

ADMINISTRATIVE COMMITTEE MEETING
October 31, 2006

The meeting of the Administrative Committee was called to order by Chairman, Orrin Helmer at 4:30 PM on Tuesday, October 31, 2006 in the County Board Room, Courthouse, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Orrin Helmer Absent: Dan Priske
 John Brennan
 Gene Thom
 Mike Stoddard

Also Present: Marge Bostelmann, County Clerk
 John Selsing, Corporation Counsel
 Leone Seaman, Register of Deeds
 Kathy Morris, Treasurer
 Joy Waterbury, Berlin Journal

AGENDA

Motion/second(Stoddard/Brennan) to approve the agenda. Motion carried.

MINUTES

Motion/second(Thom/Stoddard) to approve the minutes of August 1, 2006. Motion carried.

PUBLIC COMMENTS None

APPEARANCES None

CORRESPONDENCE None

REDISTRICTING

Helmer stated that he discussed the redistricting with Stauch, GIS Specialist and Al Shute. Maps derived by Stauch were presented and reviewed. Shute looked at the districts and wards and presented an option of reducing the district from 21 to 19. This will be looked at again to see if the deviation can be reduced.

Motion/second(Stoddard/Thom) to see if Shute and Stauch can reduce the deviation in the city of Princeton and then send the plan to the state for review. Motion carried

REPORTS

Treasurer – Only two tax deed properties were looked at. The owners of the property in the Town of Kingston have been ill and are making payments, so the committee gave them a little more time to pay the taxes.

The second property has had a fire and Morris plans to look at the property with the assessor and Mr. Brennan of the Finance Committee to determine the damage to the property and value of the property. Current interest rates are about 5.5% on investments. The Treasurer's office is getting ready for printing the tax bills. Morris gave the committee the highlights of her Annual meeting.

Register of Deeds – The office has recorded an average of 475 documents per month and birth

certificates requests are going up because of the need of passports for travel. Seven dollars of revenues of the birth certificates go to the Children's Trust Fund. Seaman stated that the accountability of the Fund is hard to get.

County Clerk – Marge Bostelmann stated that her office is working with the State Election's Board on the Statewide Voter Registration. The deputies in the Clerk's office have entered over 6000 voter registrations. They have printed the poll lists and provided ballot. The budget is being prepared and will be sent out to supervisors this week. Bostelmann is also working with the Property and Insurance Committee on the building project and with the Personnel Committee with labor negotiations. Thom questioned if software could be purchased for employee attendance.

Corporation Counsel – Selsing has been spending time on labor negotiations over the last several months with the 4 unions.

Motion/second(Brennan/Stoddard) to approve all the reports. Motion carried.

PURCHASE REQUESTS:

Morris requested the purchase of a replacement of a desk top

Office Plus \$570.10

Office Max \$518.48

Morris is requesting approve of the \$570.10

Motion/second(Thom/Stoddard) to approve the purchase of the replacement desk and legs for \$570.10 and recommend the purchase approval to P&I. Motion carried.

ACTION AND DISCUSSION ON CORPORATION COUNSEL ELECTION

Selsing stated that 2006 is the year for the corporation counsel election. An ad would need to be put into the paper. Discussion was held on timing of the ad and the County Board meeting on November 14th.

Motion/second(Thom/Stoddard) to put the ad in the official paper November 9th and have the election on November 14th at the annual meeting. Motion carried, 3 ayes, 1 nay (Brennan).

Bostelmann will put the ad in the Billboard also.

CLOSED SESSION

Motion/second(Thom/Brennan) to move into closed session per ss. 19.85(1)(g)(c) for evaluations.

Roll call vote, 4 ayes, 0 nays, motion carried.

RESUME OPEN SESSION

Motion/second(Thom/Brennan) to resume open session. Roll call vote, 4 ayes, 0 nays, motion carried.

Motion/second(Thom/Brennan) to approve the evaluations for Vicki Bernhagen, Sue Wendt and

Becky Pence. Motion carried.

RESOLUTIONS/ORDINANCES

Helmer presented a resolution from Price County relating to redistricting. The resolution requests that the legislators repeal 2005 Wisconsin Act 100 relating to redistricting because of the inability of wards to be divided and allow for a more equal representation by the reduced number and for the ability to increase the number of supervisors.

Motion/second(Brennan/Stoddard) to send a letter from the Administrative Committee to Luther Olsen and Joan Ballweg and the WCA addressing the Committee's concerns relating to Act 100. Motion carried.

COMMITTEE DISCUSSION

Next Meeting: January 30, 2007 at 4:30.

Future Agenda Items: Redistricting,

ADJOURNMENT

Motion/second(Stoddard/Brennan) to adjourn at 6:25 PM. Motion carried.

Submitted by,

Marge Bostelmann
County Clerk