 Dodge Durango AWD which is on the agenda is being pulled for now.

2017 Dodge Ram 1500

- Ewald's (sole vendor – state bid) \$29,393.00

Sheriff Podoll explained that this request has not been approved yet by the Judicial Law committee so if there are any issues it will be brought back to P&I. *Motion/second (Lyon/Trochinski)* to approve the purchase of 2017 Dodge Ram 1500 pending Judicial Law approval. All ayes. Motion carried.

### **RESOLUTIONS/ORDINANCES**

- Resolution Relating to Outdoor Recreation Aids

Clerk Otto explained that this resolution is required by the Wisconsin Department of Natural Resources in order to submit the applications for the snowmobile related grants. Resolution 5-2015 is being rescinded because that resolution did not allow for the County Clerk to sign approved applications and it was being done in the past.

*Motion/second (Lyon/Trochinski)* to approve the resolution and send to County Board for final approval. All ayes. Motion carried.

### **HIGHWAY OFFICE RELOCATION**

Highway Commissioner Amy Brooks distributed a list of reasons to consider relocating the current highway offices. Discussion held. County Administrator Cathy Schmit stated that she would like the committee to start looking into options and budget constraints. No action taken.

### **WEST WING ACCESS THROUGH SECURITY**

County Board Chair Harley Reabe explained to the committee his opinion on the need for security for West Wing employees. Discussion held.

*Motion/second (Trochinski/Lyon)* to do research on options and cost implications of additional security. Starshak opposed. Motion carried.

### **GREEN LAKE MULTI USE TRAIL** – No update

### **LIGHTING AT ZOBEL PARK**

Supervisor Lyon inquired about the option of turning off some of the dusk to dawn lights at Zobel Park during some of the off season months in order to save money. Discussion held. Maintenance Supervisor Scott Weir will compile some figures and bring back to the committee.

### **MAINTENANCE REPORT**

The Report was submitted to the Committee.

- Monthly activities – The report was reviewed. Discussion held on IT reset alarms.

### **PARKS & RECREATION REPORT**

- The report was reviewed.

### **CLERKS REPORT** –

- The senior picnic which was approved at the March 7 meeting will not be taking place at Dodge Memorial park. Clerk Otto reached out to the contact at Madison East High School and received no response.
- Clerk Otto received a corrected letter from Aegis Corporation regarding the Worker's Comp premium refund in the amount of \$2,027.00 which the committee was informed of last month. The correct amount was \$11,604.00 which has already been received.
- Clerk Otto read an email regarding the CRAW (Catamaran Racing Association of Wisconsin) regatta

and their request to use the Sunset Park parking lot in June. This will be put on the May agenda.

**COMMITTEE DISCUSSION**

**Future Meeting Date:** May 2, 2017 at 5:00 pm.

**Future Agenda items for action & discussion:**

**ADJOURNMENT**

*Motion/second (Trochinski/Lyon)* to adjourn the meeting at 5:49 PM.

Submitted by,

Elizabeth Otto  
County Clerk