

PROPERTY AND INSURANCE COMMITTEE
September 7, 2010

The meeting of the Property and Insurance Committee was called to order by Gene Thom on Tuesday, September 7, 2010 at 4:30 PM in the County Boardroom, Green Lake County, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Gene Thom
Mike Stoddard
Joanne Guden
Dave Richter

Absent: Rick Peer

Also Present:

Margaret Bostelmann, County Clerk
Jeff Haase, Assistant Corporation Counsel
Dan Priske, Board Chair
Scott Weir, Maintenance Supervisor
Linda Van Ness, HHS Director
Lori Evans, Admin Assist L.E.
Maureen Schweder
Sue McConnell

Others Present:

Curt Schleicher, Samuels
Todd Hudzinski
Lauree Renaud
Tony Daley

AGENDA

Motion/second (Stoddard/Guden) to approve the agenda. All ayes. Motion carried.

MINUTES

Motion/second (Guden Stoddard) to approve the minutes of August 3, 2010 correcting the spelling of Zarnott and August 17, 2010 as presented. Motion carried.

OPEN BIDS FOR GOLD STREET PROPERTY

None Received.

Motion/second(Stoddard/Richter) to send this back to the Finance Committee and request they reconsider the minimum bid. Motion carried.

CORRESPONDENCE – None

PUBLIC COMMENT –

Daniel Hayes; Spring Grove Road: He is not in favor of the boat launch fee for property owners.

APPEARANCES

LONG RANGE PLAN DISCUSSION

County A Addition Update: Landscape is 95% complete. Building excavation is complete.

Budget Adjustments:

- #136 – Add 2 large 1small detention mirrors in Huber dorms – \$886.10
- #137 – Move rolling shelving for clerk of courts and misc items – \$2,989.18
- #138 – Add deadlock for gate 002 – \$123.24
- #139 – Add trim at hall 2523 for lower ceiling for fixture per RFI 321 – \$1,370.90
- #142 – Vertiglide Blinds at Courtroom Conference Room per Judge – \$641.66
- #143 – Remaining electrical changes – \$2,298.57

Discussion was held on the blinds in the courtroom. Guden questioned why this is being changed. Schleicher answered the question.

Motion/second(Stoddard/Richter) to approve the budget adjustments as presented. Motion carried.

Future of Current Courthouse Building:

RFPs are due September 15th.

USE OF COUNTY PROPERTY

Moving the Community Message Board – Downtown G.L. Renewal Project:

Mary Jo Johnson appeared to explain that the current message board is located by former Mill Street Junction. They would like to place the board on the Courthouse lawn. She described what information is on the board. It is maintained by the Renewal Project Committee. Discussion was held on placement.

Motion/second(Richter/Guden) to approve the community message board on the County property and that they will maintain it. Motion carried.

Use of back parking lot for the energy Independence Committee during Harvest Fest:

Hudzinski explained the request and that he would like electricity.

Motion/second(Guden/Richter) to approve the request of the parking lots and the electricity if feasible. Motion carried.

Use of Fair Grounds for Bonfire – GL High School Homecoming:

Motion/second(Stoddard/Guden) to approve the use of the fair grounds for the bonfire.. Motion carried.

UPDATE RADIO TOWER PROJECT

A written report was sent by the Sheriff: The back-up generator is being tested at the Green Lake site. No changes at the Princeton site. They have started to stack the tower and guidelines at the Berlin site. Action will be taken at the Markesan City Counsel meeting regarding the Markesan site. The building and generator were set and anchor bolts are being placed at the Kingston site.

CELL PHONE AMPLIFIER IN NEW FACILITY:

Weir explained that he is coordinating the electrical with Baycom.

NAME OF NEW FACILITY

This will be an agenda item for the September County Board.

UPDATE EIC 25X25

Bostelmann sent the report to the committee.

RESOLUTIONS/ORDINANCES – None

PURCHASE REQUESTS

DHHS - FRI

Heavy Duty Treadmill	Play It Again Sports	\$799.99
	2 nd Wind Exercise Equipment	\$1649.00
	Dick's Sporting Goods	\$899.98

Sheriff's Office

3 Mobile Radios	EF Johnson	\$10,700 – sole vender
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Courthouse

Repair antique Clock	Diedrich Jewelers	\$250 - 275
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Motion/second(Guden/Stoddard) to approve the purchase and the repair of the clock. All ayes. Motion carried.

MONTHLY VOUCHERS

Vouchers were presented:

Maintenance in the amount of \$ 11,381.70; Parks for \$4,166.35; Purchasing in the amount \$14,151.55; Building Project costs of \$735,859.26; Radio Tower Project \$206,774.49

Motion/second (Stoddard/Richter) to approve the vouchers. All ayes. Motion carried.

MAINTENANCE REPORT

Monthly Activities:

Discussion was held on vandalism and garbage that is left in the park.

Disposition of County Property – Old HHS sign

Weir stated that Van Ness is requesting that the old HHS sign be given to Waushara County.

Motion/second(Stoddard/Guden) to give the sign to Waushara County for their Aging Long Term Disability center. Motion carried.

Disposition of Office furniture and equipment: The individual who wanted all the equipment has changed his mind and is no longer interested in the furniture and equipment. Discussion was held on how to sell it all. Suggestion was made that the local municipalities, schools and other government agencies be offered the items for sale. Judge McMonigal stated that some books left upstairs could be sold to an antique dealer. Discussion was held that all antiques should be held until it is determined if they can be used in the new building.

Motion/second(Stoddard/Guden) to have the Maintenance Department take down all the panels at old HHS building to create more room. Motion carried.

PARKS & RECREATION

Mascoutin Trail: Award Bid for Boardwalk

Weir stated that he talked with the Green Lake Greenway group and discussed bump outs on the Boardwalk about 125 feet apart. The cost would be about \$2100. Discussion was held. The request for bids will be advertised again with new specifications.

Motion/second(Richter/Guden) to reject all bids received on August 3rd and rebid the project with three bump outs 125 feet apart 12' long by 3' wide. Motion carried.

Mascoutin Trail: Approval of Contract

Bostelmann presented the earthwork contract for Petraszak. Bostelmann will include a clause stating that the project shall be complete 90 days after the start date.

Motion/second(Stoddard/Richter) to approve the contract with a 90 day time period from start to finish. Motion carried.

CLERKS REPORT

Sale of Flood Damaged Property: Bostelmann explained that the County has taken possession of a lot that will have the flood damaged house razed and restored to a grass field. The lot can not be built on in the future. Discussion was held on selling the property.

Motion/second(Stoddard/Guden) to request bids with no minimum bid set or advertised. Motion carried.

Bostelmann explained that the electric bill for the new County A facility was higher than expected. Discussion was held on procedures that can be implemented to conserve energy and reduce costs.

CLOSED SESSION – None

COMMITTEE DISCUSSION

Judge McMonigal discussed how to disseminate directive from the committee to employees. Judge also stated that the roof at the new facility is very noisy when it rains and that he has to stop court proceedings because of the noise.

Future Meeting Date: October 5, 2010

Future Agenda items: Boat Launch fees; Open bids for Board walk; Open bid for flood property;

ADJOURNMENT

Motion/second (Guden/Stoddard) to adjourn at 6:45 p.m. All ayes. Motion carried.

Submitted by,

Margaret Bostelmann
County Clerk