

PUBLIC COMMENT None

LONG RANGE PLAN

Discussion and Action on Future Long Range Plan: The location committee will be meeting on Friday, September 7, 2007 at 4:30.

FILLING VACANT POSITIONS

Maintenance Helper/Custodian: This will be discussed after the budget is finalized.

JOB DESCRIPTION FOR CUSTODIAN AND MAINTENANCE REPAIR HELPER

Updated job descriptions were presented for the position for maintenance custodian and maintenance repair helper. Changes were made and the a final draft will be presented next month.

USE OF COUNTY PROPERTY No requests.

FENCING FOR RADIO TOWER

Simpson explained that he got the wire guard tubing free. He also requested a re-quote with the tubes installed which has reduced the cost substantially. A bid request will be put in the paper for next month. Invitational bids will be sent to ~~Sentry~~^{Century} fence and other local contractors who install fencing.

Motion/second(Helmer/Mueller) to put the specification in the paper for bidding for next meeting. Motion carried.

AUCTION LIST SHERIFF'S DEPARTMENT

The list was sent to the Committee in advance.

Motion/second(Helmer/Mueller) to send the items on to the auction. Motion carried.

RESOLUTIONS/ORDINANCES None

2008 BUDGET

Adjusted budgets were presented. The maintenance budget adjusts for the decrease in the contract services reduced by County Board action and reallocating a portion of the funds to Capital Improvements. The Parks summer employee was moved from the Maintenance budget to the Parks budget and the maintenance courthouse budget line was reduced by \$850 and transferred to the Purchasing budget for clarification of supplies.

Motion/second(Helmer/Thom) to approve the changes and send on to the Finance Committee. Motion carried.

PURCHASE REQUESTS

Highway

4 wheel drive skid steer with bucket, one 24"blacktop planner, one power broom and one set forks for lifting.

Mid-State Equipment	\$64,655.02
Serve Implement	\$55,450.00 – recommended
Ballweg Implement	\$57,876.00

Fox River Industries

Repair/Replace Air-Conditioning Berlin Heating & Cooling \$ 2177.42 – recommended
Brisky Heating & Air Cond. \$2500.00

Motion/second(Thom/Mueller) to approve the purchases request in accordance with governing committee recommendation. Motion carried.

VOUCHERS

Vouchers were presented for Maintenance in the amount of \$22,992.88 and for Purchasing in the amount of \$2,370.05.

Also Ripon Electric cost to light the sign at HHS is \$945.49. HHS will pay 50% and the Maintenance department will pay the other 50% of \$472.75.

Motion/second(Helmer/Thom) to approve the Maintenance and Purchasing vouchers as presented and Ripon Electric. Motion carried.

MAINTENANCE REPORT

The report was sent to the Committee.

Simpson reported that the new boiler in the Courthouse was not “put to bed” properly at the end of the season. He explained the maintenance that is needed on the boiler and the need for a test kit and mixer for mixing the chemicals and a conductivity meter. The total cost of the chemical, test kit, conductivity meter and mixer is a total of \$1500.

Motion/second(Thom/Helmer) to approve the purchase of the items. Motion carried.

CLERKS REPORT

The report was sent to the Committee and explained agenda items as discussed.

COMMITTEE DISCUSSION

Next meeting dates: Regular meeting on October 2, 2007

Agenda Items: Approval of Job descriptions

ADJOURNMENT

Motion/second(Thom/Helmer) to adjourn at 6:05 PM. Motion carried.

Submitted by,



Marge Bostelmann
County Clerk