

PROPERTY AND INSURANCE COMMITTEE
February 7, 2006

The meeting of the Property and Insurance Committee was called to order by Vice – Chair Orrin Helmer on February 7, 2006 at 6:00 PM in the County Boardroom, Green Lake County, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Orrin Helmer
 Gene Thom
 Gus Mueller
 Mike Stoddard

Supervisors Present: Wallace Williams, John Brennan, Elden Dallman, Howard Sell, Dan Priske, Carol Myers, Bob Krause, Joanne Guden, Sue McConnell

Others Present:
 Marge Bostelmann, County Clerk
 Dave Mendleski, Maintenance Supervisor
 Dan Sondalle, Assistant Corporation Counsel
 Mark Trochinski, Undersheriff
 Jeff Hoffman, UWEX Community Resource Agent

Bob Wienk, Jerry Specht, Charlie Marks, Vern Ammentorp, Nancy Hill, Brian Rose, Joy Waterbury, Pat Wolff, and Al Shute

AGENDA

Motion/second(Stoddard/Mueller) to approve the agenda. Motion carried.

MINUTES

Motion/second(Thom/Mueller) to adopt the minutes of January 3, 2006 as presented. Motion carried.

APPEARANCES None

CORRESPONDENCE

A letter was received from the County Mutual Insurance Corporation stating the Green Lake County has received \$32,015.00 from their Deductible Fund Escrow.

Bostelmann read a letter from Rowland Randell regarding the carp barrier on County Road A. Gus Mueller, Charlie Marks and Bob Wienk did not agree with what was stated in the letter. Marks believes that the issues and concerns of the citizens that were brought up at the December meeting of the Property & Insurance Committee are being discussed and a resolve should be coming soon. The committee that has been formed based on the P&I request met with eight people present, and they believe that the issue is being resolved. Jerry Specht will take Mark's place on the committee.

LONG RANGE PLAN

Jeff Hoffman's report on Long Range Plan: Hoffman presented his report. He stated that the information included is what he was told and is not his opinion. Discussion was held. Stoddard asked if anyone said that it was a mistake to purchase the Sales property. Hoffman stated that no one mentioned the purchase of the land. Helmer wondered if a realtor should be contacted to determine the value of the Courthouse property and if or how it could be developed to help or hurt the city. Priske said that a survey could be taken as to how the Courthouse location impacts the downtown. He also said that the Mayor could address the issue. Myers stated that a survey like that would be "gut feelings" and not based on fact. Priske stated that there are developers in the area that could be talked to about the downtown building. Thom would like to see a developer look at the property to see how the property could be developed. Helmer stated that the Dodge County Sheriff spoke to the board several years ago, so did the Chief Judge in the district. Hoffman said that whoever is chosen to address the board must be someone that everyone thinks is objective and neutral. Myers asked how much land was at the Fabriko Building. It is about 9 acres. Myers stated that she did not think the Fabriko building is worth anything and that any money paid for the property would be for the land. Helmer stated that the Courthouse property is .8 acres. Helmer stated that visiting Judges are concerned with safety when they come to the Green Lake Courthouse. Helmer also stated that someone with a financial background could evaluate the sales tax funds and income and discuss if the sales tax can support a building project. Brennan questioned if the infrastructure at Fabriko versus the cost to install infrastructure at the Sales property has been evaluated. The capacity of the Jail and inmates was discussed. Priske recommended that a developer be asked to evaluate the value and potential use of the downtown building. Someone will also be asked to address the sales tax income and what has been received to determine if the sales tax can support a project. ***Motion/second(Thom/Mueller)*** that a commercial/residential developer be asked to address the board regarding potential development of the downtown facility. Motion carried.

AGREEMENT BETWEEN THE LOCAL COMMITTEE AND WASTE MANAGEMENT, INC.

Sondalle stated that yesterday he received a copy of the draft agreement between the Local Committee and Waste Management, Inc. The cover letter stated that their next meeting is scheduled for February 23 and he would like comments regarding the draft. Sondalle stated that the County's Insurance Company stated that if there is not a monetary value to the county it is probably not worth the risk of the landfill. Helmer suggested that this be put on the County Board agenda on February 21st.

SALE OF LAW ENFORCEMENT RADIOS

Law Enforcement upgraded some radios and would like to sell them. There are also three old portable radios that Markesan P.D. would like to purchase. The sale of the radios has not been approved by the Governing Committee.

Motion/second(Mueller/Stoddard) to recommend to the Judicial Law Enforcement Committee that Law Enforcement management be given approval to sell the radios. Motion carried.

GASOLINE BID

Trochinski requested permission to send out letters to Quick Trip and Condons requesting

a bid on gas for the vehicles. The governing committee has not approved the bidding process yet. **Motion/second(Thom/Mueller)** to recommend approval to the Judicial Law Enforcement Committee to approve send out the bid request letters. Motion carried.

PHONE SYSTEM UPDATE

Bostelmann explained that Highway's phone system has already been installed. She also stated that a Convergent Solution representative has met with County employees to explain the system and discuss programming of individual phones. The Sheriff's office will continue to have copper lines with the CenturyTel because of the lines are taped. Bostelmann will be working with Law Enforcement personnel and Convergent Solutions to find a way to tape the phones without the direct copper lines to the phone company, which will reduce costs. Implementation of the system is expected in March. The Courthouse/safety building will be "cut over" first and then the Health and Human Service building one week later.

Sale of old phones: The committee discussed how to sell the phones that are currently used. Bostelmann will evaluate the types of phones; regular, remote and head sets and give the committee an idea of the value of the phones at the next meeting.

