



The meeting of the Green Lake County Agriculture, Extension Education and Fair Committee was called to order by Chairperson Maureen Schweder at 4:00 p.m., on Tuesday, September 9, 2014 in the Training Room of the Green Lake County Government Center in Green Lake, WI. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present: Maureen Schweder, Chair; Joanne Guden; David Richter, Nick Toney, and Michael Stoddard

Staff Present: Alyssa Berndt, Nav Ghimire, John de Montmollin, Katie Gellings, and Kim Zills.

Others Present: Harley Reabe, County Board Committee Floater; Linda DeNell, Librarian, Caestecker Public Library; Marge Bostelmann, County Clerk; Rich Swanke, Jerome Jahnke, Clark Buchanan, Jessica Schumacher, and Tony Daley, Berlin Journal Newspapers.

AGENDA

Motion/second (Richter/Guden) to approve the agenda as presented. Motion carried.

MINUTES

Motion/second (Guden/Toney) to approve the August 12, 2014 meeting minutes as presented. Motion carried.

PUBLIC COMMENTS – None.

PUBLIC APPEARANCES – None.

COUNTY LIBRARY SERVICES REPORT

Submitted Monthly Report - Written reports on file. DeNell highlighted ongoing activities at the local libraries this fall.

CORRESPONDENCE – Zills read thank you notes from Grace Retzlaff, and Morgan and Leah Bobek for awards they received at the fair. These awards were sponsored by the Fair.

2014 FAIR UPDATES

Zills reported that 10% revenue payments to the Fair are still coming in and that premium checks have been processed and mailed to all Fair exhibitors. An update on the Adopt-a-Pen campaign was given.

2015 FAIR CONTRACTS

Zills presented the following contracts for the 2015 Fair: Dizzy D. Clown and Uncle Ozzie. ***Motion/second (Toney/Richter)*** to approve the 2015 contracts based on approval by Corp Counsel. Motion carried.

RICH SWANKE-TRUCK/TRACTOR PULL

Swanke asked the Committee if it would be possible to continue the Thursday night Truck/Tractor Pull and add a Grand National Pull Show on Friday night. He asked if the Fair would be willing to forego the 10% gate fee for the first-year as it would be a trial run for this high-end event. Swanke asked the Committee if it would be possible to address parking issues. A shuttle bus was suggested. This subject will be further discussed. The Committee agreed to let Swanke look into the show for Friday night during the Fair to see if it would be possible and report back.

START-UP CHANGE FOR TRACK EVENTS

Zills reported to the Committee that each year, funds are withdrawn as start-up change for track events. The funds are deposited in the Fair's checkbook and after the Fair each year the funds are then withdrawn from the Fair's checkbook and deposited into the Revenue Account. Zills asked the Committee if the funds for start-up change could just remain in the Fair's checkbook so each year these steps could be avoided. Per Marge Bostelmann's recommended, the Committee can approve and the auditor next year will offer advice on this procedure. **Motion/second (Guden/Richter)** to approve this accounting procedure.

PRESENTATION OF CERTIFICATES TO FAIR MAINTENANCE STAFF

Schweder presented a Certificate of Appreciation to the Fair's maintenance staff, Jerome Jahnke, Jessica Schumacher, and Clark Buchanan for their dedication and support of the Fair.

MAINTENANCE STAFF CONTRACTS

Zills presented the Independent Contract Agreements for Jerome Jahnke and Clark Buchanan. The Contracts would be in effect for the next three years. The Committee has requested the Maintenance Activity Report be updated. Zills will proceed as directed. Guden has volunteered to work with Zills on this project. Zills will send these contracts to Corp Counsel for review.

GREEN LAKE COUNTY FIRE ASSOCIATION DONATION

Zills asked the Committed to approve a \$250 donation for the services of Green Lake County Fire Departments at the track events during the Fair. **Motion/second (Stoddard/Richter)** to approve the donation. Motion carried.

OVERTIME COMPENSATION

Motion/second (Guden/Richter) to approve the unlimited overtime compensation request to be forwarded to the Personnel Committee and request they make it retroactive to July 1st and exclusive to the Fair week. Motion carried.

EDUCATOR REPORT

de Montmollin, 4-H Youth Development Educator presented to the Committee a PowerPoint on Risk Management: the process used to protect assets by minimizing the potential for negative outcomes. de Montmollin pointed out what's in place at the State and County level to protect volunteers and he further reported on the steps that have been taken to protect everyone in Green Lake County.

Q&A OF EDUCATORS' SUBMITTED MONTHLY REPORT

Written monthly reports on file for Berndt, Dampier, Ghimire, Gellings and de Montmollin were reviewed.

WELCOME KATIE GELLINGS

Gellings introduced herself to the Committee and gave an update on what she has begun working on since she was hired.

CERTIFICATION OF APPRECIATION DON GENRICH

Ghimire gave a DATCP overview of the Nutrient Management Plan. Green Lake County has 88% of county crop land under a nutrient management plan. These workshops have been offered in Green Lake County and conducted by educator Don Genrich, Agriculture Agent/Adams County continuously for 13 years. Ghimire has asked the Committee to approve this recognition based on his service. **Motion/second (Schweder/Guden)** to approve this recognition.

SUMMER INTERN CONTRACT

Ghimire reported to the Committee that overtime pay is due to the Summer Intern based on extra hours during the Fair. **Motion/second (Toney/Richter)** to approve the overtime pay.

APPROVAL OF EDUCATOR OUT OF COUNTY DAYS

Motion/second (Richter/Guden). Approved.

COMMITTEE DISCUSSION

None.

VOUCHERS

Motion/second (Richter/Guden) to approve vouchers for Ag/Extension Education as presented totaling \$181.61 and the Fair totaling \$31,158.12. Motion carried.

Future Agenda Items: Report to Ghimire or Schweder.

Next Regular Meeting Date: Tuesday, October 14, 2014 in the Training Room at 4:00 p.m.

ADJOURNMENT

Motion/second (RichterSchweder) to adjourn at 5:45 p.m. Motion carried.

Respectfully submitted,

Kim Zills
Program Specialist