

FINANCE COMMITTEE

February 28, 2008

The meeting of the Finance Committee was called to order by Chair, Dan Priske at 4:30 PM on Thursday, February 28, 2008, in the Green Lake County Board Room. The requirements of the open meeting law were certified as being met.

Present: Dan Priske
John Brennan
Deb Schubert
Vern Ammentorp

Absent: Orville Biesenthal

Also Present: Marge Bostelmann, County Clerk
Orrin Helmer, County Board Chair
John Selsing, Corporation Counsel
Kathy Morris, Treasurer
Mark Podoll, Sheriff

AGENDA

Motion/second (Schubert/Ammentorp) to approve the agenda. Motion carried.

MINUTES

Motion/second(Ammentorp/Brennan) to approve the minutes of January 31, 2007. Motion carried.

PUBLIC COMMENT – 3 Minute limit None

CORRESPONDENCE None

APPEARANCE None

TREASURER'S REPORT

Morris sent the report to the committee. Morris reported on the current interest rates. The Committee discussed the investment policy. The auditor has reviewed the policy.

Tax Deed – Pedigo Property in the City of Berlin: Morris recapped the discussion with the City of Berlin. The City wants the County to take deed and then eventually work with the city to sell the property to the City.

Motion/second(Schubert/Ammentorp) to take tax deed on the Pedigo property. Motion carried.

Tax Deed Schedule for 2008: Morris gave the committee a timeline so that the tax deed property can be taken in a timelier manner.

Motion/second(Brennan/Schubert) to accept the Treasurer's Report. Motion carried.

BUDGET REVIEW

The Committee reviewed the monthly print out.

BUDGET ADJUSTMENTS

Sheriff's Department is requesting two new revenue accounts established; one called Programs to Fund

Overtime for grants received to offset overtime and one called Squad and Squad Equipment Revenue per the auditor's request.

Land Conservation is requesting a revenue and expense account for the Gypsy Moth Program.

Motion/second(Ammentorp/Schubert) to approve the budget adjustments for the Sheriff's Department and for Land Conservation as requested. Motion carried.

CARRYOVER FUNDS 2007 TO 2008

The carryover requests were sent to the Committee. Bostelmann also presented the guidelines approved by County Board last year. Discussion was held. Code enforcement Vehicle Maintenance for \$506 was denied, Survey office \$260 for Equipment Maintenance was denied, and County Fair \$240 from utilities was denied.

Motion/second(Ammentorp/Brennan) to approve the carryover requests except for code enforcement vehicle maintenance for \$506, survey office \$260 for equipment maintenance, and County Fair \$240 from utilities. Motion carried.

CORONER CREMATION FEES

The Law Enforcement committee has approved increasing the Cremation fees. This will be sent to County Board in March.

RESOLUTIONS/ORDINANCES None

SUPERVISORS CLAIMS

The Committee reviewed the supervisor's claims in the amount of \$5,411.25 and lay persons' claims in the amount of \$53.18.

VOUCHERS

Vouchers were presented for \$13,180.62 for Finance and \$2020.04 for IT.

Motion/second (Schubert/Ammentorp) to approve the supervisors' and lay persons' claims and the Finance and IT vouchers. Motion carried.

CLERK'S REPORT

Accounts Receivable Policy: Bostelmann presented a draft accounts receivable policy. She still has to work with HHS and develop the procedure for county invoicing. This will be discussed next month.

COMMITTEE DISCUSSION

Future meeting dates: Thursday, March 27, 2008 at 4:30 PM.

Future Agenda items: Accounts Receivable Policy

ADJOURNMENT

Motion/second (Brennan/Schubert) to adjourn at 5:45 PM. Motion carried.

Submitted by,



Margaret Bostelmann

County Clerk