

PROPERTY AND INSURANCE COMMITTEE
February 1, 2011

The meeting of the Property and Insurance Committee was called to order by Gene Thom on Tuesday, February 1, 2011 at 4:30 PM in the Green Lake County Board Room, Green Lake County Courthouse, 492 Hill Street, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Gene Thom
Mike Stoddard
Joanne Guden
Dave Richter

Absent: Rick Perr

Also Present:

Marge Bostelmann County Clerk
Jeff Haase, Assistant Corporation Counsel
Dan Priske, Board Chair
Scott Weir, Maintenance Supervisor
Sheriff Mark Podoll

Dave Barrow, Samuel's Group
Kelly Sampson, Samuel's Group
Curt Schleicher, Samuels Group
Linda Van Ness, HHS Director

Also Present: Larry Scott, Tony Daley, Travis Kastenschmidt

AGENDA

Motion/second (Stoddard/Richter) to approve the agenda. Motion carried.

MINUTES

Motion/second (Guden/Stoddard) to approve the minutes of January 4, 2011. Motion carried.

CORRESPONDENCE – None

PUBLIC COMMENT – None

APPEARANCES – None

OPEN BIDS FOR GRAND RIVER SNOWMOBILE BRIDGE

Decker Lumber:	\$16,650
SBS Structures:	\$13,770
Modern Pole:	\$14,340
Janke Contractors	\$19,075
Custom Manufacturing	\$13,750

Motion/second(Guden/Stoddard) to approve the bid from Custom Manufacturing. Motion carried.

LONG RANGE PLAN DISCUSSION

County A Addition Update: Schleicher gave the report on the addition. Progress is moving along very well. Move in date of April 8th. 542 days without a loss time accident.

Budget Adjustments:

#2 Selmer Phase 2 structural steel \$4507.00

Motion/second(Guden/Stoddard) to approve the budget adjustment request. Motion carried.

Future of Current Courthouse Building: Bostelmann explained to the committee that the City/County Ad Hoc Committee met and interviewed for professional services to conduct a study to determine the best use of the downtown facilities. MSA Professional Services was chosen pending grant approval. The grant application for the study will be submitted by Bill Wheeler to the Department of Commerce. If the grant is received MSA will move forward with the study.

Court Facility Outstanding Issues:

Judge McMonigal presented the update of his concerns.

Gate center of the rail in Courtroom One – \$1451.00

Extra lighting in courtroom – \$1338.95

Relocation of magnetic door lock switch – \$2304.27

Reprogram Creston control panel to eliminating double – \$450

Podium microphones – \$4981.00

Media room retrofit – \$3665.00 (Samuels is taking care of this)

Judges Chair – \$3095.88 for two

Jury Room #1 table – \$1534.70

Conference room furniture – \$7471.98

Total: \$27,192.78 less \$3665.00 = \$23,527.78

Funds available in the circuit court carry over is approximately \$40,000

Motion/second(Guden/Stoddard) to approve the purchases/modifications as presented by Judge McMonigal from the circuit court carryover fund account. Motion carried.

Additional issues not addressed:

Courtroom door hardware/noise issue

Internal camera monitor for reception, back hallway and courtrooms (Webb Quote is \$4199.73)

Hole in GAL tables/grommets (court to provide Mic's)

Jail issue: Court intercom to secure holding cells

On/off reprogramming of video cameras at power up

Thom asked if Samuels has looked into the concern of the maintenance entrance to the mechanical room in the court hallway. This will be looked at.

USE OF COUNTY PROPERTY – None

UPDATE RADIO TOWER PROJECT

Podoll stated that Motorola has been able to get all towers “talking to each other”. The move is planned for the 1st part of March. Towers will be tested at the end of February.

Schleicher noted that they have moved heat pumps and added insulation in the dispatch area and the costs were taken care of by Potter Lawson.

