



JUDICIAL/LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

July 8, 2009

The regular Judicial/Law Enforcement and Emergency Management Committee meeting was called to order by Chairman Thom at 4:30 PM on Wednesday, July 8, 2009, in the County Board Room, Courthouse, Green Lake, WI.

Roll Call:

Present Gene Thom, Chairman
 Debra Schubert, Vice-Chairman
 Howard Sell
 John Zelenski

Others Present:

Mark Podoll, Sheriff	Orrin W. Helmer, Co. Brd. Chair
Mark Putzke, Chief Deputy	Laura Polcyn, Communications Adms.
Dan Priske, Vice Chair CB	Henri Conti, Family Court Commissioner
Sue Wendt, Secretary	Gary Podoll, Emergency Mgmt Dir.
Lori Evans, Adm. Asst.	William Smith, Chief Deputy Coroner
Darlene Strey, Coroner	

Thom stated that the requirements of the open meeting law were certified as being met.

AGENDA

Motion/Second (Sell/Schubert) to approve the agenda. All Ayes. Motion carried.

MINUTES

Minutes from June 10, 2009. *Motion/Second (Schubert/Zelenski)* to approve minutes from June 10, 2009 as corrected.. All Ayes. Motion carried.

PUBLIC COMMENTS

None.

APPEARANCES

None.

2010 DEPARTMENT BUDGETS

The Committee reviewed the 2010 Budgets for Emergency Management, Circuit Court, Family Court Commissioner, Clerk of Courts and Sheriff Department. All Budgets came in at 0%. *Motion/second (Shubert/Sell)* to approve the above budgets and forward to Finance Committee for approval. All Ayes. Motion carried.

Coroner reported that she will be over budget for autopsies this year as she has spent \$16,000 so far and only has \$2,000 left. She questioned how to budget for 2010. The committee told her to follow Finance direction and hold it to 0% increase. No one knows how many deaths there will be next year. Hopefully a lot less than this year.

The Coroner, Child Support and District Attorney's 2010 Budgets will be put on next months agenda.

CORRESPONDENCE

Letter from Peter J. Weinrauch and Judy A. Krakow thanking dispatch and Green Lake Officer and Sheriff's Deputy for the quick response to a 911 call.

3 letters from Melissa Swanke on behalf of her husband Chuckie Swanke regarding payments for his daughter Sara Horton's bill for being in secure detention. Committee requested Lori to send Swanke's a letter stating that payments need to be made or bill will go to tax intercept. Nothing else the county can do.

Email to Kelli Monsivais and Dan Fredrick regarding excellent job they did when dealing with an jail incident on 6/21/09. Det. Holdorf had advised DeAnna Lueptow, Corrections Adm. of their excellent work.

Letter from Dodge County SWAT Team Commander, Tony Brugger, expressing gratitude for Green Lake County's Tactical Team and Sheriff's assistance at a recent barricaded subject call in Fox Lake.

CARRYOVER VACATION

Gary Podoll, Emergency Management Director, requested permission to carryover 40 hours of his vacation time according to County Policy, because of the Communications Infrastructure project and the on going FEMA work from the past flooding disaster. *Motion/second (Schubert/Zelenski)* to approve carryover of 40 hours of vacation for Gary Podoll, Emergency Management Director, to be used within 90 days and forward to Personnel Committee. All Ayes. Motion carried.

DEPARTMENT COMMENTS

Sheriff Podoll reported that the Sheriff's department along with the Coroner's Office has been hit hard with fatalities and suicides since our last meeting. Also Emergency detentions have been up and we have requested help from HHS. Most detentions are drug and alcohol related.

July 4th was busy on the lake, with lots of warnings and tickets written.

We have been working hard on the 2010 Budget. Thankful to Lori for all her hard work getting it in order.

The Transition Team Trainers have been picked, one from New York and one from Wyoming. They will be here from August 31st to September 3rd. The Sheriff would like someone from the Committee to attend the first session to understand how all the training is setup. He will also send a letter to Chairman Helmer explaining the transition team and requesting that a member of Judicial/Law Committee attend the first training.

COUNTY CODE CHAPTER 217 ROAD NAMES AND BUILDING NUMBERS UPDATE

Last month Laura Polcyn reported that CenturyTel has requested a fire number for a cement pad that has telephone equipment on it for DSL. CenturyTel does not own the land, but has a right of way on the property for the cement pad. Al Shute, Land Use Planning and Zoning Director had pointed out that our ordinance does not define property. In the Town of Seneca there is a fire number by a utility station W4841. Laura has received information from other counties and will bring that information to committee in August. Some have fire numbers and some do not. ***Motion/second (Zelenski/Sell)*** to grant permission for fire number to Century Tel and grant permits for utility fire numbers on a case by case basis until the Ordinance is updated. All Ayes. Motion carried.

