

PROPERTY AND INSURANCE COMMITTEE

May 3, 2011

The meeting of the Property and Insurance Committee was called to order by Gene Thom on Tuesday, May 3, 2011 at 4:30 PM in the Green Lake County Board Room, Green Lake County Courthouse, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Gene Thom
Mike Stoddard
Joanne Guden
Dave Richter
Don Peters

Also Present:

Marge Bostelmann, County Clerk	Linda Van Ness, HHS Director
Jeff Haase, Assistant Corporation Counsel	Scott Weir, Maintenance Supervisor
Dan Priske, Board Chair	Dave Barrow, Samuel's Group
Winn Collins, District Attorney	Curt Schleicher, Samuels Group
Judge McMonigal	Derek Kavanaugh, LCD
Sheriff Mark Podoll	Josh Dirkse, County Mutual
Chief Deputy Mark Putzke	John Dirkse, County Mutual
Mark Slate	

Margaret Whirrey, Susan McConnell, Leone Seaman, Ron Severson, Nolan Wallenfang, Lettie Wallenfang, Larry McIntyre, Bill Wheeler, Mary Jo Johnson, George King, Chuck Sulik, Mary Avery, Paul Renaud, Lauree Renaud, Martha Janz, Wayne Chaney, Sydney Rouse, Glen McCarty Phil Burkhardt, Fran Hill, Brian Fisher, Steve Wagner, Aaron Becker, Tony Daley

AGENDA

Motion/second (Stoddard/Guden) to approve the amended agenda. All ayes. Motion carried.

MINUTES

Motion/second (Guden/Richter) to approve the minutes of March 1, 2011 All ayes. Motion carried.

CORRESPONDENCE – None

PUBLIC COMMENT

Sue McConnell stated that some employees on the 3rd floor of the new addition have headaches. She questioned the building material used and if the VOCs have been checked.

APPEARANCES

John Dirkse – County Mutual: Dirkse appeared and explained the County Mutual Insurance Corporation and what it does for the County. He stated that the Mutual is working with 40 counties to work on “life after collective bargaining”. The Mutual is spearheading a coalition on responding to the BRB. Dividends will come in fall. Green Lake County is one of the champions for loss control educations. He presented the Committee with a dividend check for \$30,000 good Workers Compensation claim record for 2009 year.

Dirkse stated that the County entered into the Owners Direct Insurance Program in which the County holds the worker's comp policy for the building project. This has been a wonderful project with over 600 days of no work loss days. Thom thanked the Samuel's Group for their commitment to safety during the project.

Future of Down Town Facility – Proposal for a Regional Academy of the Arts and Innovation

Wayne Chaney addressed the committee explaining his background and his interest in developing a project for the downtown facility. Ripon College is doing a market study and UWO is working with the downtown development group. This would be a not for profit entity. Chaney explained that an exploratory committee is gathered to research and study the concept.

Phil Burkhart: Burkhart explained the opportunity this project can bring to the community. The mission is to be one of the nation's top forums for creativity. He explained how it would boost the local economy. The facility will have three parts; Gallery of Art & Innovation, The Forum Theater and the Green Lake Regional Academy of the Arts. The facility will also have a community room, gardens and a gift shop/cafe

Brian Fischer, Architect, explained his background and how he has worked with Chaney on the project. Steve Wagner, Architect, showed the schematic plan for the building. He explained how the current floor plan lends itself to the design of the center.

Discussion: Priske asked if the group is interested in the 515 Gold Street property. They would like to purchase the building and use it as an office at first and then make it into a parking lot. Priske also stated that there is well on the old courthouse property. Burkhart explained parking needs and the need to work with the city for additional public parking. The group is looking for a one year option to purchase the property and have time to obtain funding.

Richter asked how to give them the ability to move forward. Hill stated that major donors are here in the summer and they want to be able to start a funding campaign soon..

Peters asked for an explanation of the \$3.4 million for building and how the remaining \$2.6 would be used. The renovation is expected to be \$3.4 million and the remainder will be the endowment. No tax dollars are being requested for the project. Fran Hill stated the building needs to be used to benefit the community. Bring in cultural tourism will bring in money to the area and will help all of the communities.

Thom asked if they already have the 501(C) (3) in place at this time and asked about a financial plan.

This will be on the P&I agenda next month. Assistant Corporation Counsel, Jeff Haase was asked to review any proposal prior to next meeting.

LONG RANGE PLAN DISCUSSION

County A Addition Update: Barrows addressed McConnell's concerns explaining the off gassing. This is a Leed certified building and has low VOC.

