



The meeting of the Green Lake Agriculture, Extension Education and Fair Committee was called to order by Chairperson Maureen Schweder at 3:00 p.m., on Tuesday, May 13, 2014 in the Training Room of the Green Lake County Government Center in Green Lake, WI. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present: Maureen Schweder, Chair, Nick Toney, Vice-Chair, Joanne Guden, Michael Stoddard, and alternate Eugene Henke

Absent: David Richter

Staff Present: Nav Ghimire, John de Montmollin, Kathy Ninneman and Kim Zills

Others Present: Harley Reabe-floater, Paul Gunderson-Dept. Head Land Conservation, Linda DeNell, Library Director-Caestecker Library-Green Lake, Christine Carroll, Librarian-Berlin, Lucy Hazlewood, Librarian-Markesan, Clairelynn Sommersmith, Librarian-Princeton, Mark Arend, Assistant Director-Winnefox Library System, Betty Rowley, Member-Caestecker Public Library Board, Felix Schultz, Friend of the Library, Margaret Schultz, President-Friends of the Caestecker Public Library, Celest King, Member-Caestecker Public Library Board, and Vicki Duhr, retired Princeton Librarian, Joy Waterbury, County Board Supervisor District 6 and Tony Daley, Berlin Journal Newspapers.

#### **AGENDA**

***Motion/second (Toney/Stoddard)*** to approve the agenda and move “Public Comments” and “Public Appearances” before the Library Service Report. Motion carried.

#### **MINUTES**

***Motion/second (Stoddard/Toney)*** to approve the March 21 and April 8, 2014 meeting minutes as presented. Motion carried.

**PUBLIC COMMENTS** – Ghimire thanked the past two Committee members for all of the time and support they have given to the Committee – Supervisor Reabe and Supervisor Moderow. He also welcomed our new supervisors to the board: Supervisors Guden and Richter and thanked our continuing members Supervisors Schweder, Stoddard and Toney.

- a) Vicki Duhr spoke in support of the libraries and the impact they have in the county.

**PUBLIC APPEARANCES** – none.

#### **COUNTY LIBRARY SERVICES REPORT**

- a. Submitted Monthly Report - Written reports on file. Carroll reported their Berlin Library is very busy in preparation for summer reading – along with a Laura Ingalls Wilder program. Their building needs some repairs. A new trustee, Mike Breeza, will be welcomed to the board. Hazelwood reported from Markesan they have had people printing out their bills and doing job research on their computers.
- b. Contract for providing 100% financial support to Green Lake County libraries – Arend presented the Committee with the 2015 funding for the libraries, along with an itemized Revenue/Expenditure report. ***Motion/second (Stoddard/Guden)*** to provide 100% financial support to Green Lake County libraries till contract deadline in 2016. Motion carried. Roll Call: Ayes-4.

#### **GREEN LAKE COUNTY DRAINAGE BOARD NOMINATION**

Paul Gunderson, Conservationist and Department Head of Land Conservation, representing the Drainage Board reported they have a vacant spot to fill on the Drainage Board. Gunderson said he has received three nomination papers. **Motion/second (Guden/Stoddard)** to forward the nominations for appointment to the Green Lake County Drainage Board and on to Judge Slate. Motion carried.

#### **2014 STATE WACEC CONFERENCE – JUNE 23 & 24**

The Wisconsin Association County Extension Committees (WACEC) annual state conference is held in Eau Claire, June 23<sup>rd</sup> and 24<sup>th</sup>. This is a great event to help orient newly elected committee members to UW-Extension. Registration deadline is May 31<sup>st</sup>. Representation is very important. If interested, please let Nav or Kathy know by May 23<sup>rd</sup>.

#### **CORRESPONDENCE** – None

#### **2014 FAIR UPDATES**

Zills reported she is putting on the final touches. She will be meeting with Graphic Sign for lettering on the pens. The pens will be ordered with the funds that are available for purchase. The Schedule of Events program should be ready for the next Committee Meeting.

#### **2014 FAIR CONTRACTS**

Zills presented the following contracts for approval: Sena DeJesus, Native American Storytellers Educational Program (\$75.00); Randy Korb's Live Amphibian Program (\$400); Richard Swanke's Truck & Tractor Pull and Pullers Inc.; and Jerry Disterhaft, Fox of the River Voyageur Canoe Exhibit and Educational Program (\$100). **Motion/second (Toney/Guden)** to approve the contracts. Motion carried.

