

PERSONNEL COMMITTEE MEETING

June 16, 2005

The meeting of the Personnel Committee was called to order by Chair Bernie Kasierski at 3:00 PM on Thursday, June 16, 2005 in the County Board Room, Courthouse, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Bernie Kasierski
Margaret Hollander
Bob Krause
Elden Dallman
Howard Sell

Also Present: Marge Bostelmann, County Clerk
Orrin Helmer, Board Chair
Brenda Keller, HR Consultant
John Selsing, Corporation Council
Linda Van Ness, Director of HHS
Mark Trochinski, Undersheriff
Irene Kutz, AFSCME
Kathy Doro, AFSCME
Tom Wishman, AFSCME

AGENDA

Motion/second(Hollander/Krause) to approve the agenda. Motion carried.

MINUTES

Motion/second(Sell/Dallman) to approve the minutes for April 19, 2005 and May 12, 2005. Motion carried.

CLOSED SESSION

Motion/second(Krause/Sell) to move into closed session per ss. 19.85(1)(c)(g) to discuss employee evaluations, personnel matters, personnel discipline, WPPA grievance, AFSCME grievance, confer with legal counsel, exit interview. Roll call vote, 5 ayes – 0 nays, Motion carried.

RESUME OPEN SESSION

Motion/second(Hollander/Sell) to resume open session. Roll call vote, 5 ayes-0 nays, Motion carried.

Motion/second(Hollander/Krause) to approve the probationary evaluations for Ted Kuklinski. Motion carried.

WPPA CONTRACT AMENDMENT

WPPA and Law Enforcement management have agreed to amend the contract as it related to scheduled overtime and vacation scheduling. Trochinski explained the changes.

Motion/second(Dallman/Sell) to approve the amendment agreed upon by WPPA and Law Enforcement Management. Motion carried.

CORRESPONDENCE

Correspondence was received from WCA on an educational seminar entitled "Annual Update on Collective Bargaining and Interest-Arbitration Decisions". Bostelmann and Kasierski would like to attend.

Motion/second(Hollander/Dallman) to approve Kasierski attending the WCA educational seminar in accordance with county policy. Motion carried.
Bostelmann will request approval from the Administrative Committee.

APPEARANCES None

EVALUATE VACANT POSITIONS

Bostelmann said that the person who posted into the State Patrol/Highway Maintenance Worker position decided not to stay in the position and returned to his previous job. The position will now be advertised.

CARRY OVER VACATIONS

Request for vacation carry over were received from Laurie Kearns for one day and Betty Bradley five days.

Motion/second(Dallman/Sell) to approve the carryover for Laurie Kerns and Betty Bradley as requested. Motion carried.

INTERPRETATION OF FUNERAL LEAVE LANGUAGE

The committee was asked to determine if the aunt or uncle of the spouse is included in the funeral language "aunt and uncle". The Committee stated that the language does include the aunt and uncle of a spouse.

HR REPORT

- **Review of information from WACPD conference:** Keller sent information from the WASPD conference and discussed some of the highlights.
- **Review new regulations for CDLs:** New regulations have come out regarding CDLs. The regs take effect on October 1, 2005. The "H" endorsement will require a background check and finger printing. Green Lake County should determine who is required to have an "H" endorsement. It should also be determined who pays the cost of the background check. Wishman has asked for a meeting with Keller. Keller will set up the meeting and see if the union has a proposal.

RESOLUTIONS/ORDINANCES

Relating to the Creating of a Part-time Corrections/Communications Officer Position in the Sheriff's Department: The Committee reviewed the resolution.

Motion/second(Krause/Sell) to approve the resolution as presented and send it on to the County Board. Motion carried.

Relating to Amending Ordinance 811-04, Green Lake County Personnel Policies and Procedures Manual: The Committee reviewed the changed language.

Motion/second(Dallman/Krause) to approve the amendment and send on to County Board. Motion carried.

Relating to Amending Ordinance #812-04, Employee Handbook for Non-Represented Employees of Green Lake County: The Committee reviewed the changed language.

Motion/second(Hollander/Sell) to approve the amendment and send on to County Board. Motion carried.

CLERK'S REPORT

Bostelmann explained to the Committee that the County Health Insurance PPOs merged and the merger has resulted in some PPO's being dropped without notice. Bostelmann has been working the GHT to reinstate the PPO's for County employees. Another merger scheduled for January 1, 2006 will include the providers that have been dropped.

VOUCHERS

Brenda Keller	Consulting & expenses	\$3,009.39
Wisconsin Counties Assoc	Seminar – Bostelmann/Kasierski	\$105.00
Wisconsin Employee Rel. Com.	Filing Fee – Arbitration	\$250.00

Motion/second(Krause/Sell) to approve the vouchers. Motion carried.

COMMITTEE DISCUSSION

Next regular meeting: July 14, 2005 at 3:00 pm.

Future Agenda Items:

ADJOURNMENT

Motion/second(Hollander/Krause) to adjourn at 5:20 PM. Motion carried.

Submitted by,

Margaret Bostelmann
County Clerk