Barrow explained the Courtroom upgrade, door change over and shutters. Judge McMonigal stated there

are a few furniture issues but for the most part the building issues have been addressed. Barrows is looking at the door hardware. Judge McMonigal stated that the outside doors have the same mechanism but the fire wall is on the inside not the outside wall. Barrow stated that Potter Lawson will need to address the design. Payment to Potter Lawson will be held until the issue is resolved.

- **Budget Adjustments:**

#9 High Tech add outlets for heat pumps.	\$3,853.94
#10 Middleton Construction for curbs and gutter	\$3,719.00

Motion/second(Richter/Stoddard) to approve the budget charges as presented. Motion carried.

Grass & Landscaping: Discussion was held on how rain gardens and prairie grass around the building can reduced maintenance. Weir stated that they want to be able to reduce runoff. Weir will be working with Land conservation on the landscaping. The committee would like to see a landscape plan at next month's meeting. Weir stated that county staff wants to have a walking area around the building. Barrows stated that the landscapers can work with the county employees for the landscape plan.

Barrows stated that Land conservation would like to have the reception desk moved back 14 inches. The cost is \$2,025. Derek Kavanaugh explained the problem.

Motion/Second(Stoddard/Guden) to approve moving the reception desk. Motion carried, 4 ayes 1 nay (Peters).

UPDATE RADIO TOWER PROJECT

Putzke stated that the Sheriff had to leave for another meeting. Putzke stated the towers are up and working well. The city of Berlin has a problem with the radios that they have. Ambulances service reporting this is a vast improvement. The Sheriff will give a full presentation on the radio towers at the May County Board meeting.

SALE OF PREVIOUSLY SEIZED VEHICLE – MARK PUTZKE

A letter was sent from Kevin Block regarding the sale of a seized vehicle. Proposal that the vehicle be sold and money used for the Combined Technical Unit. The Finance Committee has approved the accounts for the funds.

Motion/Second(Guden/Richter) to approve the sale of the vehicle. Motion carried.

USE OF COUNTY PROPERTY –

- Downtown Courthouse Lawn to have a tent erected for the afternoon of May 29th during the Plein Art Event for the Jazz
- Ripon College to utilize sound system at Dodge Memorial Park on May 12m from 11:00 to 2:00
- 4H Horse Project: Horse arena at the Highway grounds every Tuesday from May 31st to August 30th from 5pm to 8pm.
- 4H Dog Obedience : Every Sunday starting approximately May 8th until August 30 from 4 – 8 pm

Motion/second (Richter/Stoddard) to approve the purchase of the fork lift from WI Lift Corporation and let Weir look at the old fork lift to determine if it can be used by the maintenance department. Motion carried. 3 ayes and 2 nays (Thom, Peters).

MONTHLY VOUCHERS

Vouchers were presented:

Justice Center - \$47,281.59

Maintenance – \$8,912.60

Parks – \$22,326.02

Purchasing – \$22,325.48

Radio Tower - \$156,381.00

Motion/second (Richter/Stoddard) to approve the vouchers as presented. All ayes. Motion carried.

MAINTENANCE REPORT

The Report was submitted to the Committee.

- Monthly activities

Weir stated that old furniture and equipment at the Hill Street buildings are marked “save” and he would like help with department heads on what items are needed in the new facility and what can be disposed of. Putzke will work with Weir on the Sheriff’s equipment.

Motion/Second(Stoddard/Guden) to approve the report. Motion carried

PARKS & RECREATION

New piers were installed on Saturday. The highway department installed the piers at Sunset last week and will install the piers at Dodge this Thursday. Weir also met with Green Lake Greenways on donation of gravel on the Mascoutin Trail from State to Willard. Weir is working on a small parking area at the head of the trail.

Mascoutin Re-route

Petrazck needs to finish the trail now that the weather is better.

Twin Lakes Boat Launch Area: Derek is looking for approval to develop the plan. The landing is too shallow and he has permission from DNR to explore digging it deeper. He is looking for approval from the Committee to draft the plan.

Motion/Second(Stoddard/Guden) to give permission to explore dredging the landing and then report back to the committee with plans. Motion carried

CLERKS REPORT

Bostelmann reported that she had a call from Terry Melville to purchase some property on the east side of the Hill Street facility next to his building on Mill Street. Bostelmann will request an offer to be presented next month.

COMMITTEE DISCUSSION

Future Meeting Date: June 7, 2011 at 4:30 pm.

Future Agenda items: Gold Street Building; Proposal for Downtown facility; Report on location of Bar Association pictures & literature rack in the Justice Center; Walking path on County A campus; Melville offer on property.

ADJOURNMENT

Motion/second (Stoddard/Guden) to adjourn at 7:55 p.m. All ayes, motion carried.

Submitted by,

Marge Bostelmann
County Clerk