#### **ATM MACHINE**

Zills reported she has researched this in the past and recently has been approached by Sean Blum. He will do all of the stocking of it, we receive 15%, and he charges \$2.50-\$3.00. The Sheriff's Dept. did a background check and came back clear. Sauk and Brown County has had Blum in the past and had very good reviews. Zills will further research this and bring a contract back to the June Committee meeting.

#### **UW-EXTENSION EDUCATOR REPORT**

Nav Ghimire, Agriculture Agent, gave a presentation on Central Wisconsin Agriculture Specialization (CWAS) Team programming with seven counties from Adams, Green Lake, Juneau, Marquette, Portage, Waushara and Wood.

#### **Q&A OF EDUCATORS' SUBMITTED MONTHLY REPORT**

Written monthly reports on file for Ghimire and de Montmollin were reviewed.

#### **CNRED EDUCATOR UPDATE**

Ghimire reported that Jay Dampier, from Thunder Bay, Canada, has accepted the position and will start on June 2<sup>nd</sup>. A finalization of his background check is in process since he is a resident of Canada.

#### **FAMILY LIVING EDUCATOR POSITION – TIME/SCHEDULE**

Ghimire reported it is posted on the UW-Extension website, with an end date of May 20<sup>th</sup>. The preliminary interviews and final interview dates are being completed.

#### **RE-SPACING IN THE BACK OF UW-EX OFFICE WITH CUBICALS TO CREATE THREE OFFICES FOR VISTA, INTERN AND WNEP COORDINATOR**

Ghimire reported that between himself and de Montmollin they have been researching with Weir from Maintenance enough space to create three work areas in the back office space. They would like to spend up to \$1,500 for desks. De Montmollin reported they recommended Alyssa Berndt for a year-round VISTA and will be sworn in and receive a monthly stipend. He said Berndt will focus her efforts in the area of food security. **Motion/second (Toney/Guden)** to approve the re-spacing in the back of the UW-Extension Office. Motion carried.

### **USE OF HIGHWAY FIELD NORTH OF TRACTOR PULL AREA FOR 4-H ARCHERY**

de Montmollin passed around a map of the fairgrounds area where he highlighted the area that he is proposing the 4-H Archery project members to target practice. Ghimire has done research on the project as well, talking to all of the appropriate people involved. ***Motion/second (Schweder/Guden)*** to approve use of the Highway field. Forward proposal both the Highway and Property & Insurance Committee. Motion carried.

### **THANK YOU TO BERLIN JOURNAL FOR THEIR MEDIA ROLE TO GREEN LAKE COUNTY UW-EXTENSION**

Ghimire wanted to pay a public thank you to Berlin Journal for all of the media coverage they have done continually for UW-Extension and the Green Lake County Fair. Ghimire requested the Committee sign and present them with a certificate. ***Motion/second (Toney/Stoddard)*** to present them with a certificate of appreciation signed by the Committee members. Motion carried.

### **APPROVAL OF EDUCATOR OUT OF COUNTY DAYS**

***Motion/second (Guden/Schweder)***. Approved.

### **COMMITTEE DISCUSSION – REPORT OF LAST MONTH’S MEETING – INCLUDING Q&A**

- a. Property & Insurance Committee – Toney reported they are getting ready for the spring. They will also have a summer intern and are in the process of looking at the purchase of a winter plow.
- b. Personnel Committee – Schweder reported that Joe Gonyo was elected Chairman and Paul Schwandt was elected Vice-Chairman of the committee. The IT Department will be hiring a summer intern utilizing funds for an open part time position. Marge Bostelmann was given approval to attend a training conference sponsored by the Wisconsin Association of Certified Personnel Directors.
- c. Finance Committee – Guden reported Reabe is the elected Chairman and Moderow is the Vice Chairman. Library funding was also the discussion.

### **VOUCHERS**

***Motion/second (Stoddard/Guden)*** to approve vouchers for Ag/Extension Education as presented totaling \$56,139.27 and the Fair totaling \$434.87. Motion carried.

Future Agenda Items: ATM Machine

Next Regular Meeting Date: Tuesday, June 10, 2014 in the Training Room (time at 4:00 p.m.).

### **ADJOURNMENT**

***Motion/second (Toney/Guden)*** to adjourn at 4:08 p.m. Motion carried.

Respectfully submitted,

Kathy Ninneman  
Program Specialist