

FINANCE COMMITTEE

April 30, 2015

The meeting of the Finance Committee was called to order by Chairman, Harley Reabe at 4:30 PM on Thursday, April 30, 2015, in the Green Lake County Board Room. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present: Harley Reabe
Debra Schubert
Joanne Guden
Ben Moderow

Absent: Jack Meyers

Also Present: Marge Bostelmann, County Clerk
Sheriff Podoll
LeRoy Dissing, HHS Director
Becky Pence, Highway
Andrew Christenson, DA
Joy Waterbury, Supervisor
Tim Lyke, RCP

Dan Sondalle, Corporation Counsel
Phil Robinson, Deputy HHS Director
Amy Brooks, Highway
Lori Evans, Sheriff's office
Michael Konecny, Schenck, SC
Tony Daley, Berlin Journal

AGENDA

Motion/second (Guden/Moderow) to approve the amended agenda. Motion carried.

MINUTES

Motion/second (Schubert/Guden) to approve the minutes of March 26, 2015 as presented. Motion carried.

PUBLIC COMMENTS – None

CORRESPONDENCE – None

OPEN TAX DEED BIDS – None

APPEARANCES

- Mike Konecny, Schenck SC
 - Highway enterprise and special revenue fund

Konecny has worked with Counties for many years. He stated that some counties handle Highway accounting differently than Green Lake and he wanted to explain the differences. Discussion was held.

Motion/second(Guden/Schubert) to approve the proposal and contract for 2,500 to \$3,000. Motion carried.

- Audit of HHS billing and accounting processes

Konecny discussed with LeRoy the idea of looking at the processes of accounting. He would identify the financial systems, have employee involved in those services present a schedule of time spent with the system and then do a value stream mapping to look at the steps and categorize the value of the steps. Then evaluate the system and provide recommendation for change, internal control, review and internal control over federal programs. He will present a proposal next month.

TREASURER'S MONTHLY REPORT

Amend sent her report to the Committee. Lottery credit payments were calculated and distributed to all taxing entities in April. Green Lake Title is currently researching and creating title reports on all delinquent tax parcels from 2011. 30 parcels owned by 26 people have delinquent taxes from 2011. Joint Finance Committee has removed County Assessment from the budget. Total Real Estate taxes and special charges for 2014 is \$37,717,945.24 and we have collected \$28,287,568.09 as of April 15th.

Motion/second(Guden/Schubert) to accept the Treasurer's Report. Motion carried.

DEPARTMENT HEAD REPORT – MARK PODOLL, SHERIFF'S DEPARTMENT

Sheriff Podoll stated that they are within budget and asked if there are any questions.

RESOLUTION/ORDINANCES – None

FOX RIVER INDUSTRIES BATHROOM REMODELING – ASSIGNING FUNDS

Dissing appeared stating that the HHS Board is looking at remodeling the bathrooms. Estimates to remodel is between \$40,000 to \$50,000 range. FRI will put \$15,000 toward the remodeling. He is requesting surplus funds from the HHS be used for this particular purpose. This is a onetime project that this money can be used for. P&I is aware of this and the Maintenance supervisor will oversee the bids and process.

Motion/second(Guden/Moderow) to assign fund to this project as long as Finance reviews all bids. Motion carried.

COUNTY SURPLUS/CAPITAL OUTLAY PROJECTS

Jon Trautman will be at the May meeting to discuss the surplus and capital outlay project. Reabe recommends that a resolution be sent to County Board establishing a percent of surplus to be retained.

BUDGET ADJUSTMENTS – None

DRUG COURT BUDGET

Andrew Christenson spoke on behalf of Judge Slate requesting that a drug court budget be created rather than having this in a departmental budget. The Judge would oversee the budget.

Motion/second(Schubert/Guden) to approve the creation of a Drug Court Budget. Motion carried.

BUDGET REVIEW

Revenue: Jail medical revenues is coming in on tax intercept. And forest crop land is higher than budgeted.
Expenditures: No discussion.

SUPERVISOR'S MONTHLY CLAIMS

Supervisors' claims: \$5,948.41

Lay People claims: \$911.89

MONTHLY VOUCHERS

Finance Departments: \$27,671.19

IT: \$2,552.91

Motion/second (Schubert/Guden) to approve the Finance and IT vouchers and supervisors' claims.
Motion carried.

CLERK'S REPORT

Bostelmann presented two letters, one from State of Wisconsin Office of the Commissioner of Insurance and one from the County Mutual. The letters explain that the Local Government Property Insurance fund will raise rates between 45% and 85% and that County Mutual is working to develop a property insurance option for members.

COMMITTEE DISCUSSION

- **Future meeting dates: May 28, 2015, 4:30 PM.**
- **Future Agenda:**

ADJOURNMENT

Motion/second (Schubert/Guden) to adjourn at 4:49 PM. Motion carried.

Submitted by,

Marge Bostelmann
County Clerk