



JUDICIAL/LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

July 17, 2007

A Special Judicial/Law Enforcement and Emergency Management Committee meeting was called to order by Chairman Thom at 4:30PM on Tuesday July 17, 2007, in County Board Room, Courthouse, Green Lake, WI.

Roll Call:

Present Gene Thom, Chairman
 Debra Schubert, Vice-Chairman
 Eugene Schroeder
 Howard Sell
 Richard Gorr

Others Present:

Mark Podoll, Sheriff	Jeff Kiener, Deputy Sheriff
Lori Evans, Adm. Assist.	Mark Putzke, Chief Deputy
Gary Podoll, Emg. Govt Dir.	Joy Waterbury, Berlin Journal
Darlene Strey, Coroner	Kathy Thelien,
Sue Wendt, Secretary	

Thom stated that the requirements of the open meeting law were certified as being met.

AGENDA

Motion/Second (Schubert/Gorr) to approve the agenda. Roll call. All Ayes. Motion carried.

PUBLIC COMMENTS

None

SPACE NEEDS REVIEW

Emergency Operations Center. Gary Podoll, Emergency Director, went over the square footages with the committee. He stated that the Dispatch Center needs room to grow for the new E911 equipment. He would like 840 sq. ft. This is the command center for any disaster that may happen. Fire Chiefs, Police Chiefs, EMT's, Sheriff, Highway, Emergency Government etc. needs the have a central place to work out of. This room would also be a multipurpose room for other uses as well. A lot of equipment will be used and needs a place for storage. His office could be 120 sq. ft.

Total sq. ft. requested: 1890. *Motion/second (Schroeder/Schubert)* to recommend 1890 sq. ft. to the County Board for this area. All Ayes. Motion carried.

Darlene Strey, Coroner requested 180 sq. ft. for her office. She has no storage for evidence, equipment or to have meetings. *Motion/second (Schroeder/Schubert)* to recommend 150 sq. ft. for the Coroner's Office to the County Board. All Ayes. Motion carried.

Nancy Thelen, State Jail Inspector, answered questions from the committee regarding the jail lock down area. She did an estimate of space and came up with 5,000 sq. ft. less than Potter Lawson. She recommends 6,000 sq. ft. 50 inmates would be housed in the lock down area. Space requested 5,388 sq. ft. *Motion/second (Schroeder/Schubert)* to recommend 6,000 sq. ft. for the Jail Lock Down area, to the County Board. All Ayes, Motion carried.

Nancy Thelen, State Jail Inspector, answered questions from the committee regarding the Dorm Housing. 72 Inmates would be housed in the dorm, for a total of 122 inmates. She also gave an explanation of the new classification system going into effect 1/1/08. Space requested 6,552 sq. ft. *Motion/second (Schroeder/Gorr)* to recommend 6,552 sq. ft. to County Board for Dorm Housing. All Ayes. Motion carried.

Jail Activities / multipurpose room/ classroom / video conferencing. Requested 870 sq. ft. *Motion/second (Schubert/Gorr)* to recommend 450 sq. ft. to accommodate video conferencing. All Ayes. Motion carried.

Kitchen/ Laundry/ Canteen/ Janitor. Requested 834 sq. ft. for Laundry and folding storage. Committee recommends 600 sq. ft. Total sq. ft. requested 3,857. *Motion/second (Schroeder/Sell)* to recommend 3,623 sq. ft. for this area. All Ayes. Motion carried.

Jail Administration Total sq. ft. requested: 2,125. Committee recommended 120 sq. ft. for Jail Sergeant Office. To add 125 sq. ft. for Video Visiting area, instead of face to face visiting area. *Motion/second (Schroeder/Schubert)* to recommend 2,100 sq. ft. for this area. All Ayes. Motion carried.

Discussion held regarding the pros and cons of housing State inmates in the County Jail.

Nancy Thelen, State Jail Inspector, answered questions from the committee regarding the Jail Booking Area. She recommended contacting the Samuels Group regarding the size of the Sally Port. She feels it is too big, could get along with 1000 sq. ft. But remember that you need to get a bus the size of a Gray Hound Bus and Ambulances in the Sally Port, plus leave room for the squads parked there to back out and turn around. *Motion/second (Schubert/Gorr)* to recommend 4,316 sq. ft. for the booking area to the County Board. All Ayes. Motion carried.

The Sheriff had a prior commitment at 7 PM and requested a recess or adjournment to another date. The committee decided to adjourn and finish the space needs of the Sheriff Department along with the DA, Judge, Clerk of Courts and Child Support at the August 8, 2007 regular meeting. Budgets for all departments will also be reviewed. If more time is required, we will meet August 14th or 15th.

ADJOURN

Motion/Second (Schroeder/Gorr) to adjourn. All Ayes. Motion carried. Meeting adjourned at 7 PM

Respectfully submitted,

Sue Wendt, Secretary