

FINANCE COMMITTEE
September 29, 2005

The meeting of the Finance Committee was called to order by Chair, Dan Priske at 4:30 PM on Thursday, September 29, 2005, in the Green Lake County Board Room. The requirements of the open meeting law were certified as being met.

Present: Dan Priske
John Brennan
Orville Biesenthal
Bernie Kasierski
Deb Schubert

Also Present: Marge Bostelmann, County Clerk
Orrin Helmer, Board Chair
John Selsing, Corporation Counsel
Kathy Morris, Treasurer
Bob Podgorski, Highway Commissioner
Mike Handel, Sheriff
Lori Evans, Administrative Assistant, LE
Mark Trochinski, Undersheriff
Al Shute, Planning & Zoning
Gus Mueller, Supervisor
Joy Waltenberry

AGENDA

Motion/second(Schubert/Biesenthal) to approve the agenda. Motion carried.

MINUTES

Motion/second(Brennan/Kasierski) to approve the minutes of August 25, 2005, September 13, 2005 and September 14, 2005 as presented. Motion carried.

CORRESPONDENCE None.

APPEARANCE

SET TIME TO VIEW TAX DEED PROPERTIES

October 6th at 10:00 am.

TREASURER'S REPORT

Morris sent the report to the committee.

Investments: Morris stated that interest rates are up to 4%. She does not have much to invest at this time because of settlements

Investment Policy: Morris stated that she spoke with Jeff Cohen, Auditor, regarding the

Certificate of Deposit Account Registry Service, CDARS investments. He stated that he believes that this is a good investment and suggested that this be included in the County Investment Policy. *Motion/second(Kasierski/Schubert)* to approve the amended the policy. Motion carried.

Taxes –\$600,000 are delinquent.

Motion/second(Brennan/Biesenthal) to accept the Treasurer’s Report. Motion carried.

INVESTIGATION OF CONTAMINATED PROPERTY BY DNR

No update from the State.

DEPARTMENT HEAD – Robert Podgorski

Podgorski appeared to present the expenses at this time. All the blacktop bills have not been received yet. Only the winter maintenance account is over at this time.

BUDGET REVIEW

The committee looked at the print-out and several questions were asked. Revenues were discussed in detail.

BUDGET ADJUSTMENTS - None

RESOLUTIONS/ORDINANCES

Kathy Morris presented an ordinance changing the tax deed procedure to the In Rem procedure. Discussion was held.

Motion/second(Brennan/Schubert) to approve the ordinance and send on to the County Board. Motion carried.

2006 BUDGET

Bostelmann presented the budget for 2006 with all personnel cost reflected in each department. She also highlighted areas where she was able to increase revenue or reduce expenses to come within about \$33,000 of the levy limit.

Discussion was held on how the levy can be reduced by \$33,000. The vacant position in the District Attorney’s office is \$34,166.85.

Motion/second(Kasierski/Schubert) to draft a resolution to eliminate the vacant position in the District Attorney’s office and notify Law Enforcement and Personnel. Motion carried.

Library services will be reduced to the same amount as last year.

SUPERVISORS CLAIMS

The Committee reviewed the supervisor’s claims in the amount of \$5,374.76 and lay person’s claims in the amount of \$416.59.

Motion/second(Schubert/Biesenthal) to approve the lay person’s and supervisor’s claims. Motion carried.

VOUCHERS

A list of Finance vouchers was presented for \$ 11,168.25 and IT for \$16,672.00.

Motion/second(Brennan/Kasierski) to approve the Finance vouchers and IT vouchers. Motion carried.

CLERK'S REPORT

Sign 3 year contract with auditor: The clerk presented a three year contract with Schenck. *Motion/second(Biesenthal/Kasierski)* to approve the three year contract. Motion carried.

Finance options for Long Range Plan: Bostelmann presented information from R.W. Baird and Quarles & Brady. No action was taken.

COMMITTEE DISCUSSION

Administrator with authority – Priske stated that he believes that someone should have authority on a daily basis to solve problems without committee intervention. Kasierski stated that County Board Supervisors need to work closer with department heads to identify problems and solve problems.

Purchasing change to \$2500 without committee approval – Priske believes that department heads should have more authority to purchase items without committee approval. Discussion was held.

Land Use Department staff upgrade – Shute presented the amount of cost savings restructuring his department has brought to the County. He is proposing a reclassification of his Administrative Assistant because the position has taken the secretary duties in zoning and her job description duties are very similar to the Land Conservation Administrative Assistant.

Motion/second(Kasierski/Brennan) to approve the upgrade of the Administrative Assistant cost. Motion carried.

Negotiating Union Contracts: Outside Negotiator – Priske stated that this next year's union negotiations will be hard and Personnel will need to look at how the contract is negotiated. Selsing explained how the negotiations have gone and that the County was able to get contribution for health insurance at the last negotiations.

Maintenance Dept. Head contract – no discussion.

Buyout on Health Insurance – Priske would like to see options to reduce health insurance costs.

Combine Jail with 3 Counties – Priske believes that combining jails will save money for Marquette, Waushara and Green Lake County.

Listing priorities of Department needs – Department heads may need to review departmental priorities in view of financial problems and determine where costs can be cut.

Sales Tax Revenue for Gas Tanks/Radio Tower – Priske stated that he believes the sales tax can be used of remodeling and upgrade items other than buildings.

Future meeting dates: Special meeting: October 6 at 10 AM to view tax deed properties.. Regular

meeting: Thursday, October 27, 2005 at 4:30 PM.

Future Agenda Item:

ADJOURNMENT

Motion/second(Schubert/Biesenthal) to adjourn at 6:25 PM. Motion carried.

Submitted by,

Margaret Bostelmann
Secretary