

PROPERTY AND INSURANCE COMMITTEE
October 5, 2010

The meeting of the Property and Insurance Committee was called to order by Gene Thom on Tuesday, October 5, 2010 at 4:30 PM in the County Boardroom, Green Lake County, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Gene Thom
Mike Stoddard
Joanne Guden
Dave Richter
Ricky Peer – arrived at 4:40 PM

Also Present:
Vicki Bernhagen, Deputy County Clerk
Jeff Haase, Assistant Corporation Counsel
Scott Weir, Maintenance Supervisor
Linda Van Ness, HHS Director
Sheriff Mark Podoll
Judge McMonigal

Others Present:
Curt Schleicher, Samuels
Abby Sauter, Samuels
Tony Daley

AGENDA

Motion/second (Stoddard/Guden) to approve the agenda. 4 ayes, Perr absent. Motion carried.

MINUTES

Motion/second (Stoddard/Guden) to approve the minutes of September 7, 2010 and September 21, 2010. 4 ayes, Perr absent. Motion carried.

Motion/second (Guden/Richter) to seat Ricky Perr. All ayes. Motion carried.

CORRESPONDENCE – None

OPEN BIDS FOR BOARDWALK – Mascoutin Trail

- 1) B&W Log Homes, N7418 21st Dr., Neshkoro WI 54960 submitted a bid for the Boardwalk - Mascoutin Trail in the amount of \$24,995.00
- 2) M.P.B. Builders, Inc., 654 E Oshkosh St., Ripon WI 54971 submitted a bid for the Boardwalk – Mascoutin Trail in the amount of \$35,869.00

Discussion was held and Assistant Corporation Counsel reviewed the two bids.

Motion/second (Stoddard/Richter) to accept the low bid from B&W Log Homes in the amount of \$24,995.00 pending review by Assistant Corporation Counsel that all bid specifications were met. All ayes. Motion carried

Following review by Assistant Corporation Counsel discussion was held regarding the concrete pads. It was determined that B&W Log Homes met the specifications. B&W Log Homes will be notified that they were low bid and awarded the project.

PUBLIC COMMENT

APPEARANCES

LONG RANGE PLAN DISCUSSION

County A Addition Update: 2 sign designs were reviewed.

Motion/second (Richter/Perr) to approve the design that reads Green Lake County, Government Center 571. All ayes. Motion carried

Budget Adjustments:

#144 – Install power to steamer in kitchen. – \$787.23

Motion/second (Stoddard/Guden) to approve the budget adjustment as presented. All ayes. Motion carried.

Future of Current Courthouse Building: No proposals were received.

UPDATE RADIO TOWER PROJECT

Sheriff Podoll stated that the Berlin tower is up, Kingston tower is being worked on and the Markesan site will be next. November 1st the towers should be done and dispatch should be moved over to the new building by the end of November.

BOAT LAUNCH FEES

Discussion was held on leaving the fee structure as established in Ordinance #979-2010.

USE OF COUNTY PROPERTY

Request to put a sign on County 73 in the Town of Manchester for the City of Markesan.

Discussion was held with Attorney Mark Slate regarding the sign for the City of Markesan to be placed on County Property at Hwy Shop 2 in the Township of Manchester. Attorney Slate will have the City of Markesan draw up papers saying that the City will be responsible for installing, maintaining or removal of the sign.

Motion/second (Stoddard/Guden) to approve the use of County property at Hwy Shop 2 in the Township of Manchester for signage for the City of Markesan and forward to the Highway Committee for approval. All ayes. Motion carried.

Request to have the new Bar Association photograph hung in the New Building.

Attorney Mark Slate appeared to request permission to hang the Bar Assoc photograph in the new Government Center.

Discussion was held about hanging the old and new Bar Association photographs in the new Government Center. The committee had no objections but it will have to wait until a plan is established. Property & Insurance Committee after the first of the year will come up with a plan for hanging photographs of the Judges, Bar Association, pamphlets and service bulletins.

PARKS & RECREATION

Timeline for Closing Parks/Boat Landing:

Discussion was held on removing the piers around the 2 or 3 week of October.

MAINTENANCE REPORT

Monthly Activities report sent to the committee.

RESOLUTIONS/ORDINANCES – None

PURCHASE REQUESTS –

Maintenance Dept

MillerMatic 252 Wirefeed Welder	Air Gas	\$2,052.00
	Grainger	\$2,816.00
	McMaster	\$2,658.00
6"x8" Metal Band Saw, Variable speed/hydraulic -120v	McMaster	\$1,142.76
	Grainger	\$1,149.00
	Northern Tool	\$999.99
Hypertherm 30DLX Plasma Cutter	Air Gas (Sole supplier)	\$1,249.00

Motion/second (Stoddard/Guden) to approve the purchase request as recommended by the Governing Committee. All ayes. Motion carried.

MONTHLY VOUCHERS

Vouchers were presented:

Maintenance in the amount of \$10,890.70; Parks for \$3,265.89; Purchasing in the amount \$7,391.40; Building Project costs of \$703,279.94; Radio Tower Project \$91,982.36

Motion/second (Stoddard/Richter) to approve the vouchers. All ayes. Motion carried.

UPDATE EIC 25X25

Bostelmann sent the report to the committee.

CLERKS REPORT

Clerk's report was sent to the committee.

COMMITTEE DISCUSSION

Judge McMonigal presented a Court Facilities 'Punch List', questions, explanations dated July 29, 2010 and one from the Clerk of Circuit Court Punch Listed dated July 29, 2010 that was given to Dave Barrow from Samuels Group and has heard nothing back. Judge McMonigal expressed concern that these issues remain unresolved.

Scott Weir will contact Dave Barrow from Samuels Group to meet with Judge McMonigal on October 6th to review the concerns on the punch lists.

CLOSED SESSION

Move into closed session per ss. 19.85 (1)(c) Personnel Matters, Discipline; (g) to confer with legal counsel.

Motion/second (Stoddard/Guden) to go into closed session per ss 19.85(1) (c) Personnel Matters, & Discipline (g) to confer with legal counsel. Roll call vote, 5 ayes and 0 nays, motion carried.

RESUME OPEN SESSION

Motion/second (Guden/Richter) to resume open session. Roll call vote, 5 ayes and 0 nays, Motion carried.

ANNOUNCE FINDINGS OF CLOSED SESSION

Motion/second (Stoddard/Richter) to extend the maintenance LTE person until December 1, 2010. All ayes. Motion carried.

Future Meeting Date: November 2, 2010

Future Agenda items: Open bid for flood property;

ADJOURNMENT

Motion/second (Guden/Stoddard) to adjourn at 6:35 p.m. All ayes. Motion carried.

Submitted by,

Vicki Bernhagen
Deputy County Clerk