

ADMINISTRATIVE COMMITTEE MEETING
March 11, 2008

The meeting of the Administrative Committee was called to order by Chairman, Orrin Helmer at 4:00 PM on Tuesday, March 11, 2008 in the County Board Room, Courthouse, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Orrin Helmer
 Dan Priske (4:15)
 Gene Thom
 Dan Priske
 John Brennan
 Mike Stoddard

Also Present: Marge Bostelmann, County Clerk
 John Selsing, Corporation Counsel
 Leone Seaman, Register of Deeds

AGENDA

Motion/second(Stoddard/Brennan) to approve the agenda. Motion carried.

MINUTES

Motion/second(Brennan/Thom) to approve the minutes of December 10, 2007, correcting the date and time. Motion carried.

PUBLIC COMMENTS None

APPEARANCES None

CORRESPONDENCE

150TH ANNIVERSARY OF GREEN LAKE COUNTY

Helmer explained that he asked the Fair Committee to have the 2008 Fair theme be the 150th Anniversary of Green Lake County and provide something that can be given out. Kim Zills appeared to explain what the Fair Committee is doing to celebrate the Sesquicentennial. Zills asked for more information on how much the Committee is willing to spend and what type of item they are thinking of giving away. Zills stated that a commemorative coin would be about \$2.50 each. Giving away different types of adult and children's items were discussed. This will be discussed at the County Board for ideas on what to give away and how much should be used to fund the project.

REPORTS

Treasurer – Morris is on vacation and sent a written report to the Committee explaining that interest rates are dropping; She also reported the successful collection of first installment taxes for the Towns of Brooklyn, Kingston, Marquette and the City of Green Lake. She also reported taking tax deed to a property in the City of Berlin that will be purchased by the City of Berlin and a business will be starting in the property soon.

The Committee asked how much the County revenue was for the collection of the taxes.

Register of Deeds – Seaman told the Committee that the number of mortgages compared to last

year is about equal. She stated that Lis Pendens is increasing in 2007 she recorded 100 and in January 2008 she recorded 23. She requested an additional \$20,000 to be carried over for the imaging of records in her office. Helmer asked if this money is going to be spent this year. She explained that yes they are ready to go now with the software company and our IT department. Seaman recapped the legislative issues discussed at the WCCO conference she attended last week.

County Clerk – Bostelmann told the Committee that Vicki Bernhagen is on Family Medical Leave with a knee replacement. Pence is doing most of the payroll work with Wendt and Bostelmann is helping with other things. The February election went well and her office staff has been working on the April election. Wendt has been working overtime to get the ballots ready and to enter new voter registrations into the State Voter Registration System (SVRS). Elections are much more involved and more costly now than they were a few years ago. Bostelmann attended the WCCO conference and attended seminars regarding election law and procedures.

Bostelmann brought up the County policy for handling resolutions. Often Bostelmann has been asked to draft resolutions without a Committee reviewing the resolution. Bostelmann would like to see resolutions approved at Committee meetings before they are sent to the County Board. The current policy was discussed.

Corporation Counsel – Advised the committee that he has been working with the City of Berlin on the tax deed property in the City of Berlin and that property will be back in business soon and on the tax roll. Selsing has also been working with HHS and the Law Enforcement on the process for mental commitments.

Motion/second(Priske/Brennan) to accept the Treasurer's report, the Register of Deed's report the County Clerk's report and the Corporation Counsel's report. Motion carried.

Part time Secretary for Corporation Counsel

Selsing presented information on the additional work for the emergency alcohol and mental health commitments. He has hired an additional half time secretary in his office to work on the emergency commitments. The cost for the secretary is \$10,000 for 15 hours per week. Selsing also requested an increase in his salary of \$10,000 so his wage is consistent with other area corporation counsels.

Motion/second(Stoddard/Brennan) to recommend to the Personnel Committee and the March County Board that Selsing's wage increase by \$10,000 and \$10,000 be added to the corporation counsel budget for a secretarial allowance for the assistant corporation counsel and recommending that the funding come from the contingency fund. Roll call vote, motion carried 5 ayes – 0 nays.

PURCHASE REQUESTS: None

CLOSED SESSION

Motion/second(Priske/Thom) to move into closed session per ss. 19.85(1)(g)(c) for evaluations. Roll call vote, 5 ayes, 0 nays, motion carried.

RESUME OPEN SESSION

Motion/second(Brennan/Thom) to resume open session. Roll call vote, 5 ayes, 0 nays, motion carried.

Motion/second(Priske/Brenna) to accept the evaluations for Jean Reetz, and Jean Daye. Motion carried.

RESOLUTIONS/ORDINANCES

Resolutions from other Counties were presented:

Re: Opposition to H.R. 811 The Voter Confidence & Increased Accessibility Act of 2007 – Bostelmann explained that the H.R. 811 did not get out of Committee and will not be voted on.

Re: Wisconsin Department of Natural Resources Fishing Tournament Regulations and Fees – No action taken.

Re: Support for the Great Lakes and St. Lawrence River Basin Water Resources Compact – Forward to Highway with recommendation that they support it.

Re: Opposing the Wisconsin Office of Justice Proposal to Utilize the Federal Assistance Allocation to fund a Statewide VHF Digital Trunking System. – Forward to Law Enforcement.

COMMITTEE DISCUSSION

Helmer thanked John Brennan for his 6 years of Service to the County Board.

Motion/second(Stoddard/Priske) to thank John Brennan for his commitment to this committee and the County Board. Motion carried.

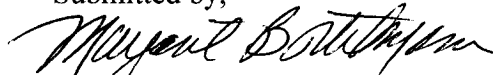
Next Meeting: June 10, 2008 at 4:00.

Future Agenda Items:

ADJOURNMENT

Motion/second(Stoddard/Brennan) to adjourn at 5:40 PM. Motion carried.

Submitted by,



Marge Bostelmann
County Clerk