

FINANCE COMMITTEE
November 24, 2010

The meeting of the Finance Committee was called to order by Chair Deb Schubert at 4:30 PM on Wednesday, November 24, 2010, in the Green Lake County Board Room. The requirements of the open meeting law were certified as being met.

Present: Deb Schubert Absent: Susan McConnell
Jack Meyers
Alma Hedberg
Joanne Guden

Also Present: Marge Bostelmann, County Clerk
John Selsing, Corporation Counsel
Dan Priske, County Board Chair
Kathy Morris, Treasurer
Linda Van Ness, HHS Director
Sheriff Mark Podoll
Lori Evans, Admin Assist. L.E.
Maureen Schweder, Supervisor
Leone Seaman, Register of Deeds

Also Present: Al Shute, LUPZ; Dan Hoppa, Melissa Sorenson, Tony Daley, Berlin Journal

AGENDA

Motion/second (Hedberg/Meyers) to approve the amended agenda. All ayes. Motion carried.

MINUTES

Motion/second (Guden/Meyers) to approve the minutes of October 28, 2010 changing a “.” to a “,” in the tax levy amount. All ayes. Motion carried.

PUBLIC COMMENT (3 Minute limit) - None

CORRESPONDENCE – None

OPEN BIDS FOR TAX DEED PROPERTY

The following bids were opened:

Paula Price & Don Maddick Property – Town of Princeton	
Egbert Excavating	\$8,020.00
Piosikowski Property – City of Berlin	
DeMann Properties, LLC	\$2,600.00
Gee Property – City of Berlin	No bid received.

Motion/second(Meyers/Guden) to accept the bids submitted. Motion carried.

OPEN BIDS FOR GOLD STREET PROPERTY – None.

APPEARANCES - None

DEPARTMENT HEAD – Linda Van Ness, HHS & Sheriff Mark Podoll

Linda Van Ness gave an overview of the revenues and expenses for HHS. She explained why some line items may be over but the units are within budget.

Sheriff Podoll explained that the overtime accounts over budget. In the patrol division two deputies were out on FMLA which causes overtime. One officer was out in the communications division on FMLA also which resulted in unexpected overtime. The overtime in the corrections division is up but the regular wage is down because some permanent positions have not been filled yet.

PHONE CONFERENCE WITH JON TRAUTMAN ON MANAGEMENT LETTER

Morris presented a list of county bank accounts. Trautman explained the need for internal controls and that some of the accounts should be closed out and run through the general county account. Discussion was held on determination of closing accounts and creating account numbers in the general fund for transactions.

Motion/second(Meyer/Guden) for Bostelmann and Morris to work with Trautman and bring back a recommendation for what accounts should be closed and what accounts should remain separate with monthly activity recorded in the general county accounting system. Motion carried.

TREASURER’S REPORT

Morris sent her report to the committee. The sales tax for the year will be over \$1 million which is what was projected. \$27,824.58 was received for the boat launch.

Morris reported that Edward Rosebrook has been served an eviction notice. Selsing explained the process.

Morris also explained that the assessment in the Towns of Mackford and & St. Marie are not completed yet and those bill will be late.

Motion/second (Guden/Meyers) to accept the Treasurer’s Report. Motion carried.

BUDGET REVIEW

The Committee reviewed the 2010 revenue and expenditure report. No discussion

BUDGET ADJUSTMENTS – None

APPROPRIATION OF FUNDS FOR THE FEASIBILITY STUDY FOR \$7500 FROM THE 2011 CONTINGENCY

Priske explained that the City and County Ad Hoc Committee met for the first time yesterday to discuss the development of the County downtown facilities. All agreed that a feasibility study to determine the best use of the property would help in finding a developer. A feasibility study will cost about \$30,000. A grant for \$15,000 will be written by Bill Wheeler, TREDC Director with the matching funds coming from the City and County in the amount of \$7,500 each. This will have to go to the County Board for approval.

Motion/second(Hedberg/Meyers) to approve the use of the \$7,500 from the contingency for the match if the grant is awarded. Motion carried.

RESOLUTIONS/ORDINANCES – None

SUPERVISORS MONTHLY CLAIMS

Committee reviewed the 2010 supervisor's claims in the amount of \$6,986.50 and lay person's claims for \$1,184.00.

MONTHLY VOUCHERS

Vouchers were presented for Finance in the amount of \$25,900.44 and for IT in the amount of \$20,710.29.

Motion/second (Guden/Hedberg) to approve the supervisor's claims, lay person's claims and vouchers as presented. Motion carried.

CLERK'S REPORT

Bostelmann presented the Grant writing training topics that will be presented by Kevin DeCramer on December 9th from 8:30 am to 11:30 am at the Berlin City Hall Council Chambers. The training is open to Marquette, Waushara and Green Lake County personnel, municipalities and non-profits.

CLOSED SESSION

No closed session.

COMMITTEE DISCUSSION

- **Future meeting dates: Regular Meeting: Wednesday, December 29, 2010 at 4:30 PM.**
- Polly's Pub

ADJOURNMENT

Motion/second (Meyers/Hedberg) to adjourn at 5:45 PM. All ayes. Motion carried.

Submitted by,

Marge Bostelmann
County Clerk