

FINANCE COMMITTEE
April 26, 2017

The meeting of the Finance Committee was called to order by Chair Harley Reabe at 10:00 AM on Wednesday, April 26, 2017, in the Green Lake County Board Room. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present: Harley Reabe
Larry Jenkins
Robert Lyon
Joanne Guden
Dennis Mulder

Also Present: Liz Otto, County Clerk
Becky Pence, Hwy Adm Asst
Jason Jerome, HHS Director
Cathy Schmit, County Administrator
Amy Brooks, Hwy Commissioner
Amanda Toney, Treasurer
Dawn Klockow, Corporation Counsel
Sheriff Podoll
Kayla Yonke, HHS Acct Specialist
Lori Evans, SO Adm Asst

AGENDA

Motion/second (Mulder/Guden) to approve the agenda. All ayes. Motion carried.

MINUTES

Motion/second (Guden/Jenkins) to approve the minutes of March 29, 2017 and April 12, 2017. All ayes. Motion carried.

PUBLIC COMMENTS – None

CORRESPONDENCE – None

OPEN TAX DEED BIDS

One sealed bid was received and opened by Chairman Reabe. Bid is for tax deed property #206-01438-000 in the City of Berlin with a property address of 151 N. Kossuth St. Bid amount is \$4,500.00 with 20% included with the bid. Treasurer Amanda Toney gave the information on the property value.

Motion/second (Guden/Mulder) to accept the bid of \$4,500.00 from Joann Marie Arroyo Ortiz for the property at 151 N. Kossuth St. All ayes. Motion carried.

VANDE LAKE & LAND, LLC PROPERTY DISCUSSION

Treasurer Amanda Toney stated that the April payment has been made.

TREASURER'S MONTHLY REPORT

Treasurer's report reviewed. Discussion held. Green Lake County has received \$337,547.03 due to the closure of 2 TIF districts in the City of Berlin. This property will also be included in the tax levy in coming years.

TAX DEED UPDATE

Treasurer Amanda Toney stated that one more payment has come in. Taxpayers have until August to pay.

RESOLUTIONS/ORDINANCES

- Resolution Relating to Cancellation of Outstanding Checks
Discussion held regarding frequency of check cancellation. Last month the committee requested monthly. Corporation Counsel Klockow will check state statutes to find out if there are guidelines on this.

Motion/second (Guden/Mulder) to approve the resolution and send it to County Board for final approval. All ayes. Motion carried.

DISCUSSION AND POSSIBLE ACTION REGARDING CREDIT CARDS

County Administrator Cathy Schmit stated that she has had a positive response from Department Heads. Sheriff Podoll explained how the policy would work in Law Enforcement. One card would have a high credit limit and would be kept in the County Clerk's office for large ticket items in order to take advantage of the cash back option. The Finance committee can adopt this policy without requiring a resolution for County Board.

Motion/second (Guden/Jenkins) to approve and implement the Credit Card Policy and Procedures as outlined. All ayes. Motion carried.

BUDGET ADJUSTMENTS

- CCS Contracted Services (HHS) - \$1,000.00 is being transferred to cover additional committee members per diems.
- CARS Bioterror Grant (HHS) - \$5,018.00 has been received in additional grant funding.

Motion/second (Guden/Jenkins) to approve both budget adjustments and forward to County Board for final approval. All ayes. Motion carried.

BUDGET REVIEW

2017 revenues and expenses were reviewed through March. Discussion held. Jason Jerome will check into one FRI item in revenues and report back to the committee.

SUPERVISOR'S MONTHLY CLAIMS

Supervisors' claims: \$3,016.32

Lay people: none

Motion/second (Guden/Mulder) to approve supervisor's monthly claims. All ayes. Motion carried.

CLERK'S REPORT - None

COMMITTEE DISCUSSION

- **Future meeting dates:** Regular meeting – May 24, 2017 at 10:00 AM
- **Future Agenda:**

ADJOURNMENT

Motion/second (Mulder/Lyon) to adjourn the meeting at 10:35 AM. All ayes. Motion carried.
Submitted by,

Liz Otto
County Clerk

DRAFT