

PROPERTY AND INSURANCE COMMITTEE
May 5, 2009

The meeting of the Property and Insurance Committee was called to order by Chair Gene Thom on Tuesday, May 5, 2009 at 4:30 PM in the County Boardroom, Green Lake County, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Gene Thom
 Mike Stoddard
 Orrin Helmer
 Gene Schroeder
 Gus Mueller

Also Present:
 Marge Bostelmann, County Clerk
 Jeff Haase, Assistant Corporation Counsel
 Dan Priske, County Board Supervisor
 Scott Weir, Maintenance Supervisor
 Mark Podoll, Sheriff
 Jason Kauffeld, UWEX
 Todd Morris, Parks & Recreation Foundation

AGENDA

Motion/second (Stoddard/Mueller) to approve the agenda. Motion carried.

MINUTES

Motion/second (Stoddard/Mueller) to approve the minutes of April 7, 2009 as amended (strike the words "at night" under the maintenance report) and the April 9th and April 21st as presented. Motion carried.

CORRESPONDENCE None

PUBLIC COMMENT None

APPEARANCES

Todd Morris – Zobel Park: Morris is a member of the Green lake County Parks and Recreation Fund board and explained that some funds may be coming from the local Rotary Clubs (\$50,000) to help pay for a handicapped accessible playground. Helmer explained that Morris spoke at the Highway Committee meeting and it was explained that changes made to the park have to be brought to the P&I committee for approval. Morris explained that the brush removal will be done by volunteers. Discussion was held regarding insurance for the volunteers. Grant availability was questioned for the playground equipment. The DNR grants criteria require the project being in the 5 year park plan and right now equipment is not listed in the plan. Jason Kauffeld explained that the Highway Committee is currently revising the 5 year park plan and the equipment could be included. Discussion was also held on the proposed disc golf course to be constructed at Zobel Park. Morris would like permission to remove the invasive species at Zobel Park..

Motion/second(Stoddard/Mueller) to approve continuation of the disc golf project and the handicapped accessible playground equipment project as presented in the plan provided by Morris with donated funds and that Bostelmann verify the insurance coverage for the equipment and volunteers. Motion carried.

DISCUSSION ON LONG RANGE PLAN

Eric Lawson – Phase 3 costs: Lawson presented a cost to prepare construction documents and a construction bulletin to finish the segment of the jail pod that is planned to be shelled at this time. Sheriff Podoll explained that to prepare this later would be much more expensive.

Lawson also presented a cost for program confirmation, schematic design and design development for the remaining downtown offices to move to the County A site. The plans can be used at anytime in the future.

Motion/second(Schroeder/Stoddard) to draft a resolution to go to the County Board requesting approval to the architect drawings for the detention housing build-out at \$27,250 and the phase 3 planning and design for \$125,000 at the May County Board meeting. Motion carried.

Curt Schleicher – Update on building project: Site work is 70 % complete and the utilities will be 100% complete by the end of the week. The steel will start going up on June 1st. Helmer stated that he has had a request for the County Board to visit the site prior to a monthly board meeting. He questioned if May or June would be better. Schleicher suggested the June meeting. Bostelmann will put this on the June County Board agenda.

RFP – Extended until May 22nd. The proposals will be reviewed by Samuel's and then presented at the June P&I meeting.

Bid Award – Electric Safety/Security: Stanley Convergent was the low bid but they did not recognize the 4th addendum. The second low bidder is Comtech Security which has been interviewed and can get the bond. Stanley Convergent sent a letter stating their bid should not be disqualified because of the addendum. Corporation counsel has discussed this with Samuels' and agree that the addendum must be acknowledged to qualify.

Motion/second(Helmer/Mueller) to approve the bid from Comtech Security. Motion carried.

The committee reviewed a letter from Kunkel Engineering stating a concern with the geothermal heating wells and the proximity to a City of Green Lake well. A response letter from GO Loop was also presented. Kert Berner, Craig Kunkel and Glen McCarty will meet to discuss the concerns and report to the City Counsel on Monday, May 11th.

Helmer signed the contract with Potter Lawson for architectural services to pursue LEED Certification.

Bostelmann presented 3 Change Orders which have been approved by Samuel's.
Motion/second(Stoddard/Schroeder) to approve the change orders. Motion carried.

WELL ON COUNTY PROPERTY - Glen McCarty

McCarty was not in attendance. Weir stated that he tested the well. It has 2 submersible pumps. It can be used to water grass, wash cars or anything needed. This will be on the agenda next month.

