

PROPERTY AND INSURANCE COMMITTEE
October 6, 2009

The meeting of the Property and Insurance Committee was called to order by Chair Gene Thom on Tuesday, October 6, 2009 at 4:30 PM in the County Boardroom, Green Lake County, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Gene Thom
Mike Stoddard
Orrin Helmer
Gene Schroeder
Gus Mueller

Also Present:

Margaret Bostelmann, County Clerk
Jeff Haase, Assistant Corporation Counsel
Linda Van Ness, HHS Director
Robert Podgorski, Hwy Commissioner
Mark Podoll, Sheriff
Scott Weir, Maintenance Supervisor
Dan Priske, County Board Supervisor
Jason Kauffeld, UWEX
Sue McConnell, County Board Supervisor

Others Present:

Pam Schumacher, Reporter

AGENDA

Motion/second (Stoddard/Mueller) to approve the agenda. All ayes. Motion carried.

MINUTES

Motion/second (Helmer/Stoddard) to approve the minutes of September 1, 2009 as presented. All ayes. Motion carried.

CORRESPONDENCE

- Letter from the chamber giving the County an Honorary Membership to the Green Lake Area chamber of Commerce.

- Letter from John Selsing stating that the Affeldts have appealed the decision relating to the road width on Highway B.

PUBLIC COMMENT

Sheriff Podoll stated that the roof at the large storage shed is leaking. This will be discussed with Weir.

APPEARANCES – None

LONG RANGE PLAN UPDATE

A special meeting will be held tomorrow to discuss the plan and options to review. Schroeder would like to look specifically at cost options that have been discussed

MAINTENANCE REPORT

The report was sent to the committee.

Helmer questioned the heating bay replacement in the Highway Shop. It will cost about \$8,000 to repair and a new system would be about \$18,700 for one bay. Weir will bid out the project for next month's meeting.

USE OF COUNTY PROPERTY

The Green Lake High School is requesting permission to have the Homecoming Bon fire at Highway Shop I. The Highway Committee recommends approval.

Motion/second (Stoddard/Mueller) to approve the request for the bon fire. All ayes. Motion carried

GRANT APPLICATION TO REMODEL HISTORICAL COURTHOUSE SITE

Jason Kauffeld stated that he became aware of a grant to remodel the Historical Courthouse Site for \$250,000. Discussion was held. Helmer stated that the County Board passed a resolution to move the downtown offices to the new County A site and questioned what authority there is to apply for the grant. Kauffeld stated that he is here to notify the committee of the grant and to see if this committee is in favor of writing the grant.

Motion/second(Schroeder/Mueller) to recommend to the Finance Committee to move forward with the grant process. All ayes. Motion carried.

RESOLUTIONS/ORDINANCES None

PURCHASE REQUESTS

Law Enforcement

Microphone Kit for Interview Room	Accurate Controls Tristate POS Global.com	\$562.95 - recommends \$574.42 \$579.28
Law Enforcement Radio and installation in County A Building	Baycom on behalf of Harkcom Harkcom Bay-Com	\$144,872.36 – recommends \$146,815.42 \$155,815.42

Motion/second(Helmer/Mueller) to approve the purchase request as recommended by the Governing Committee. All ayes. Motion carried.

MONTHLY VOUCHERS

Vouchers were presented for Maintenance in the amount of \$8,488.79; for Purchasing in the amount of \$8,259.10; for the Building Project costs of \$2,221,148.61; and Radio Towers in the amount of \$7,975.00.

Motion/second (Stoddard/Schroeder) to approve all the vouchers. All ayes. Motion carried.

CLERKS REPORT

The report relating to agenda items was sent in the packet.

Bostelmann presented an internal cell phone policy to be approved by the committee. Discussion was held and modification made.

Motion/second(Helmer/Schroeder) to approve the cell phone policy as modified by the Committee to read:

The county may provide cell phones to promote safety and efficiency for county programs. To be issued a county cell phone a request shall be made to the County Clerk by a department head with approval by the governing committee. County cell phones are to be used for county business and in accordance with the "Use of County Telephone Phone" policy found in the Personnel Policy and Procedures Manual.

Smart phones may be issued by the county clerk with approval from the Property and Insurance Committee to employees who respond to 24 hour/day emergency management situation and/or provide public health and safety.

All ayes. Motion carried.

Rewrite #607-96 Relating to Parks/Recreation

Helmer, Bostelmann, Weir and Podgorski discussed the parks maintenance and agreed to recommend to this Committee and the Highway Committee that all responsibilities and budget for the park be put under the Property and Insurance Committee.

Motion/second(Stoddard/Mueller) to recommend to the Highway and Administrative Committee that the responsibilities and budget of the Parks and Recreation go under the Property and Insurance Committee. Motion carried.

CLOSED SESSION

Move into closed session per ss. 19.85 (1)(c) Personnel Matters, Employee Evaluations; (g) to confer with legal counsel.

Motion/second(Schroeder/Helmer) to go into closed session per ss 19.85(1) (c) Personnel Matters, Employee Evaluations; (g) to confer with legal counsel. Roll call vote, 5 ayes and 0 nays, motion carried.

RESUME OPEN SESSION

Motion/second(Helmer/Mueller) to resume open session. Roll call vote, 5 ayes and 0 nays, motion carried

ANNOUNCE FINDINGS OF CLOSED SESSION

The committee discussed a personnel issue that will be sent to the Personnel Committee.

COMMITTEE DISCUSSION

Discussion was held related to having Ernie Hunter come to the County Board meeting on November 10th Committee meeting to discuss his proposal for the downtown sites.

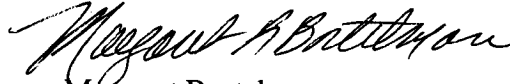
Future Meeting Date: November 3, 2009 at 4:30PM

Future Agenda items for action & discussion: Authorization to have Ernie Hunter make a presentation to the November County Board for 30 minutes.

ADJOURNMENT

Motion/second (Helmer/Stoddard) to adjourn at 6:40 p.m. All ayes. Motion carried.

Submitted by,



Margaret Bostelmann
County Clerk