

PROPERTY AND INSURANCE COMMITTEE

July 7, 2009

The meeting of the Property and Insurance Committee was called to order by Vice-Chair Mike Stoddard on Tuesday, July 7, 2009 at 4:30 PM in the County Boardroom, Green Lake County, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Gene Thom (4:33)
Mike Stoddard
Orrin Helmer
Gus Mueller

Absent: Gene Schroeder

Also Present:

Marge Bostelmann, County Clerk
Jeff Haase, Assistant Corporation Counsel
Mark Podoll, Sheriff
Scott Weir, Maintenance Supervisor
Curt Schleicher and Nicole Porter– Samuel's Group

AGENDA

Motion/second (Helmer/Mueller) to approve the agenda. All ayes. Motion carried.

MINUTES

Motion/second (Helmer/Mueller) to approve the minutes of June 2, 2009 as presented. All ayes. Motion carried.

CORRESPONDENCE Judge John R Storck sent a letter addressing the request from Judge McMonigal for space to be added back into the new Justice Center. Judge Storck does not support the request at this time.

PUBLIC COMMENT None

APPEARANCES None

DISCUSSION ON LONG RANGE PLAN

Curt Schleicher presented an update of the Justice Center/HHS Center building project. They will be meeting with the DNR tomorrow regarding the geothermal field. Curt invited Glen McCarty from the city to attend the DNR meeting. Curt stated that there is extra top soil and fill. It will cost \$25,000 for Egbert to remove the 5,000 cubic yards of fill and 10,000 cubic yards top soil will be taken at no cost to remove. Bostelmann will contact the Highway Department regarding the top soil and fill.

Potter Lawson is working on the jail cost for the additional build out and the cost will be presented next month.

Two change orders were presented:

COR # 21 – CB 20 – Control Room Revisions – 16,244.06

COR #25 – Revised Site Lighting for Leed – (\$3610.51) credit

Motion/second(Stoddard/Mueller) to approve the change orders and sign them. Motion carried.

RFP

A Confidentiality and non-disclosure agreement from Ernie Hunter was presented. Haase stated that this would not be a good contract for the County to sign. Bostelmann advised the Committee that Berner suggested talking with Hunter's attorney to see if something could be worked out so that Hunter could give the Committee his presentation next month. Berner is willing to help with this.

MAINTENANCE REPORT

The report was sent to the committee.

Helmer stated that he has not heard about any problem with trash at the park except from Bostelmann who has received complaints about the trash. Weir explained that garbage is being piled up in the bathrooms and in the hot coal bins. Weir will have a proposal for solar lighting in the parks next month.

Weir presented a policy prohibiting microwave ovens, refrigerators and similar appliance in non-designated areas. Discussion was held.

Motion/second(Stoddard/Mueller) to approve the policy and send it on to the Personnel Committee. Motion carried.

BUDGET 2010

Maintenance – Weir presented his 2010 budget. Discussion was held on building a shed at the new site.

Purchasing and Utility – Bostelmann presented an increase of \$14,649.49 due to the new building and raising utility costs.

Insurance – Bostelmann presented an increase of \$78,150.00 due to the new building and reduction in refunds and dividends.

Motion/second(Helmer/Stoddard) to accept the budgets and send them on to the Finance Committee for review. Motion carried.

USE OF COUNTY PROPERTY

Bostelmann received an email from Justin Frank with the Wisconsin National Guard requesting permission to have a sound system for a get-together at Margaret Dodge Memorial Park on August 2nd from 11 am to 4 pm.

Motion/second(Mueller/Stoddard) to approve the request for the sound system at Margaret Dodge Memorial Park on August 2nd. Motion carried.

Bostelmann will notify Law Enforcement.

RESOLUTIONS/ORDINANCES None

PURCHASE REQUESTS

Sheriff's

Leupold Mark 4 Riffle Scope	T.M.K. Arms	\$1,225.00 - recommended
	S.W.F.A. Inc	\$1,374.45

Audio/Video Equipment for Interview Room

Accurate Controls	\$ 8,007.85 - recommended
COM-TEC	\$14,596.00

Maintenance

2009 Dodge 2500 Ram ST Quad Cab 4x4

Reilly Motors	\$28,834.00 - recommended
Homan Dodge	\$30,537.00
Holiday Dodge	\$28,600.00

3500# with split gate/ramp trailer

Eldorado Trailer Sales	\$1,495 - recommended
M. Schettel Freight	\$1,595
Butches Inc.	\$1,650

Motion/second (Stoddard/Mueller) to approve the purchase requests as recommended by the Governing Committees. All ayes. Motion carried.

MONTHLY VOUCHERS

Vouchers were presented for Maintenance in the amount of \$30,604.03, for Purchasing in the amount of \$7,787.70 and the Building Project costs of \$1,119,777.06.

Motion/second (Helmer/Stoddard) to approve the vouchers. All ayes. Motion carried.

CLERKS REPORT

Bostelmann reported on the Public Risk Insurance Managers Association meeting she attended.

CLOSED SESSION None

COMMITTEE DISCUSSION

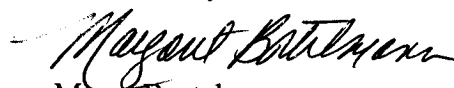
Next meeting dates: August 4, at 4:30PM

Future Agenda Items:

ADJOURNMENT

Motion/second (Mueller/Helmer) to adjourn at 6:15 p.m. All ayes. Motion carried.

Submitted by,



Marge Bostelmann
County Clerk