

FINANCE COMMITTEE
May 29, 2008

The meeting of the Finance Committee was called to order by Chair Dan Priske at 4:30 PM on Thursday, May 29, 2008, in the Green Lake County Board Room. The requirements of the open meeting law were certified as being met.

Present: Dan Priske
Deb Schubert
Susan McConnell
Alma Hedberg
Eugene Schroeder

Also Present: Marge Bostelmann, County Clerk
Orrin Helmer, Board Chair
Kathy Morris, Treasurer
Mark Podoll, Sheriff
Lori Evans, Admin. Assistant Sheriff's Office
Bob Podgorski, Highway Commissioner
Linda Van Ness, HHS Director

AGENDA

Motion/second (Schubert/McConnell) to approve the amended agenda. Motion carried.

MINUTES

Motion/second (Schroeder/Hedberg) to approve the minutes of April 24, 2008. Motion carried.

PUBLIC COMMENT – 3 Minute limit None

CORRESPONDENCE None

APPEARANCE None

TREASURER'S REPORT

Morris sent the report to the committee. Morris reviewed and explained the report. The amount of sales tax being received is consistent with previous payments. Two sales tax CDs are coming due in June. They will be renewed for one year. Tax deed notices will be sent out on June 2nd.

Morris presented a resolution for cancellation of outstanding checks.

Motion/second(Schubert/McConnell) to approve the resolution and send it on to the June County Board. Motion carried.

Motion/second(Schroeder/McConnell) to accept the Treasurer's report. Motion carried.

DEPARTMENT REVIEW

Mark Podoll, Sheriff's Office stated that the budget so far is looking good for the first quarter. The reimbursement for juvenile board revenues are coming in very well. The incentive revenue for

social security is also at 100% which is more than expected by this time.

Bob Podgorski, Highway Department discussion was held on the difference in the county financial report and the CHEMS (County Highway Environmental Management System) report. The new gas tanks have been a positive financial influence on costs.

BUDGET REVIEW

The Committee reviewed the financial statements.

BUDGET ADJUSTMENTS

The Sheriff is requesting a revenue and expenditure account for the purpose of testing all inmates for drugs when they start serving their sentences.

Motion/second(Schubert/Schroeder) to approve a revenue and expenditure account for the purpose of testing all inmates for drugs when they start serving their sentences. Motion carried.

Van Ness presented a request to adjust the aging unit by \$224.00 and reallocating funds in the HHS budget to reflect changes in the ADRC grant.

Motion/second(McConnell/Schubert) to approve the budget adjustment requests. Motion carried.

REVIEW LETTER FROM PFM

Correspondence was reviewed from The PFM Group, a public financial management company. Priske would like a representative from the PFM Group to make a presentation to the County Board regarding the upcoming financing the county will need for the building project.

Motion/second(Schroeder/Schubert) to have the PFM Group come to the June County Board and make a presentation regarding the financial services they can provide to the County. Motion carried.

SET BUDGET CRITERIA 2009 BUDGET

Bostelmann explained to the Committee that the payroll increase for 2009 will be about \$210,000. The 2% levy limit will allow an increase of about \$238,000 in 2009.

Discussion was held. Most departments have very little operational budget left to cut. A letter will be sent to the department heads asking them to review their departmental operations and the services that are provided. Podoll gave examples of how his department is reducing costs. Department heads should also review fees, revenues combining employees.

Motion/second(Schroeder/Schubert) based on the mandate by the State of Wisconsin of a 2% levy increase which equals approximately \$238,000, department heads are requested to provide a report to the County Clerk by July 10 to be sent to the Finance Committee for review and discussion with all department heads at a meeting on July 17 at 4:30 in the County Boardroom. The report shall address:

1. Services provided by their departments
2. Any revenue taken in by the department and any new sources of revenue
3. Cost saving recommendation in their departments
4. Provide recommendation to reduce employee hours and costs including voluntary reduction in hours.

Motion carried.

Motion/second(Schubert/Hedberg) all departmental budgets presented to the Finance Committee shall not request any increase in the levy. Motion carried.

RESOLUTIONS/ORDINANCES None

SUPERVISORS CLAIMS

The Committee reviewed the supervisor's claims in the amount of \$4,642.69.

VOUCHERS

Vouchers were presented for \$132,332.20 for Finance and \$16,839.84 for IT.

Motion/second (Schubert/McConnell) to approve the supervisors' claims, the IT vouchers and the Finance vouchers. Motion carried.

CLERK'S REPORT None

COMMITTEE DISCUSSION

Schroeder asked the members to notify him if anyone has suggestions for the county sesquicentennial celebration.

Future meeting dates: Thursday, June 26, 2008 at 4:30 pm. Special meeting on July 17, 4:30 pm.

Future Agenda items:

ADJOURNMENT

Motion/second (Schubert/Schroeder) to adjourn at 6:35 PM. Motion carried.

Submitted by,



Margaret Bostelmann
County Clerk