



**Green Lake County Extension Office**  
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**Cooperative Extension**

June 29, 2007

**COMMITTEE MEETING  
GREEN LAKE COUNTY  
AGRICULTURE, EXTENSION EDUCATION & FAIR**

**DATE: Tuesday, July 10, 2007**  
**TIME: 8:30 a.m.**  
**PLACE: Courthouse, Demonstration Room, Green Lake, WI**

**AGENDA**

1. Call to Order/Roll Call/Pledge of Allegiance
2. Certification of Open Meeting Notice
3. Approval of Agenda
4. Approval of the June 12, 2007 Minutes
5. County Library Services Report – Q & A on Submitted Monthly Report
  - a. Mark Arend – Library Services Representative – Q & A
6. Public Appearances and/or Comments – 3 Minutes Maximum
7. Correspondence
8. **Agriculture, Extension Education**
  - a. Educator Reports
    1. Dean Slark– Q & A of Submitted Monthly Report
    2. Jeff Hoffman– Q & A of Submitted Monthly Report
    3. Carla Hargrave– Q & A of Submitted Monthly Report
    4. Molly Spaulding– Q & A of Submitted Monthly Report
  - b. Jeff Hoffman’s Presentation to County Board – Report
  - c. UW-Extension Space Needs Evaluation
  - d. Discuss County Recruitment and Application Procedures and Checklist for Administrative Assistant Position

**B R E A K**

9. **Fair**
  - a. Fair Committee Discussion – 2007 Fair
    1. Community Service/Track Events Workers - Discussion
    2. Office Volunteer Schedule - Discussion
    3. ATV – Fireworks - Approval
    4. Fair Set Up Night
      - a. Thursday, July 26 @ 6:30 p.m.

5. Community Involvement Program (CIP) Update
6. WAF Mailings
10. Committee Discussion – Report of Last Month’s Committee Meeting – Including Q & A
  - a. Property & Insurance Committee
  - b. Personnel Committee
  - c. Finance Committee
11. Vouchers
  - a. Agriculture, Extension Education Vouchers
  - b. Fair Vouchers
12. Next Regular Meeting Date: August 14, 2007
13. Adjournment

Kindly arrange to be present; if unable to attend, please notify this office.

Sincerely,

Jeff Hoffman  
Green Lake Co. UWEX CRD Educator/Department Head

TREATS: Zills