MAINTENANCE REPORT

Weir reported on the pipe line safety seminar.

Weir presented roof estimates for the FRI building. Weir explained the foam roof on the FRI building and how it would be repaired.

H. Treder & Sons, Inc.	Duro-Last system over existing	\$12,800
W.J. Woodruff, Inc.	Complete tear off & replace	\$38,860
Ed Chase	Complete tear off & replace	\$37,793
Bowman Roofing	60 Mil EPDM membrane over existing	\$12,300
Bowman Roofing	Complete tear off & replace	\$20,900
Custofoam Corporation	foam recoat	\$16,320

Weir recommends the recoat by Custom for \$16,320. This will include power washing entire roof, repair defects in existing foam, spray apply silicone roof system to all roof surfaces for base coat, at 1.5 gallon per 100 sq feet, install 3M granules in last coat of silicone with a 10 year manufactures warranty against defects in material or workmanship.

Motion/second(Schroeder/Helmer) to accept the bid from Custofom Corporation for the FRI building roof repair for \$16,320. Motion carried.

Weir requested permission to purchase a portable generator for the parks

Generac GP Portable Generator, 3750 Surge watts, 3250 rated watts, Model 5724-0	
Northern Tool & Equipment	\$449.99 – free shipping
Generator Direct	\$439.95 – plus freight
Generac Dealer	\$449.95 – plus freight

Discussion was held on purchasing a generator locally.

Motion/second(Schroeder/Stoddard) to authorize the purchase of the generator for up to \$500. Motion carried.

USE OF COUNTY PROPERTY

Dean Slark requested permission to use the horse arena every Thursday from June 11th to July 30th at 5:00 pm.

4-H Dog Agility Course at Highway Grounds – Dean Slark explained that the P&I committee approved the use of the property for dog obedience last month. The dog agility is a course that would be on the grass and Slark is requesting permission to erect a fence around the course. The course is a 75 ft x 100 ft. 4-H members would mow the lawn within the fence. Bostelmann will check with the city if a permit is necessary.

Motion/second(Stoddard/Mueller) to give permission for the horse project and the dog agility course. Motion carried.

Clean Sweep – Jim Hebbe sent a letter requesting permission to use the highway grounds, dairy barn and forklift on Saturday, August 15th for a clean sweep. The Highway Committee has already given approval.

Motion/second(Stoddard/Mueller) to approve the use of the highway grounds, loader and building as requested. Motion carried.

Fishing Tournament – Norton’s Dry Dock is requesting permission to use the highway shop I parking lot for the Green Lake Regional Angler Young Angler Fishing Tournament on June 20, 2008. The Highway Committee has already given approval.

Motion/second(Schroeder/Mueller) to approve the use of the highway grounds for parking. Motion carried.

RESOLUTIONS/ORDINANCES

Relating to Opposing Proposed Changes to Wisconsin’s Prevailing Wage Law.

Motion/second(Schroeder/Helmer) to approve the resolution and send on to the May County Board. Motion carried.

PURCHASE REQUESTS

HHS

Representative Payee Software Complete Computer Solutions \$1995.00 – sole vender

Purchasing

Copy Machine Northeast Photocopy Copy Star \$10,030.74
Modern Business Machine \$12,054.06 – requested

County Clerk

Copy Machine Northeast Photocopy Copy Star \$4,473.68
Modern Business Machine \$4,927.85 – recommended

Motion/second (Mueller/Stoddard) to approve the representative payee software and the copy machine purchases as requested from MBM. Motion carried.

MONTHLY VOUCHERS

Vouchers were presented for Maintenance in the amount of \$9,349.28, for Purchasing in the amount of \$8,896.71 and the Building Project costs of \$686,963.40.

Motion/second(Mueller/Helmer) to approve the vouchers. All ayes, motion carried.

CLERKS REPORT

The report discussed agenda items.

COMMITTEE DISCUSSION

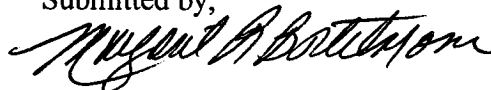
Next meeting dates: June 2nd at 4:00 PM

Regular Agenda Items:

ADJOURNMENT

Motion/second (Stoddard/Mueller) to adjourn at 6:30 p.m. Motion carried.

Submitted by,



Marge Bostelmann
County Clerk

