

**ADMINISTRATIVE COMMITTEE MEETING**  
**June 6, 2011**

The meeting of the Administrative Committee was called to order by Chairman, Dan Priske at 4:30 PM on Monday, June 6, 2011 in the County Board Room, Courthouse, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Dan Priske  
Tom Traxler  
Joanne Guden  
Gene Henke  
Gene Thom

Also Present: Marge Bostelmann, County Clerk  
John Selsing, Corporation Counsel  
Dan Borowski, Phillips Borowski  
Jeff Haase, Assist Corp Counsel  
Maureen Schweder, Supervisor  
Sue McConnell, Supervisor  
Judge McMonigal  
Linda Van Ness, HHS Director  
Sheriff Mark Podoll  
Chief Deputy Mark Putzke  
Al Shute, LUPZ Director  
Tony Daley, Berlin Journal

**AGENDA**

*Motion/second(Henke/Guden)* to approve agenda. Motion carried.

**MINUTES**

*Motion/second(Thom/Guden)* to approve the minutes from May 2, 2011. Motion carried.

**PUBLIC COMMENTS** – None

**APPEARANCES** – None

**CORRESPONDENCE** – None

**CORPORATION COUNSEL**

- Evaluation of current structure of Corp. counsel – by Phillips Borowski

Dan Borowski stated that he has been appointed by the Wisconsin County Mutual insurance Corporation to monitor the evaluation of the corporation counsel's position. Borowski was asked why he was appointed and he stated that he would explain in the closed session.

**CLOSED SESSION**

Consider motion to convene into closed session per ss. 19.85(1) (g): Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved regarding Item 7 above.

*Motion/Second(Traxler/Thom)* to go into closed session to conferring with legal counsel for the

governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved regarding Item 7 above. Roll call vote, all ayes Motion carried.

**RESUME OPEN SESSION**

*Motion/Second(Guden/Thom)* to resume open session. Roll call vote, all ayes, motion carried.

**FINDINGS OF CLOSED SESSION**

Statement by Priske: Phillips Borowski has been appointed by Wisconsin County Mutual Insurance Corporation under the pre-claim loss control program for the evaluation of the current structure of Corporation Counsel. The County is presently considering various proposals regarding the structure of the corporation counsel's office including creating a full time position in the courthouse. In this regard, the County needs legal advice as to its options in structuring the office of the corporation counsel including the terms and conditions of employment of the corporation counsel office.

The County does not want to place Attorney Selsing in the position of a conflict or potential conflict in addressing issues related to his position. Consequently, it is in the best interests of the County, and Attorney Selsing, for the County to receive legal advice from independent outside counsel on the corporation counsel office.

The pre-claim loss control program has been used by Green Lake County numerous times when the County has a possibility or threat of litigation. The legal counsel is appointed by the County Mutual Insurance Corporation for the purpose of guiding the county to avoid litigation. It is the consensus of the Committee to retain Phillip Borowski to review all aspects of the current position of corporation counsel.

*Motion/Second(Thom/Guden)* to retain Phillip Borowski as appointed by County Mutual to review all aspects of the current position of corporation counsel. Roll call vote, all aye, Motion carried.

**COMMITTEE DISCUSSION**

Traxler asked that the Clerk take more accurate minutes.

**Future Meeting Date:** Next regular meeting will be August 1, 2011 at 4:30 PM.

**Future Agenda Items:**

**ADJOURNMENT**

*Motion/second(Guden/Henke)* to adjourn at 5:20 PM. Motion carried.

Submitted by,

Marge Bostelmann  
County Clerk