



GREEN LAKE COUNTY AGRICULTURE/EXTENSION EDUCATION & FAIR COMMITTEE

OCTOBER 11, 2011

The meeting of the Green Lake County Agriculture, Extension Education and Fair Committee was called to order by Chairperson McConnell at 8:35 a.m., on Tuesday, October 11, 2011 with certification of the Open Meeting Notice, Roll Call and Pledge of Allegiance.

COMMITTEE MEMBERS PRESENT

S. McConnell, M. Stoddard, T. Traxler, M. Whirry and M. Schweder.

EDUCATORS/STAFF/GUESTS PRESENT

N. Ghimire, B. Johnson, J. Kauffeld, D. Slark, K. Zills and K. Ninneman (staff), and D. Piske.

LIBRARY SERVICES REPRESENTATIVE(S) PRESENT

L. Hazlewood, Markesan Library.

AGENDA

Motion/second (Traxler/Stoddard) to approve the Agenda. Motion carried.

MINUTES

Motion/second (Stoddard/Whirry) to approve the August 9, 2011 Minutes. Schweder abstained. Motion carried.

COUNTY LIBRARY SERVICES REPORT

Written report on file. L. Hazlewood reported the Summer Reading program is finished and they have various programs going on. They are going to have a "Let's Make It a Homemade Christmas." Hazlewood questioned when the budget will be approved for the library funds and that date is Oct. 27th.

PUBLIC APPEARANCES/COMMENTS

None.



Fair Committee Discussion – 2011 Fair

CORRESPONDENCE

Thank you notes were shared with the Committee from Fair exhibitors for their awards, educational program, judge, and vendor. 4-H members submitting thank you notes included: Alyssa Berndt, Laura Breza, Landrie Lang, Laramie Lang, Teresa Pulvermacher, Kelsi Sales, and Carissa Schmuhl. Thank you notes were also shared from Mackie Pendleton (Bee program educator), Maribeth Schmit (judge) and Jill Leedle (Windy Ware Awards).

2011 FAIR REVENUE UPDATE – DISCUSSION/APPROVAL

Zills reported that she has received all but two of the checks. There is a 4.67% increase from last year. She will give final report next month.

GREEN LAKE CO. FIRE ASSOCIATION DONATION – DISCUSSION/APPROVAL

The Committee was notified that the Green Lake County Fire Association will once again donate their services for the 2011 track events. The Committee approved to send \$200 donation for the 2011 Fair. *Motion/second (Stoddard/Traxler)*. Approved.

MAINTENANCE SHED – DISCUSSION/APPROVAL

Zills said the estimate from Jerome is \$379 completely done. Funds will be taken out of CIP, approx. \$300. *Motion/second (Traxler/Schweder)*. Approved.

2012 FAIR CONTRACTS – DISCUSSION/APPROVAL

Zills presented the Committee contracts for 2012 from Uncle Ozzy & Dizzy D. Clown for approval. *Motion/second (McConnell/Whirry)*. Approved.

2011 FAIR COMMENTS/CONCERNS – DISCUSSION/APPROVAL

Zills reported there is not a lot of concerns to be addressed. The Idol Contest is an area that needs some changes. She has done a Power Point presentation of the fair and is on our web site and was played at the 4-H Leader's Association banquet. Zills will be attending the 2011 Fall District Fair meeting on Thursday, Oct. 13 in Portage. *Motion/second (McConnell/Whirry)*. Approved.



UW-Extension Committee Discussion

EDUCATOR REPORTS

1. **Slark:** Written monthly report on file. Slark presented his report on the Bio-Technology the Basics course in Madison that he attended in July.

2. Q & A of Educators' Submitted Monthly Reports

Jason Kauffeld passed out a thank you letter for everyone to view. Johnson is settling into her new role as Family Living Interim educator. Programs that she is working on are Strong Parenting in the jail and continuing with the financial program that Molly had started before her leaving. *Motion/second (McConnell/Whirry)*. Approved.

APPROVAL OF OUT OF COUNTY DAYS

Motion/second (Schweder/McConnell). Approved.

CLOSED SESSION TO REVIEW UW-EXTENSION EVALUATION DATA PER WI STATUTE 19.85(1)(c)

Motion/second (Traxler/Whirry) to proceed into Closed Session, 9:35 a.m. Motion carried.

RESUME OPEN SESSION – 11:10 a.m.

Motion/second (Whirry/McConnell) to return to Open Session. Motion carried.

ANNOUNCE FINDINGS OF CLOSED SESSION

The Committee approved the 6 month review for K. Ninneman. Discussion of office hours policy was also reviewed.

DEMONSTRATION KITCHEN – DISCUSSION/APPROVAL

Slark reported about the concern of the stove left out when the building was constructed. It was in the blueprints. Discussion has been with M. Bostelmann and the Samuels Group, but has not received any results. Slark is looking to purchase something portable, because the kitchen is not set up with ventilation for a regular stove. Costs found for a portable stove/grill are \$3,000-\$4,000. Slark & Johnson will present the Committee next month with the program areas that will be utilizing the stove. In turn, it will be presented to P&I at their December meeting. Slark will also provide 3 bids.

COMMITTEE DISCUSSION – REPORT OF LAST MONTH'S MEETING – INCLUDING Q&A

- a. Property & Insurance Committee – Stoddard reported they are trying to get the electricity out of the old courthouse and shut the water off, it's costing over \$1,000/month as of now.
- b. Personnel Committee – Schweder reported they are still working on the grievance procedure. Interior decorations policies and disposal of electronic media policies was discussed. Highway Dept. had a retirement and Health & Human Services consolidated some positions which resulted in a cost savings for the county.

- c. Finance Committee – Whirry reported that most everyone came in with a 3% reduction. Health insurance came in less than expected.

VOUCHERS – AGRICULTURE/EXTENSION EDUCATION & FAIR

Whirry discussed the Maintenance be transparency to open bids for the future of the fair maintenance. *Motion/second (Whirry/Schweder)* to sign vouchers for UW-Extension. Motion carried.

NEXT REGULAR MEETING DATE

The next regular meeting is scheduled for Tuesday, November 8, 2011, at 8:30 a.m. in the UWEX Training Room at the Green Lake County Government Center.

ADJOURNMENT

Motion/second (Schweder/Mike) to adjourn. Motion carried. The meeting was adjourned at 11:30 a.m.

Respectfully Submitted,
Kathy Ninneman
Account Clerk II