

FINANCE COMMITTEE
June 24, 2010

The meeting of the Finance Committee was called to order by Chair Deb Schubert at 4:30 PM on Thursday, June 24, 2010, in the Green Lake County Board Room. The requirements of the open meeting law were certified as being met.

Present: Deb Schubert Absent: Jack Meyers
Susan McConnell Alma Hedberg
Joanne Guden

Also Present: Liz Otto, Deputy County Clerk
Kathy Morris, Treasurer
Sheriff Mark Podoll
Linda Van Ness, HHS Director
Jason Kauffeld, UWEX

Also Present: Dan Priske – County Board Chair, Todd Hudzinski – Grant Writer, Tony Daley – Berlin Journal

AGENDA

Motion/second (Guden/McConnell) to approve the amended agenda. All ayes. Motion carried.

MINUTES

Motion/second (McConnell/Guden) to approve the minutes of May 27, 2010 as presented. All ayes. Motion carried.

PUBLIC COMMENT (3 Minute limit) - None

CORRESPONDENCE – None

APPEARANCES - None

TREASURER’S REPORT

Kathy Morris reported on her distribution of the State Trust Fund loan in the amount of \$4,000,000.00. She also reported that \$87,412.37 would be deposited on July 1 from sales tax. Boat launch fees as of June 23 total \$9,242.85 which is an increase of \$8,296.03 from 2009. The Veribanc report from 3/31/10 was discussed with no banks in the “red” rating and three banks in the “yellow” rating. Property tax payments have been steady with 32.56% of the levy to be collected as of 6/25/10. Morris recently attended the treasurer’s conference and they are predicting that rates will remain low due to the slow economy for the rest of 2010.

No motion/second required to accept the Treasurer’s Report per John Selsing.

DEPARTMENT HEAD – Linda Van Ness, HHSD

Linda Van Ness went over the revenues/expenses for HHS. Overall the department is doing well. The Contractual Services/Intensive In-Home, MA Burials, and Emergency Assistance were discussed. HHS is working with Law Enforcement on a grant for the new jail program. Van Ness also mentioned that her department is very pleased with the security procedures in the new building.

BUDGET REVIEW

The Committee reviewed the 2010 revenue and expenditure report. Highway Capital Equipment expenditures were questioned – Schubert will contact Bob Podgorski.

No motion/second required to accept the report per John Selsing.

BUDGET ADJUSTMENTS

Leone Seaman requested a revenue and expenditure account for Redaction Fees due to Wisconsin Act 314 which goes into effect on June 25, 2010.

Motion/second (Guden/McConnell) to approve the revenue and expenditure accounts. All ayes. Motion carried.

GRANT WRITING UPDATE

Todd Hudzinski submitted a request and report for GrantStation membership for a discounted fee of \$199.00 through June 30, 2010. He also submitted a grant work report for June.

RESOLUTIONS/ORDINANCES - None

SUPERVISORS MONTHLY CLAIMS

The Committee reviewed the 2010 supervisor's claims in the amount of \$4,074.50 and \$558.60 for lay persons. *Motion/second (Guden/McConnell)* to approve the supervisor's claims and lay persons as presented. All ayes. Motion carried.

ICC BUDGET/ACCOUNTS

Dan Priske is now secretary/treasurer for ICC for 2 years so a revenue account has been requested for dues and an expenditure account for miscellaneous expenses. *Motion/second (McConnell/Schubert)* to approve both accounts for the general fund under Committees, Boards and Commissions. All ayes. Motion carried.

MONTHLY VOUCHERS

Vouchers were presented for Finance in the amount of \$14,888.28 and IT for \$10,691.78. *Motion/second (Guden/McConnell)* to approve the vouchers for Finance and IT with the exception of Todd Hudzinski for \$350.00, Convergent Solutions for \$1,262.00, and Register of Deeds for \$11.00. All ayes. Motion carried. Discussion held. *Motion/second (Guden/McConnell)* to rescind previous motion and approve all invoices with the exception of Convergent Solutions for \$1,262.00 and Register of Deeds for \$11.00 until more information is received. All ayes. Motion carried.

NACO MEMBERSHIP

Information regarding membership in NACO (National Association of Counties) was presented along with an invoice for \$238.00 for the remaining months of 2010 membership. No action taken – tabled until the July meeting to give committee members time to look over materials.

CLERK’S REPORT

County Clerk Marge Bostelmann submitted a report regarding budget deadlines for 2011.

LONG RANGE PLAN DISCUSSION None

CLOSED SESSION

Motion/second (McConnell/Guden) to move into closed session at 5:25 PM per ss. 19.85(1)(c) authorized organization representative/EIC 25x25 and (g) confer with legal counsel. Roll call vote: 3 ayes, 0 nays, 2 absent. Motion carried.

RESUME OPEN SESSION

Motion/second (Guden/McConnell) to resume open session. Roll call vote: 3 ayes, 0 nays, 2 absent. Motion carried.

FINDINGS FROM CLOSED SESSION

Review grant writing contract and procedures in closed session at the July Finance meeting.

COMMITTEE DISCUSSION

- **Future meeting dates: Regular Meeting: Thursday, July 29, 2010 at 4:30 PM.**
- **Future Agenda items for action & discussion:**

ADJOURNMENT

Motion/second (Guden/McConnell) to adjourn at 6:35 PM. All ayes. Motion carried.

Submitted by,

Liz Otto
Deputy County Clerk