

## PROPERTY AND INSURANCE COMMITTEE

February 3, 2010

The meeting of the Property and Insurance Committee was called to order by Chair Gene Thom on Wednesday, February 03, 2010 at 4:30 PM in the Demonstration Room, Green Lake County, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Gene Thom  
Mike Stoddard  
Orrin Helmer  
Gene Schroeder  
Gus Mueller

Also Present:

Marge Bostelmann, County Clerk  
Scott Weir, Maintenance Supervisor  
Dan Priske, Vice-Chair  
Joanne Guden, Supervisor  
Bobbie Erdman, Supervisor  
Mark Podoll, Sheriff  
Kurt Berner, Samuels Group

Also Present: Scott Mundo, Leone Seaman, Sue Wendt and Kathy Morris

### AGENDA

*Motion/second (Stoddard/Schroeder)* approve the agenda. Motion carried.

CORRESPONDENCE – None

PUBLIC COMMENT – None

### LONG RANGE PLAN

**Current Project Update:** Landscaping is 60% complete, curb & gutter, sidewalks, and blacktop binder are 100% complete. All masonry and metal stud walls are 100% complete and areas A & B are painted. Occupancy is expected in mid-July

**Approval of project budget adjustments:** Berner explained the adjustments.

Adjustment #73 Recess Flooring per revised Recessed Floor Mat Layout	\$264.81
Adjustment #75 Add Cove to Back of Terrazzo Stairs to achieve 3' depth	\$2,037
Adjustment #76 Add Furring wall to Committee Room	\$708.88
Adjustment #77 Add Lighting Control Relay Cabinet and Relays	\$6,388.26
Adjustment #78 Provide Electrical Disconnects for all Heat Pumps	\$6,945.54

*Motion/second(Stoddard/Mueller)* to approve the adjustments as requested. Motion carried.

Discussions are being held between the Samuel's Group and Arnold and O'Sheridan regarding cost changes and value added costs. Berner believes that some charges are not accurate when looking at the value added because of some changes that have been made.

**Review and action on proposed options of January 28, 2010 County Board meeting:**

Berner presented the correspondence he received from Supervisor Sue McConnell asking if the Register of Deeds, County Clerk and Treasurer Offices can be moved to the new building and fit into areas for future expansion. Berner is reviewing this but the square footage needed for those offices is more than what is available for future growth space.

Elden Dallman also sent correspondence that the County should move all the offices to the County A site now.

Berner is willing to offer his services to meet with supervisors. The Cornerstone project was discussed. Guden, Schroeder and Priske all agree that the Cornerstone Board is looking at options and are not ready to provide a formal proposal at this time.

Priske believes the County needs to make a decision to move everyone to the County A site and leave the downtown buildings open for sometime and have funding set aside for razing the annex and safety building if a good proposal is not received.

Erdman believes the County Board needs to stay the course and leave the downtown office downtown. The people who call her are in favor of leaving the departments downtown.

Guden stated that the people she talks with believe the departments should move to the new County A site. She also believes the County should offer the Gold Street property to Cornerstone with 1<sup>st</sup> right of refusal at market value.

Schroeder stated that conversations he has had with builders and those in the construction building indicate that construction costs will be going up soon.

**Motion/second(Stoddard/Mueller)** to move forward with Option 1 of moving all remaining downtown departments to the County A site and send the resolution to the County Board. Roll call vote, all ayes, motion carried.

**FF&E Adjustment:**

Berner explained that the FF&E budget was based on estimated costs from Bill Hutchison, IT Director and The Sheriff's department. The Sheriff's department estimates are very close to budget, but the IT costs are running over by about \$170,000.

Thom discussed adding the scope of work to build the maintenance training room and supply area with office. The cost estimated is \$38,156. The Committee recommended at the P&I meeting on February 2<sup>nd</sup> that the cost could be taken from the Maintenance budget if necessary. Berner stated he will add the scope to the project and the cost should be taken from the additional cost budget of the project.

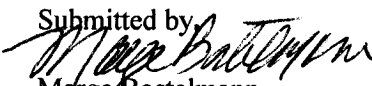
**Motion/second(Schroeder/Mueller)** to move forward with adding the supply storage room and office and the maintenance training room with the cost coming from the additional scope budget line of the project. Motion carried.

**COMMITTEE DISCUSSION**

**Next meeting dates:** March 2, 2010 at 4:30 PM.

**ADJOURNMENT**

**Motion/second (Stoddard/Schroeder)** to adjourn at 5:25 PM. Motion carried.

Submitted by  
  
Marge Bostelmann  
County Clerk