

**PROPERTY AND INSURANCE COMMITTEE**  
**March 1, 2011**

The meeting of the Property and Insurance Committee was called to order by Gene Thom on Tuesday, March 1, 2011 at 4:30 PM in the Green Lake County Board Room, Green Lake County Courthouse, 492 Hill Street, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Gene Thom  
Mike Stoddard  
Joanne Guden  
Dave Richter

Absent: Ricky Perr

Also Present:

Vicki Bernhagen, Deputy County Clerk  
Jeff Haase, Assistant Corporation Counsel  
Dan Priske, Board Chair  
Thomas Traxler, Vice-Chair  
Judge McMonigal  
Sheriff Mark Podoll

Robert Podgorski, Hwy Com  
Linda Van Ness, HHS Director  
Scott Weir, Maintenance Supervisor  
Dave Barrow, Samuel's Group  
Curt Schleicher, Samuels Group

Also Present: Ellen Koeppen, Tony Daley

**AGENDA**

*Motion/second (Stoddard/Richter)* to approve the amended agenda. All ayes. Motion carried.

**MINUTES**

*Motion/second (Guden/Stoddard)* to approve the minutes of February 1, 2011 with the following corrections 1) under Purchase Request it should read "*Motion/second (Richter/Guden)* to approve 50" Front mount snow blower from MidState; Hardside Cab /LH/RH Doors, ABS Roof/Hot water heater kit/circulation fan from MidState Equipment; 2 40' floating Porta Pier from Port-a-Pier and 3 – squad cars from Ewalds. All ayes. Motion carried." 2) Typographical error on page 4, Aurora Coating Property Line it should be a letter from Gary Hansen. All ayes. Motion carried.

**CORRESPONDENCE** – None

**PUBLIC COMMENT** – None

**APPEARANCES** –

Attorney Mark Slate requested to be put on P&I agenda next month regarding the Bar Association pictures and pamphlets in the Justice Center.

Judge McMonigal voiced his concerns on the policy regarding the standards for hanging pictures, clocks, etc. on the walls. The Judge recommended that atomic clocks be used in the Government Center.

## **LONG RANGE PLAN DISCUSSION**

- **County A Addition Update:** Schleicher gave the report on the addition. Progress is moving along very well. Move in date of April 8<sup>th</sup>. 562 days without a loss time accident.

- **Budget Adjustments:**

Request #3 – Phase 2 Structural Steel Changes in the amount of \$994.00

Request #4 – Speakers in Hallways and Projector to integrate with sound system in Board Room.

Training Room Sound system modification and integrating into sound system in the amount of \$20,452.37

*Motion/second (Richter/Stoddard)* to approve budget adjustments requests #3 & #4. 3 ayes and 1 nay (Guden). Motion carried

Proposal to Move Door #2524A approximately 18' to the west from its current location per Judge McMonigals request for security reasons with material and labor in the amount of \$3,913.64

*Motion/second (Stoddard/Guden)* to approve moving the doorway with the funds coming out of the courtroom upgrade account. All ayes. Motion carried.

- **Future of Current Courthouse Building:**

Bill Wheeler has applied for the grant from Department of Commerce so the City and County can move forward with a best use analysis for the downtown site.

## **USE OF COUNTY PROPERTY –**

- Half Marathon on Sept 4, 2011 would like to use Hwy grounds for overflow parking.

*Motion/second (Guden/Richter)* to approve the use of the Hwy grounds on Sept 4<sup>th</sup> for the Half Marathon for overflow parking. All ayes. Motion carried.

- City of Green Lake to dump snow on grounds of Hwy Shop

*Motion/second (Stoddard/Guden)* to approve the use of the Hwy grounds for the City of Green Lake for snow removal. All ayes. Motion carried.

- Norton's Dry Dock to use the grounds at Hwy to park trailers during the youth fishing tournament.

*Motion/second (Stoddard/Richter)* to approve the use of the Hwy grounds for Norton's Dry Dock youth fishing tournament parking and to forward on to the Highway Committee for approval. All ayes. Motion carried.

## **PERSONAL ITEMS IN PUBLIC RESTROOMS**

Discussion was held regarding personal items in the public restrooms.

*Motion/second (Stoddard/Richter)* that no personal items are to be left in public restrooms. All ayes. Motion carried.

**UPDATE RADIO TOWER PROJECT**

Sheriff Podoll reported that March 15, 2011 dispatch will be moving and the new system will be up and running.

**RESOLUTIONS/ORDINANCES** – None

**PURCHASE REQUESTS:**

**Highway**

1 - 2011 Chev 3500 HD 4WD Crew Cab – Ewald Automotive \$31,146.60

1 - 2011 Ford F250SD 4WD Crew Cab – Ewald Automotive \$29,581.60 - recommended

**Maintenance**

1 Compass 2 Specialty Cleaning Machines – Palmer Company (sole supplier) - \$3,495.00

*Motion/second (Stoddard/Richter)* to approve the purchase request of 2011 Ford F250SD 4WD Crew Cab from Ewald Automotive in the amount of \$29,581.60 and 1 compass 2 specialty cleaning machine from Palmer Company in the amount of \$3,495.00. All ayes. Motion carried.

**MONTHLY VOUCHERS**

Vouchers were presented:

Justice Center - \$236,676.57

Maintenance – \$17,222.70

Parks – \$13,086.12

Purchasing – \$8,827.75

*Motion/second (Stoddard/Richter)* to approve the vouchers as presented. All ayes. Motion carried.

**MAINTENANCE REPORT**

The Report was submitted to the Committee.

- Monthly activities

Discussion was held that the blacktop at the Hwy Dept should be looked at when the frost is out of the ground.

## **PARKS & RECREATION**

Discussion was held on the fence/canopy at the Mascoutin Trial for denial at this time because the nearest footage from the firing point to the trail is 790 ft.

*Motion/second ( Stoddard/Guden)* to deny the fence/canopy at the Mascoutin Trial. All ayes. Motion carried.

## **CLERKS REPORT**

Clerk's report was sent to the committee and addressed agenda items.

## **CLOSED SESSION**

Move into closed session per ss. 19.85 (1)(c) Personnel Matters & discipline, Health Insurance Negotiation; (f) Employee Medical (g) to confer with legal counsel on legal matters and possible litigations.

*Motion/second (Guden/Richter)* to go into closed session per ss 19.85(1) (c) Personnel Matters, Employee Evaluations; (g) to confer with legal counsel. Roll call vote, 4 ayes, 1 absent and 0 nays, motion carried.

## **RESUME OPEN SESSION**

*Motion/second (Guden/Stoddard)* to resume open session. Roll call vote, 4 ayes, 1 absent and 0 nays, motion carried

## **ANNOUNCE FINDINGS OF CLOSED SESSION**

*Motion/second (Richter/Guden)* to allow the County Clerk to proceed with what is needed to implement the Access Affordable Healthcare Plan. All ayes. Motion carried

## **COMMITTEE DISCUSSION**

**Future Meeting Date:** April 5, 2011 at 4:30 pm.

**Future Agenda items:** Gold Street Building Discussion and Attorney Mark Slate for the Bar Association pictures & literature in the Justice Center.

## **ADJOURNMENT**

*Motion/second (Stoddard/Guden )* to adjourn at 5:45 p.m. All ayes. Motion carried.

Submitted by,

Vicki Bernhagen  
Deputy County Clerk