

PROPERTY AND INSURANCE COMMITTEE

January 6, 2009

The meeting of the Property and Insurance Committee was called to order by Chair Gene Thom on Tuesday, January 6, 2009 at 4:30 PM in the County Boardroom, Green Lake County, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Mike Stoddard
Orrin Helmer
Gene Thom
Gene Schroeder
Gus Mueller

Also Present:

Marge Bostelmann, County Clerk
Jeff Haase, Assistant Corporation Counsel
Scott Weir, Maintenance Supervisor
Mark Podoll, Sheriff
Dan Priske, County Board Vice Chair
Kurt Berner and Curt Schleicher – Samuel's Group
Paul Brummund – Potter Lawson

Others Present: Pam Schumacher, Todd Hudzinski,

AGENDA

Motion/second (Stoddard/Mueller) to approve the agenda. Motion carried.

MINUTES

Motion/second (Helmer/Mueller) to approve the minutes of December 2, 2008 and December 10, 2008 as presented. Motion carried.

CORRESPONDENCE

Bostelmann presented a letter from Michael O'Rourke to Winn Collins clearing the Green Lake County Sheriff's staff of any wrong doing in the death of Wayne Brock.

Bostelmann also presented a letter from the County Mutual advising the County of a \$5,838 dividend.

Bostelmann presented an email from Donna Moore of the Green Lake Kiwanis Club stating they would like to submit a grant request to Kiwanis District foundation for sensor lighting in the bathroom at Sunset Park. The County would be responsible for the electricity of approximately \$20 per year. Weir will call Moore and discuss this with her and it will be on the agenda for next month.

PUBLIC COMMENT None

APPEARANCES

DISCUSSION ON LONG RANGE PLAN

Kurt Berner presented an update of the project. He explained the outcome of the meeting with the City of Green Lake on December 22. The rezoning was recommended for approval and the site plan was approved with conditions that would cost the County additional funds, specifically putting in a second driveway, a water loop and a metered/monitoring manhole. The city has also required the sewer line be put in lower than the design which will also cost additional funding plus pay impact fees of over \$79,000.

The City Council approved the zoning change at a meeting on January 5, 2009. They also approved an early start for the project provided conditions are met.

The next City Council meeting will be January 19th for final approval. All design changes must be presented to the City for final approval. A meeting is scheduled for tomorrow, January 7, 2009 with city staff as required for the early start.

Priske stated that Berner has to emphasis to the City the extra cost to the County by the additional conditions that have been made by the City. Potter Lawson presented additional bills for the design changes needed because of the City conditions. Total cost is \$23,494. This is not an additional cost to the project, it is a reallocation of project funding.

Motion/second(Stoddard/Schroeder) to approve Helmer signing the Potter Lawson contracts for the costs of additional design work from the reallocation of project funds and contingency funds if needed. Motion carried.

DESIGN SCHEDULE

Berner stated that the design schedule is on track for March bidding. All drawings will be done for review by February 23rd.

Berner asked if the Committee would approve the purchase of dispatch furniture for the project from a vendor that has the State approved bid. It was explained that County policy accepts state bids.

RENEWABLE ENERGY DESIGN (LEED)

Todd Hudzinski has been in contact with the Energy Center of Wisconsin. Berner has to get the energy design into the plans. He questioned if the County plans to go for LEED Certification. Hudzinski explained the advantages of being LEED certified. Kurt will figure the cost for the LEED certification and present it to the Committee at the meeting on the January 19th.

GROUND BREAKING

The ground breaking will be on put hold at this time.

MAINTENANCE REPORT

The report was sent to the committee.

Weir explained that safety shoes have not been required in the past and one of the employees broke a toe. Weir is requesting approval to provide up to \$75 for employee safety shoes. Discussion was held.

Motion/second(Helmer/Mueller) to authorize the Maintenance Department employees up to \$75 for safety shoes. Motion carried.

Weir presented the maintenance chart of accounts and would like to have additional breakdown of cost for Fox River Industries so he can more accurately account for supplies and maintenance.

Motion/second(Schroeder/Mueller) to approve the new account numbers for the FRI accounts and request a budget adjustment at the next Finance Committee. Motion carried.

USE OF COUNTY PROPERTY No requests

ENERGY INDEPENDENCE GRANT

Todd Hudzinski reported that the County has not received any information regarding the grant awards yet.

RESOLUTIONS/ORDINANCES None

PURCHASE REQUESTS

Circuit Court

Microphones	Full Discount Wholesale	\$2571.75
	Camera Corner	\$2542.00

Land Use Planning & Zoning

Laser Level	David White	\$650 – Used
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Motion/second(Schroeder/Stoddard) to approve the purchases as requested and recommended by the Governing Committee. Motion carried.

MONTHLY VOUCHERS

Vouchers were presented for Maintenance in the amount of \$7,217.36 for 2009 and \$6,784.55 for 2008; for Purchasing in the amount of \$7,878.34 for 2008; Insurance in the amount of \$31,169.00 for 2009; and Building Project costs of \$383,748.28 for 2009.

Motion/second(Stoddard/Muller) to approve the vouchers. Motion carried.

CLERKS REPORT

Bostelmann report was sent to the Committee and explained agenda items.

Bostelmann explained that the Loss Control Committee met today and will be working on updating safety policies this year. Jodi Traas and Scott Weir reviewed some equipment at FRI to make sure it is safe for use.

CLOSED SESSION

Move into closed session per ss. 19.85 (1)(c) Personnel Matters, Employee Evaluations; (g) to confer with legal counsel.

Motion/second(Schroeder/Mueller) to go into closed session per ss 19.85(1) (c) Personnel Matters,

Employee Evaluations; (g) to confer with legal counsel. Roll call vote, 5 ayes and 0 nays, motion carried.

RESUME OPEN SESSION

Motion/second(Helmer/Schroeder) to resume open session. Roll call vote, 5 ayes and 0 nays, motion carried

ANNOUNCE FINDINGS OF CLOSED SESSION

Motion/second(Helmer/Schroeder) to accept the evaluations for Paul Wagner, Mike Timm and Steve Wienecki.

COMMITTEE DISCUSSION

Next meeting dates: Special meeting: Monday January 19th 4:30 to meet with Potter Lawson regarding building plans. Regular meeting: February 3, 2009 at 4:30 p.m.

Regular Agenda Items: Lights at Sunset Park restroom, Energy Independence Grant

ADJOURNMENT

Motion/second(Stoddard/Mueller) to adjourn at 6:55 p.m. Motion carried.

Submitted by,



Marge Bostelmann

County Clerk