

PERSONNEL COMMITTEE MEETING

July 10, 2008

The meeting of the Personnel Committee was called to order by Vice-Chair Elden Dallman at 3:00 PM on Thursday, July 10, 2008 in the County Board Room, Courthouse, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Elden Dallman
Maureen Schweder
Howard Sell

Absent: Gene Schroeder
Bob Krause

Also Present: Marge Bostelmann, County Clerk
John Selsing, Corporation Counsel
Brenda Keller, HR Consultant
Lori Evans, Sheriff's Department
Dan Priske, County Board Supervisor
Al Shute, Zoning Department

AGENDA

Motion/second(Schweder/Sell) to approve the amended agenda. Motion carried.

MINUTES

Motion/second (Sell/Schweder) to approve the minutes of June 12, 2008 as corrected. Motion carried.

PUBLIC COMMENTS None

CORRESPONDENCE None

APPEARANCES None

CARRYOVER OF VACATION

Bostelmann presented a letter from Gary Podoll requesting approval to carry over 48 hours of vacation because he was not able to take it because of the flood.

Motion/second(Schweder/Sell) to approve Podoll's request to carry over 48 hours of vacation in accordance with county policy. Motion carried.

Van Ness presented a request from Linda Richards to carry over 40 hours of vacation.

Motion/second(Sell/Schweder) to approve the carry over of 40 hours for Linda Richards. Motion carried.

FILLING OF VACANT POSITIONS

Acct. Clerk Specialist – County Clerk's Office

Bostelmann sent the report explaining the process of evaluating the Account Clerk II position in her office.

Motion/second(Schweder/Sell) to approve filing the position. Motion carried.

PT Cost Account Clerk – Highway

Podgorski sent information justifying filling the position. Since this was not sent to the Committee in advance, Podgorski is willing to wait until next month for approval.

Bostelmann explained that she was contacted by Tom Wishman. He would like to propose that this position move from the highway union into the courthouse union. This will be discussed more next month.

CIP Aid – HHS

This position is a direct client supervision position and would need to be filled. The HHS Board recommended that it be filled.

Motion/second(Schweder/Sell) to approve filling the position. Motion carried.

Public Health Intern – HHS

Van Ness explained that the nurses unit has an intern now. They would like her to work on the tobacco coalition in the county with funds from the tobacco coalition. She will also help in the health unit.

Motion/second(Sell/Schweder) to approve the LTE for 4 weeks after her internship. Motion carried.

HUMAN RESOURCE ISSUES RELATED TO STAFFING DURING A DISASTER/EMERGENCY

Van Ness explained that the Human Resource issues need to be addressed in a policy. How do you call people in and how is 24/7 covered? Right now we do not have a policy to cover the issues.

Keller stated that she is familiar with this issue when she worked at Outagamie. Discussion was held. Keller will review the Barron County policy and put something together for committee review.

HR REPORT

- Information from Fax Valley Labor Negotiators – Keller presented a summary of the meeting. She also presented a news article stating that the City of Oshkosh won an arbitration hearing. They already lost four arbitration hearings.
- Review HR Consultant Contract – Keller is requesting a one year extension with a 2.5% increase and reducing the expense line from \$1500 to \$1000. Helmer stated that Sheriff Podoll called and he would like to see the County continue with Keller as a consultant. *Motion/second(Sell/Schweder)* to approve the amended contract as presented. Motion carried.
- Updates on implementation of time sheets – Time sheets are going okay. There have been some problems but they are being dealt with.

RESOLUTIONS/ORDINANCES

Amending Ordinance 811-04: Personnel Policies and Procedures Manual – Leave of Absence language.

Motion/second(Schweder/Sell) to approve the Ordinance and send it on to the county Board.

CLERK'S REPORT:

Bob Jahn asked if the County would be willing to work on contract language ahead of negotiations and clarify the wording prior to negotiations. Bostelmann will talk with Wishman and determine what type of procedure/protocol can be established to accomplish this goal.

Selsing would like to know what type of monetary savings the County had because of the new contract language stating that new employees have a different benefit package.

VOUCHERS

Brenda Keller, Resources Consulting for June 2008 in the amount \$3,078.08

Motion/second(Sell/Schweder) to approve the voucher. Motion carried

COMMITTEE DISCUSSION

Long Range Plan: Bostelmann explained the actions of the P&I Committee. Priske stated that he does not see the need for the 15 foot hall and the cost needs to stay within the \$24 million cost.

Next regular meeting: August 14, 2008 at 3:00 pm.

Future Agenda items for action and discussion: Consensus bargaining with Highway Committee.

ADJOURNMENT

Motion/second(Schweder/Sell) to adjourn at 4:10 PM. Motion carried.

Submitted by,



Marge Bostelmann

County Clerk