

**FINANCE COMMITTEE**  
**January 28, 2010**

The meeting of the Finance Committee was called to order by Chair, Dan Priske at 4:30 PM on Thursday, January 28, 2010, in the Green Lake County Board Room. The requirements of the open meeting law were certified as being met.

Present: Dan Priske  
Deb Schubert  
Eugene Schroeder  
Alma Hedberg  
Susan McConnell

Also Present: Orrin Helmer, Board Chair  
Margaret Bostelmann, County Clerk  
Kathy Morris, Treasurer  
Linda Van Ness, Director HHS  
Sheriff Mark Podoll  
Becky Pence and Bob Podgorski – Highway  
Jason Kauffeld - UWEX

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Also Present: Pam Schumacher, Sue Wendt, Leone Seaman, Robert Sage and Al Shute

**AGENDA**

*Motion/second (Hedberg/Schroeder)* to approve the amended agenda. All ayes. Motion carried.

**MINUTES**

*Motion/second (Schroeder/Hedberg)* to approve the minutes of December 30, 2009. Motion carried.

**PUBLIC COMMENT** (3 Minute limit)

**CORRESPONDENCE** – None

**APPEARANCE** – None

**OPEN TAX DEED BIDS**

206-01314-0000 – 116 N. Washington St. Minimum Bid \$7,001  
Bid received from Robert Sage for \$7001.

*Motion/second(Schroeder/Schubert )* to accept the bid as presented. Motion carried.

**TREASURER'S REPORT**

Morris sent her report to the Committee. Morris explained that interest rates are very low, from .34% to 1.9%. she continues to invest at the best rates possible. Collections for the 4 towns her office collects are on track with about \$7 million received.

*Motion/second(Schubert/McConnell)* to accept the Treasurer's Report. All ayes. Motion carried

**BUDGET REVIEW**

The Committee reviewed the 2009 revenue and expenditure report. Each department was reviewed. Van Ness explained that the year end will be in the positive funds. Discussion was held. Schroeder asked if the auditor could give more of an overview earlier this year.

**BUDGET ADJUSTMENTS**

**Health and Human Services**

**2010 Budget Adjustments** were presented by Linda Van Ness.

Request to increase revenue and expense accounts for \$8920 because of increased revenue received for ARRA funds of \$8920 for Birth to Three.

Decrease revenue and expense in Aging by \$900 due to contract adjustments.

Under FRI: Increase expense and revenue for representative payee supplies by \$2500

Under Children and Family Unit: Decrease contractual services expense and increase mentoring expense to equal \$150,000

Under CSU: Increase CBRF expense and State Aide revenue by \$12,500

Adjustment to the Health Unit include: Increase \$68,000 for H1N1; Create expense and revenue accounts of \$5,000 for Wellness Work and \$4,800 for Rural Health.

Van Ness also requested approval of payroll adjustments under the Family and Children Unit shifting employees' wages to more accurately account for specific program areas.

**Land Information**

Al Shute requested a 2009 budget adjustment to increase the revenue and expense for grant money received by \$19,838.

*Motion/second(Schubert/McConnell)* to approve the budget adjustments as presented. Motion carried.

Becky Pence and Bob Podgorski appeared to explain the highway budget adjustments approved last month. They explained that funds budgeted for equipment were used on road construction and how other adjustments were approved by their committee.

**GRANT WRITING UPDATE**

Reports were sent with the Finance Committee packet.

Jason Kauffeld appeared and updated the Committee on issues. He presented a list of grants that have been awarded to other municipalities. Discussion was held on the amount of money received in grants from department heads who apply such as the District Attorney and Emergency Management Director compared to what has been received by the two contracted grant writers. It was also noted that the contracted grant writers do not always know the departmental needs and dynamics when seeking grants.

**RESOLUTIONS/ORDINANCES**

Outstanding Check Resolution: The Treasurer presented an outstanding check resolution.

*Motion/second(Schubert/Hedberg)* to approve the resolution and send on to the February County Board.

Motion carried.

**SUPERVISORS MONTHLY CLAIMS**

The Committee reviewed the 2010 supervisor's claims in the amount of \$2,567.35 and lay persons claims in the amount of \$308.00 and 2009 layperson's claims in the amount of \$933.80.

**MONTHLY VOUCHERS**

Vouchers were presented for 2009 Finance in the amount of \$4,771.10 and IT for \$7,721.24 and 2010 Finance for \$158,353.80 and IT for \$4,547.53.

*Motion/second (Schubert/McConnell)* to approve the supervisor's claims and lay person's claims and the vouchers for Finance and IT for 2009 and 2010 as presented. All ayes. Motion carried.

**CLERK'S REPORT** None

**LONG RANGE PLAN DISCUSSION** No discussion

**COMMITTEE DISCUSSION**

Schroeder stated that in looking at the budget you can see where budgets are lower because of consolidation of positions and cuts departments heads made in 2009.

- **Future meeting dates: Regular Meeting: Thursday, February 25, 2010 at 4:30 PM.**
- **Future Agenda items for action & discussion:**

**ADJOURNMENT**

*Motion/second (Schubert/McConnell)* to adjourn at 5:20 PM. All ayes. Motion carried.

Submitted by,



Margaret Bostelmann  
County Clerk