RESOLUTIONS/ORDINANCES – None

PURCHASE REQUESTS:

Maintenance

50" Front mount snow blower	Service Motors	\$1895.00
	MidState Equipment	\$1875.00 – recommended

Hardside Cab /LH/RH Doors, ABS Roof/Hot water heater kit/circulation fan kit	MidState Equipment	\$3875.00 – recommended
	Sims Cab Depot	\$3908.00

2 – 40' Floating Porta-Pier	Port-a-Pier (Sole provider)	\$21,127.28 for 2
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Law Enforcement

3 – Crown Victoria squad Cars	Ewald's	\$21,820/each
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Because of the specifications and timing the bid is coming to P&I prior to Judicial Law Enforcement Committee.

Motion/second(Richter/Guden) to approve the request for 3 squads pending Judicial Law Enforcement approval. Motion carried.

Fox River Industries:

Used Truck	Packer City	\$30,000
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Linda Van Ness explained that Ed Schuh from Fox River Industries has been working with Packer City to purchase a used truck. HHS Board will be approving this purchase from carryover funds.

Motion/second (Richter/Stoddard) to approve the purchase request from the lowest bid as recommended by the governing committee. Motion carried.

MONTHLY VOUCHERS

Vouchers were presented:

2010: Purchasing – 3,340.82; Maintenance – \$6,350.17; Parks – \$14.90

Radio Tower – \$38,853.00; Justice Center – \$647,919.62

2011: Purchasing – \$14,213.25; Maintenance – \$1,491.35; Parks – 3,283.57

Motion/second (Guden/Richter) to approve the vouchers for 2010 and 2011. All ayes. Motion carried.

MAINTENANCE REPORT

The Report was submitted to the Committee.

Maintenance/Parks Carryover Accounts

Motion/second(Stoddard/Guden) to approve the carryover for the maintenance department for ADA/Security in the amount of \$77,175 and capitol improvements in the amount of for \$43,717.44.

Motion carried.

Parks Carryover

Motion/second(Stoddard/Guden) to approve the parks carryover in the amount of \$51,014.73. Motion carried.

PARKS & RECREATION

Correspondence from Fred Klepsch regarding the boat launch area at Twin Lakes Park. Weir will check this out in the spring after the ice melts.

Correspondence From Jack Meyers regarding the boat landing at Spring Lake Park. Weir will look into this in the Spring.

Mascoutin Trail Re-Route: Weir questioned the next phase of the project which is the canopy. He stated that the next step is to pick a canopy and determine where to put it. He will be looking into this also.

Aurora Coating Property Line:

Bostelmann presented a letter for Gary Hansen of the DNR stating a land swap would not be approved since it is not a safety concern.

CLERKS REPORT

Clerk's report was sent to the committee and addressed agenda items.

County Clerk Carryover accounts

Motion/second(Stoddard/Guden) to carryover capital equipment for \$1000 and Loss control for \$1,900. Motion carried.

CLOSED SESSION

Move into closed session per ss. 19.85 (1)(c) Personnel Matters & discipline, Health Insurance Negotiation; (f) Employee Medical (g) to confer with legal counsel on legal matters and possible litigations.

Motion/second(Stoddard/Guden) to go into closed session per ss 19.85(1) (c) Personnel Matters, Employee Evaluations; (g) to confer with legal counsel. Roll call vote, 4 ayes and 0 nays, motion carried.

RESUME OPEN SESSION

Motion/second(Guden/Stoddard) to resume open session. Roll call vote, 4 ayes and 0 nays, motion carried

ANNOUNCE FINDINGS OF CLOSED SESSION

Health Insurance options were discussed.

COMMITTEE DISCUSSION


Future Meeting Date: March 1, 2011 at 4:30 pm.

Future Agenda items:

ADJOURNMENT

Motion/second (Guden/Stoddard) to adjourn at 5:55 p.m. All ayes. Motion carried.

Submitted by,


Marge Bostelmann
County Clerk