



# GREEN LAKE COUNTY AGRICULTURE/EXTENSION EDUCATION & FAIR COMMITTEE

## **MARCH 13, 2012**

The meeting of the Green Lake County Agriculture, Extension Education and Fair Committee was called to order by Chairperson McConnell at 8:30 a.m., on Tuesday, March 13, 2012 with certification of the Open Meeting Notice, Roll Call and Pledge of Allegiance.

## **COMMITTEE MEMBERS PRESENT**

S. McConnell, M. Stoddard, M. Whirry, M. Schweder. and T. Traxler.

## **EDUCATORS/STAFF/GUESTS PRESENT**

D. Slark, N. Ghimire, B. Johnson, J. Kauffeld, K. Zills and K. Ninneman (staff). D. Priskie.

## **LIBRARY SERVICES REPRESENTATIVE(S) PRESENT**

None.

## **AGENDA**

*Motion/second (Stoddard/Whirry) to approve the adjusted agenda. Motion carried.*

## **MINUTES**

*Motion/second (Schweder/Stoddard) to approve the February 14, 2012 Minutes. Motion carried.*

## **COUNTY LIBRARY SERVICES REPORT**

Written report on file.

## **PUBLIC APPEARANCES/COMMENTS**

None.

## **CORRESPONDENCE**

None.



Fair Committee Discussion – 2012 Fair

## 2012 ENTERTAINMENT CONTRACTS - DISCUSSION/APPROVAL

The entertainment singer, Rachel Mae, contract for \$500 needs approval. *Motion/second (Whirry/Stoddard)* to approve the above fair entertainment contract. Motion carried.

## MAINTENANCE REQUESTS

Zills asked to postpone it at this time.

## FAIR CONVENTION – DISCUSSION

Zills would like to thank everyone for allowing her to go to the Fair Convention in January. She has found this to be very valuable over the years, especially the networking. Zills attended several workshops and met with several vendors.

## SCHEDULE OF EVENTS – DISCUSSION/APPROVAL

Zills reported she will give a preliminary report next month. She briefly touched on Mad Dog 'n Merrill's Grilling Contest. She asked the committee to think of a possible give-a-way gift at the fair.



## UW-Extension Committee Discussion

## EDUCATOR REPORTS

Written monthly reports on file for Slark, Ghimire, Kauffeld and Johnson.

1. **Kauffeld's presentation:** Training for a State Open Meetings Law with parliamentary procedures along with the UW-Extension Annual Report for 2011.
2. **Q & A of Educators' Submitted Monthly Reports**

Kauffeld received a \$500 scholarship for programming.

## APPROVAL OF OUT OF COUNTY DAYS

*Motion/second (Traxler/Stoddard).* Approved.

## UW-EX DEMONSTRATION COOKING STOVE – DISCUSSION/APPROVAL

Slark presented the committee with a handout for the Cadco Rolling Cart Cooking Stove. *Motion/second (Whirry/Schweder)* to purchase the stove. Approved.

## **EDUCATOR MEETINGS DURING MEAL TIMES – DISCUSSION**

Educators are to continue to track this and will report at a future meeting.

## **COMMITTEE DISCUSSION – REPORT OF LAST MONTH’S MEETING – INCLUDING Q&A**

- a. Property & Insurance Committee – Stoddard reported that they decided to put dumpsters in three of the parks for the summer. They do have a bid on the Gold Street house and will go before the County Board.
- b. Personnel Committee – Schweder reported they approved a solution to hire a half time Information and Assistance Specialist to meet the contract functions for the Aging and Disability Resource Center. The position is entirely funded by the State Aging and Disability Center Grant and has been approved by the HHS Board. Don Peters reported about the possible consolidation of the Highway Commissioner position. In closed session, personnel evaluations were approved and possible disciplinary action of an AFSCME employee was discussed. A result during the county audit, noted that the payroll was not accrued. There was not any processing time between the last day of the pay period and the issuance of the checks. It was recommended that the county revise the payroll process to include a delay of 1 or 2 weeks in order to allow for proper approval of time cards, prior to the issuance of checks.
- c. Finance Committee – Whirry reported the committee has asked for the Schenk Report and they haven't seen any results. Also there are minor changes to the expenditures and payroll.

## **VOUCHERS – AGRICULTURE/EXTENSION EDUCATION & FAIR**

*Motion/second (Traxler/Whirry)* to sign vouchers for UW-Extension and Fair. Motion carried.

## **FUTURE AGENDA ITEMS**

1. Community Garden – Jason/Beth

## **NEXT REGULAR MEETING DATE**

The next regular meeting is scheduled for Tuesday, April 10, 2012, at 8:30 a.m. in the UW-EX Training Room at the Green Lake County Government Center.

## **ADJOURNMENT**

*Motion/second (McConnell/Traxler)* to adjourn. Motion carried. The meeting was adjourned at 9:35 a.m.

Respectfully Submitted,  
Kathy Ninneman  
Account Clerk II