

FINANCE COMMITTEE

April 26, 2012

The meeting of the Finance Committee was called to order by Deputy County Clerk Liz Otto at 4:30 PM on Thursday, April 26, 2012 in the Green Lake County Board Room. The requirements of the open meeting law were certified as being met.

Present: Deb Schubert
Jack Meyers
Margaret Whirry
Harley Reabe
Joanne Guden

Also Present: Liz Otto, Deputy County Clerk
Kathy Morris, Treasurer
Lori Evans, Admin Assist L.E.
Kyle Sargent, District Attorney
Tami Eisenga, Reg. in Probate
Dan Sondalle, Corporation Counsel
Sue Wendt, Supervisor #10
Chuck Buss, Interim Hwy Comm
Al Shute, LUPZ
Tony Daley

AGENDA

Motion/second (Guden/Schubert) to approve the amended agenda. All ayes. Motion carried.

ELECTION OF CHAIRMAN

Motion/second (Guden/Reabe) to elect Debra Schubert as Chairman. All ayes. Motion carried.

ELECTION OF VICE-CHAIRMAN

Motion/second (Schubert/Reabe) to elect Joanne Guden as Vice-Chairman. All ayes. Motion carried.

MINUTES

Motion/second (Guden/Whirry) to approve the minutes of March 29, 2012 with corrections. All ayes. Motion carried.

PUBLIC COMMENT - None

CORRESPONDENCE – None

APPEARANCES – None

CONSIDER CHANGING MINIMUM BID FOR COUNTY ROAD C TAX DEED PROPERTY

Corporation Counsel Sondalle explained that he and Kathy Morris have discussed asking for a declaratory judgment action in Circuit Court to obtain a clear title on this property. The minimum bid on the property will remain the same but will be put on the June agenda for further review.

TREASURER'S REPORT

Kathy Morris reported the sales tax figure deposit for May 1, 2012 is the largest ever for that month at

\$73,036.07.

Boat launch permit sales are currently at \$624.60. Last year at this time it was \$400.00.

The treasurer's office is preparing to send out notices to delinquent taxpayers from the 2008 tax year. The notices are sent out to all interested parties (i.e. mortgage holders, owners, state and federal government, etc.). There are currently 68 parcels on the list. Morris also updated the committee on the statewide drive by the County Treasurer's Association to notify taxpayers regarding the qualifications for the lottery credit.

Motion/second (Whirry/Guden) to accept the Treasurer's Report. All ayes. Motion carried.

DEPARTMENT HEAD REPORT – CHUCK BUSS, INTERIM HIGHWAY COMMISSIONER

Chuck Buss, Interim Highway Commissioner, reported that the highway department was 6.3% under budget for expenditures through March and .71% over in revenues for the same time period. Discussion held on the Cost of Sales revenue account. Buss stated this is income resulting from miscellaneous sales such as culverts.

Motion/second (Meyers/Whirry) to accept the highway commissioner report. All ayes. Motion carried.

FUEL CREDIT CARD FOR HIGHWAY

Chuck Buss, Interim Highway Commissioner, requested approval for a fuel credit card from the Green Lake BP station. He stated that there have been problems caused by ethanol in small engines so the card would be used to purchase premium fuel for those items only.

Motion/second (Guden/Meyers) to approve the fuel credit card. All ayes. Motion carried.

BUDGET REVIEW

The report was reviewed. Discussion was held.

BUDGET ADJUSTMENTS

A budget adjustment was requested per the auditors for the following accounts so the Debt Retirement levy is budgeted properly:

Original budget:	12-100-00-41110-000-000	General Property Taxes	\$8,603,695.00
	12-102-00-41110-000-000	General Property Taxes	\$0.00
New budget:	12-100-00-41110-000-000	General Property Taxes	\$8,330,939.75
	12-102-00-41110-000-000	General Property Taxes	\$272,755.25

Motion/second (Reabe/Meyers) to approve the property tax budget adjustments. All ayes. Motion carried.

APPROPRIATION OF \$40,000 TO CORNERSTONE PROJECT RELATED TO THE SALE CONTRACT OF THE DOWNTOWN BUILDING

County Clerk Bostelmann explained in her clerk's report that since an offer to purchase was submitted last year by Cornerstone there was no money budgeted in 2012 for utilities of the old courthouse building. As a result, Bostelmann recommends that the \$40,000 approved for the sale be taken out of the Contingency fund.

Motion/second (Whirry/Meyers) to approve taking the \$40,000 out of Contingency for Cornerstone. Roll

call vote – 5 ayes, 0 nays. Motion carried.

RESOLUTIONS/ORDINANCES – None

SUPERVISORS MONTHLY CLAIMS

Committee reviewed the supervisor's claims in the amount of \$5,860.71. Lay people claims were approved in the amount of \$108.87.

MONTHLY VOUCHERS

Vouchers were presented for Finance in the amount of \$67,754.20 and for IT in the amount of \$4,085.12. *Motion/second (Guden/Whirry)* to approve the supervisor's claims and the vouchers for Finance and IT as presented. All ayes. Motion carried.

CLERK'S REPORT

Clerk Bostelmann submitted a written report stating the following:

In 2010 the County was required to conduct an Other Post Employment Benefit (OPEB) liability report for 2009. The report is required every 3 years. Bostelmann will get a price quote from Key Benefit Concepts, LLC to do the report for us again.

Each committee member has been provided a copy of the Schenck report regarding the Corporation Counsel office.

Wisconsin is requiring counties to become part of a consortium to continue the Community Development Block Grant Housing Program. Bostelmann is consulting with several county groups regarding where Green Lake County would best fit in. A resolution will have to be passed when a decision is made. She will report in May on the progress.

Bostelmann reported that the cost of the County Supervisor recount for the 4 supervisory districts cost \$2,016.13. The candidates who petitioned for the recount were required by Wisconsin State Statute to pay a total of \$45.00 (\$5.00 per ward – 9 wards total).

CLOSED SESSION

Motion/second (Guden/Whirry) to move into Closed Session per ss 19.85 (1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. – Affeldt vs. Green Lake County Case 08-CV-92. Roll call vote – 5 ayes, 0 nays. Motion carried.

RECONVENE TO OPEN SESSION

Motion/second (Whirry/Meyers) to reconvene to Open Session to take action, if appropriate, on matters discussed in Closed Session. Roll call vote – 5 ayes, 0 nays. Motion carried.

Motion/second (Guden/Meyers) to approve a \$1000.00 retainer fee for David Ryan, an arborist from Tree Relief, for professional appraisal in regard to the Affeldt case. The money will be taken out of the Mediation/Arbitration account. All ayes. Motion carried.

COMMITTEE DISCUSSION

Jack Meyers welcomed Harley Reabe to the Finance Committee. He also stated he will be unable to attend the May 31, 2012 meeting.

- **Future meeting dates: Regular Meeting:** May 31 at 4:30 PM.
- **Future Agenda:** None

ADJOURNMENT

Motion/second (Whirry/Guden) to adjourn at 5:24 PM. All ayes. Motion carried.

Submitted by,

Liz Otto
Deputy County Clerk