SPEEDTALK ON CELL PHONES FOR LAW ENFORCEMENT

Bostelmann explained that she has been working with Mark Trochinski, Mark Putzke and the U.S. Cellular representative to reduce the cost of cell phones and eliminate pagers. By using the "push to talk" technology, pagers can be eliminated and adjusting the phone plan to include free "mobile to mobile" will result in an overall cost savings of about \$2000/year. The cost of the new phones would be about \$400.

Motion/second(Thom/Mueller) to approve changing the cell phone plan and utilizing the speed talk feature and eliminating the pagers for Law Enforcement. Motion carried.

CARRYOVER FUNDS

The carryover fund requests were presented. The Maintenance department is requesting \$160,632 to be carried over for projects and the purchasing department is requesting \$7,609 for a copier in 2006.

Motion/second(Stoddard/Mueller) to recommend to Finance to approve the carryover requests from Maintenance and purchasing as presented. Motion carried.

MEMORIAL FOR BERNIE KASIERSKI

Bostelmann explained to the Committee that a collection is being taken up from County employees for a memorial for Bernie Kasierski. They would like to purchase a memorial bench for Sunset Park.

Motion/second(Stoddard/Mueller) to approve the placement of a memorial bench at Sunset Park for Bernie Kasierski. Motion carried.

PURCHASE REQUESTS

Highway

Motorola 4 channel VFH radio	Milwaukee 2-Way, Inc	Not complete
------------------------------	----------------------	--------------

Rassbach Communications	\$5,385.12
Matteson	\$4,948.20 – recommended

IT

UPS	Technology Resource Advisors	\$1511.00
	Office Max	\$1452.11 – recommended
HP 4350 dtn Printer	Office Max	\$3396.92 – recommended
	Technology Resource Advisors	\$3437.00
Computer workstation	MicronPC	\$1249.00
	Dell	\$ 989.51 – recommended

Motion/second(Thom/Mueller) to approve the purchases as recommended by the governing committees. Motion carried.

AIR QUALITY IN SHERIFF’S OFFICE

Mike Handel sent correspondence requesting another air quality study in the dispatch area. The previous study showed the air quality was fine.

Motion/second(Thom/Mueller) to contact the company that did the original air quality test and see if the dispatch room can be tested again at a reasonable cost and the cost be approved by the County Board Chair. Motion carried.

USE OF COUNTY PROPERTY

The Green Lake Area Chamber of Commerce is requesting permission to use the Fair Grounds on 2/11/2006 to land the helicopter if the bay is not frozen. They are also requesting permission to use the Fair grounds on July 4th for the Fourth of July parade and they would like to use the Courthouse lawn and sidewalks on July 15th for the Chalk Festival. Also the Courthouse lawn for Summer Solstice Saturday June 17th and the Courthouse lawn and highway grounds with the bathrooms open and sheds if needed for Golden Days Harvest Festival on September 23 and 24.

Motion/second(Thom/Mueller) to approve the requests by the Chamber of Commerce. Motion carried.

RESOLUTIONS/ORDINANCES

Emergency Fire Wardens 2006

The annual resolution for fire wardens was presented.

Relating to Legal Endorsement Coverage Procedures.

Sondalle has approved the resolution relating to the Legal Endorsement Coverage Procedure.

Motion/second(Thom/Stoddard) to approve both resolutions and send them to the February County Board Motion carried.

VOUCHERS

Vouchers were presented for:
Purchasing \$37,686.57

2005 – Maintenance \$370.09
2006 – Maintenance \$20,920.77

Motion/second(Thom/Mueller) to approve the Maintenance and Purchasing vouchers as presented but hold the payment for the fire alarm until the system is working. Motion carried.

MAINTENANCE REPORT

Helmer read a letter from Judge McMonigal giving favorable feedback of the Maintenance Department since he voiced his criticism a few months ago.

Mendleski explained to the committee that the cost to upgrade the heating controls would be about \$10,000. Discussion was held on how many controls are needed. Only a few offices have cold spots. Mendleski will monitor temperatures in those offices. The new traps have been installed.

Mendleski presented a Maintenance Schedule, which includes changing the work schedule to two shifts. Bostelmann and Mendleski also talked with Selsing regarding the implementation of this schedule and discussion with the union.

Motion/second(Mueller/Stoddard) to approve the schedule and send the proposal to the Personnel Committee for negotiations. Motion carried.

CLERKS REPORT

The report was related to agenda items.

DISCUSSION ON ORDINANCE ON SIZE COUNTY BOARD

Helmer announced that the Administrative Committee made a motion to send an ordinance to County Board reducing the size of the board from 21 to 19.

COMMITTEE DISCUSSION

Next meeting date: March 7, 2006 at 6:00 PM.

Agenda items: Gasoline Bids, Update of phone system, air quality in dispatch room,

CLOSED SESSION

Move into closed session per ss. 19.85 (1)(b)(g)(c) conferring with legal counsel to discuss pending litigation/evaluation/employee discipline.

Motion/second(Thom/Stoddard) to go into closed session per ss 19.85(1)(b)(c)(g) conferring with legal counsel to discuss employee discipline. Roll call vote, motion carried, 4 ayes and 0 nays,

OPEN SESSION

Motion/second(Stoddard/Mueller) to resume open session. Roll call vote, motion carried, 4 ayes and 0 nays,

ADJOURNMENT

Motion/second(Stoddard/Mueller) to adjourn at 7:50 PM. Motion carried.

Submitted by,

Marge Bostelmann
Secretary