



# GREEN LAKE COUNTY OFFICE OF THE COUNTY CLERK

Elizabeth Otto  
County Clerk

Office: 920-294-4005  
FAX: 920-294-4009

## *Administrative Committee Meeting Notice*

*Date: January 30, 2017 Time: 6:00 PM  
Green Lake County Government Center,  
County Board Room, 571 County Rd A, Green Lake WI*

### AGENDA

#### **Committee Members**

*Harley Reabe,  
Chairman  
Nick Toney,  
Vice -Chair  
Robert Lyon  
Michael Starshak  
Paul Schwandt  
David Richter*

*Elizabeth Otto,  
Secretary*

1. Call to Order
2. Certification of Open Meeting Law
3. Pledge of Allegiance
4. Agenda
5. Minutes 11/07/2016
6. Public Comments (3 Min. Limit)
7. Correspondence
8. Job Descriptions
9. Resolutions/Ordinances
  - Amending Chapter 9, Board of Supervisors, Article III, Appointed Committees
10. Annual Reports
11. Training Requests/Reports
  - County Administrator
  - Treasurer
  - ROD
  - Clerk
  - Corporation Counsel
12. Purchase Requests
13. Committee Discussion
  - Future Meeting. Dates: May 1, 2017 at 6:00 pm
  - Future Agenda items for action & discussion
14. Adjourn

Kindly arrange to be present, if unable to do so, please notify our office. Sincerely, Elizabeth Otto

**Please note: Meeting area is accessible to the physically disabled. Anyone planning to attend who needs visual or audio assistance, should contact the County Clerk's Office, 294-4005, not later than 3 days before date Of the meeting.**