

PROPERTY AND INSURANCE COMMITTEE
October 7, 2009

The meeting of the Property and Insurance Committee was called to order by Chair Gene Thom on Wednesday, October 7, 2009 at 4:30 PM in the Lower Level of the Safety Building, Green Lake County, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Gene Thom
 Mike Stoddard
 Orrin Helmer
 Gene Schroeder
 Gus Mueller

Also Present:
 Marge Bostelmann, County Clerk
 Dan Priske, County Board Supervisor
 Scott Weir, Maintenance Supervisor
 Mark Podoll, Sheriff
 Linda Van Ness, HHS Director
 Paul Brummund, Potter Lawson
 Kurt Berner and Curt Schleicher, Samuels Group

AGENDA

Motion/second (Stoddard/Schroeder) to approve the agenda. Motion carried.

CORRESPONDENCE – None

PUBLIC COMMENT – None

LONG RANGE PLAN

Paul Brummund, space Needs Update and Preliminary Concepts for Relocating Departments Remaining in Downtown Location to County A Facility

Paul Brummund gave a presentation of needed square footage for the County government Addition. He presented a site plan, parking and departmental locations within a new addition. Discussion was held on common areas with one lunch/break room.

Security Options for New Addition

Brummund explained that the new addition will have glass between the public and employees with an open space of about 8 inches above the counter. Customers in this area will not be required to go through the metal detector. If additional security is needed a “gate” can be put up directing customers through the metal detector if needed.

Kurt Berner & Curt Schleicher regarding Justice Center/Health & Human Service Center Project Costs and Contingency Allocation.

Berner presented a summary of the costs of the current project, how funds are allocated, how the

construction contingency is used and defined the additional scope contingency. The additional scope contingency is the savings from the estimated cost of the project and the actual cost of the project after the bids were received which amount to \$716,688. That amount and the \$250,000 allocated for down town remodeling is the amount available for the new phase of the project. Discussion was held on the cost of remodeling the downtown site and operations of the site. Utility costs and cost of operations should be compared to determine the most long term cost effective solution.

Berner will give a presentation of the project costs and contingency allocation at the October 20th County Board meeting. Both Berner and Brummund will attend the November 10th meeting to discuss the proposed addition to the County A site.

Discussion was held on building out the unfinished expansion area of the jail. Podoll stated that he believes this should be put on hold with only the under floor utilities/pipes roughed in at this time. Berner explained the cost to do this rough-in would be \$32,150.76. To remove the concrete floor in the future to do this at a later time would cost at least \$20,000.

Motion/second(Stoddard/Mueller to approve budget adjustment 48 to rough in utility/pipes in the floor of the jail expansion area to be completed at a later date. Motion carried.

The Committee reviewed the budget adjustments to the project:

BA #36	Add Miscellaneous Steel at Framed Openings	\$6,720.06
BA #40	Revise main canopy design	\$4,625.01
BA #42	Add Wall Mount Current Transformer Cabinet	\$10,539.07
BA #44	Rework Elevator Steel	\$10,419.26

Motion/second(Schroeder/Mueller) to approve the budget adjustments as presented. Motion carried.

Schleicher explained a problem with the sizing of the heat pump. Berner will be meeting with the vendor to discuss the sizing and cost of the pump.

COMMITTEE DISCUSSION

Next meeting dates: November 3, 2009 at 4:30 PM.

Regular Agenda Items:

ADJOURNMENT

Motion/second (Stoddard/Mueller) to adjourn at 6:45 PM. Motion carried.

Submitted by,



Marge Bostelmann
County Clerk