



The meeting of the Green Lake County Agriculture, Extension Education and Fair Committee was called to order by Chairman, Joanne Guden, at 10:00 a.m., on Tuesday, October 11, 2016 in the Training Room of the Green Lake County Government Center in Green Lake, WI. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present: Joanne Guden, Chairman  
Patti Garro  
Katie Mehn  
Bob Schweder

Absent: David Richter

Staff Present: Jay Dampier  
John de Montmollin  
Katie Gellings  
Nav Ghimire  
Kathy Ninneman  
Kim Zills

Absent: Amanda Miller

Others Present: Harley Reabe, County Board Chairman; Linda DeNell, Caestecker Library, Green Lake; Laura Fultz, Interim Director, Berlin Public Library; Tony Daley, Berlin Journal newspapers.

#### **AGENDA**

***Motion/second (Garro/Mehn)*** to approve the agenda as presented. Motion carried.

#### **MINUTES**

***Motion/second (Schweder/Garro)*** to approve the September 13, 2016 meeting minutes with correction of deleting Ghimire's name under verbal "Educators' Summary of Monthly Reports" since he was absent. Motion carried.

**PUBLIC COMMENTS** – None.

**PUBLIC APPEARANCES** – None.

#### **COUNTY LIBRARY SERVICES REPORT – LINDA DENELL/LAURA FULTZ**

Submitted monthly reports on file. Fultz was welcomed and everyone gave introductions.

#### **CORRESPONDENCE**

Zills read two thank yous from fair judges and one from a fair superintendent.

#### **2016 FAIR RECAP**

Zills reported all revenue is accounted and has met her goal. The 10% revenue from the Truck & Tractor Pull is yet to come.

#### **2017 FAIR**

Zills has the theme selected and is in the process of searching for entertainment.

#### **2017 FAIR CONTRACTS**

- Dizzy D. Balloon Twister (Dawn MacFall): \$900 (August 3 & 4, 2017 – 3:30pm-8:00pm)

***Motion/second (Garro/Mehn)*** to approve the contract as presented. Motion carried.

### **ELECTRICAL UPGRADE**

Zills received a proposal from Pulvermacher Enterprises Inc., Princeton, for installation of an electrical panel on the south-west side of the track area. Total cost is: \$3,260.

Different options were discussed. They are: 1) Put beer sales from previous years towards the proposal. 2016 beer sales were: \$1,116.00; 2) Get another bid or 3) Wait another year to have the funds available.

The Committee requested Zills to get a second bid.

### **INFORMATIONAL HANDOUTS**

Zills gave the committee a copy from the Oshkosh Area Community Foundation where the endowment is held. There has been a change to the provider and they believe this will lead to favorable investment returns and lower fees.

### **EDUCATOR REPORT**

Katie Gellings, Family Living Educator, presented to the Committee, "Reducing Rural Cancer Disparities Together: Cancer Clear & Simple."

### **EDUCATORS' SUMMARY OF MONTHLY REPORTS & RELEVANT TRAININGS, MEETINGS & PROGRAMS**

Written monthly reports on file for Dampier, de Montmollin, Gellings, and Miller were reviewed. Dampier, de Montmollin, Gellings, and Ghimire gave brief verbal reports of their present programming. de Montmollin also handed out a draft of the Youth Exhibit Committee Bylaws.

### **nEXT GENERATION OF UW-EXTENSION**

de Montmollin reported that at this time, the nEXT Generation project is attempting to catalog and quantify all programming, activities and services performed by all Cooperative Extension staff. In order to accurately capture the variety and depth of the work, the nEXT Generation project teams have developed a survey that will ask staff to identify and allocate their time across all programming. The information that is collected will be used to inform the project work groups around Cooperative Extension functions and identify potential gaps in programming and services.

### **FRINGE CALCULATION FOLLOW-UP**

Dampier explained some of the handouts from Daniel Malacara of the UW-EX Budget Office, Madison.

### **POSITION DESCRIPTION UPDATE**

Dampier explained that County Clerk, Marge Bostelmann wanted all county position descriptions updated. He presented the updated position descriptions to the Committee for approval.

*Motion/second (Garro/Mehn)* to approve the position descriptions and forward them on to Bostelmann/Personnel Committee.

### **APPROVAL OF EDUCATOR OUT OF COUNTY DAYS**

*Motion/second (Schweder/Garro)*. Approved.

### **COMMITTEE DISCUSSION**

Nothing was discussed.

### **VOUCHERS**

*Motion/second (Garro/Mehn)* to approve the vouchers for Ag/Extension Education and Fair as presented totaling \$65,870.27. Motion carried.

## **FUTURE AGENDA ITEMS**

- nEXT Generation
- nEXT Generation Resolutions
- If anyone has an agenda item, please contact Dampier.
- Youth Exhibit Committee Bylaws
- Next regular meeting date: Tuesday, November 8, 2016 in the Training Room at 10:00 a.m.

## **ADJOURNMENT**

***Motion/second (Mehn/Schweder)*** to adjourn at 11:01 a.m. Motion carried.

*Respectfully submitted,  
Kathy Ninneman, Program Specialist*