DISTRICT ATTORNEY

- Development of CCR & ICAC
- Computer Forensic Examiner
- Develop DA Office Policy

Letter from Winn Collins, District Attorney, was given to the committee requesting these items and his 2010 Budget be laid over until the August meeting, due to his inability to attend tonight's meeting.

EXPENSE & REVENUE MONTHLY REPORTS

The June monthly expense and revenue reports were reviewed by the Committee. ***Motion/second (Schubert/Zelenski)*** to approve the Expense and Revenue reports. All Ayes. Motion carried.

MONTHLY SHERIFF REPORTS

Committee reviewed the reports. Jail population averaged 54 for last month. *Motion/second (Sell/Zelenski)* to approve the monthly reports as presented. All Ayes. Motion carried.

PART-TIME JAIL HOURS

The Sheriff reported that medical leaves are causing problems for part-time hours in the Jail. The male part-time officer has used up his time. The Sheriff has talked to Chairman Helmer and Brenda and the female part-time officer has hours left, so they have come up with the solution to give the hours that the female part-time officer has left to the male part-time officer, so he can keep working.

SALE OF OLD EQUIPMENT

The Sheriff wants to take one undercover drug car and 3 squad cars to auction and purchase another cheap undercover drug car from the auction. The 3 squad cars have been replaced with the Dodge Chargers. *Motion/second (Schubert/Sell)* to take above cars to auction and purchase another undercover drug car per P&I approval. All Ayes. Motion carried.

PURCHASE REQUESTS

Squad Car Cage For placement in the Dodge Squad Car. It would cost more to install the cage that is being changed over than to buy a new one. The old cage will be sold. Account No.09-100-09-52150-810-003 Bids: Havey \$489 plus shipping; Fleet Safety \$468.80 plus shipping. Request purchase from Havey.

Motion/second (Schubert/Zelenski) to approve purchase per P&I approval. All Ayes. Motion carried.

RESOLUTIONS/ORDINANCES

Resolution Relating to Creating of Full-Time Equivalent Corrections and Building Security Officers in the Sheriff's Department, was approved at last months meeting and sent to Finance. John Selsing recommended some changes be made for financial clarification. The committee reviewed the changes.. *Motion/second (Schubert/Zelenski)* to sign the amended Resolution and forward to Personnel and August County Board. All Ayes. Motion carried.

NEW BUILDING UPDATE

Thom reported that everything is on schedule. Samuels Group reported to Property & Insurance that all figures are in for the jail shell and they will be brought to the August County Board meeting.

MONTHLY VOUCHERS

The committee reviewed the monthly claims for payment for the Emergency Management. Listing was signed, date, July 8, 2009, in the amount of \$481.44.

The committee reviewed the monthly claims for payment for the Coroner. Listing was signed, dated, July 8, 2009, in the amount of \$7,546.87.

The committee reviewed the monthly claims for payment for the Judge, Circuit Court. Listing was signed, dated, July 8, 2009, in the amount of \$3,832.87.

The committee reviewed the monthly claims for payment for the Clerk of Courts. Listing was signed, dated, July 8, 2009, in the amount of \$4,563.53.

The committee reviewed the monthly claims for payment for Child Support. Listing was signed, dated, July 8, 2009, in the amount of \$1,047.35.

The committee reviewed the monthly claims for payment for District Attorney. Listing was signed, dated, July 8, 2009, in the amount of \$1,429.50.

The committee reviewed the monthly claims for payment for the Sheriff's Department. Listing was signed, dated, July 8, 2009, in the amount of \$51,427.23

Motion/second (Schubert/Sell) to approve all the above claims. All Ayes. Motion carried.

FUTURE AGENDA ITEMS FOR ACTION & DISCUSSION

DA items, 2010 Budget Reviews DA, Coroner and Child Support

NEXT MEETING DATE

Next regular meeting set for August 12, 2009, 4:30PM in the County Board Room.

CLOSED SESSION

Motion/second (Schubert/Sell) to move into closed session per ss.19.85 (1) (c) Personnel matters, (d) Crime prevention (g) Confer with legal counsel. Roll Call - 4 Ayes, 0 Nays. Motion passed. 5:45 PM.

RESUME OPEN SESSION

Motion/second (Schubert/Sell) to move into open session. Roll Call - 4 Ayes, 0 Nays, Motion passed. 5:55 PM

ANNOUNCE FINDINGS OF CLOSED SESSION

None due to personnel matters.

ADJOURN

Motion/Second (Schubert/Zelenski) to adjourn. All Ayes. Motion carried. Meeting adjourned at 5:56 PM.

Respectfully submitted,

Sue Wendt, Secretary