

## PERSONNEL COMMITTEE MEETING

December 15, 2005

The meeting of the Personnel Committee was called to order by Vice-Chair Margaret Hollander at 3:00 PM on Thursday, December 15, 2005 in the County Board Room, Courthouse, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Margaret Hollander                      Absent: Bernie Kasierski  
Bob Krause  
Elden Dallman  
Howard Sell

Also Present: Marge Bostelmann, County Clerk  
Orrin Helmer, Board Chair  
Brenda Keller, HR Consultant  
Mark Trochinski, Undersheriff  
Mike Handel, Sheriff  
Linda Van Ness, HHS Director

### **AGENDA**

*Motion/second(Krause/Dallman)* to approve the amended agenda. Motion carried.

### **MINUTES**

*Motion/second(Dallman/Sell)* to approve the minutes for November 10, 2005 as corrected. Motion carried.

### **CORRESPONDENCE**

Bostelmann presented correspondence from Davis & Kuelthau stating that Jim Macy has been included in the "Best Lawyers in America" for 2006.

Selsing sent a copy of a letter written to all the union representatives requesting available dates to meet with the Committee to discuss preliminary negotiations.

### **APPEARANCES**

Linda Van Ness appeared to request permission to fill the CIP Aid position at Fox River Industries. This has been reviewed by the Department heads and governing committee.

*Motion/second(Dallman/Sell)* to approve the vacant position at FRI be filled. Motion carried.

Van Ness informed the Committee that Amy Morrissey has filled the clinical therapist position.

**CARRY OVER VACATIONS** None.

### **HR REPORT**

- **Review of draft Vehicle Usage Policy:** Keller explained the changes to the vehicle policy per last month's discussion by the Committee. Discussion was held. Handel stated that the management is always on call and using their car. One deputy lives in Waupun and takes his car home. Handel is requesting an exception for this officer and have him pay the IRS rates from the County line to home. Handel would like to see the detective

able to use cars while off duty and in the county. Keller will make the changes discussed and bring it back next month.

- **Information from meeting of Fox Valley Labor Negotiators:** The meeting was cancelled due to the snowstorm yesterday. Keller provided an article on Winnebago County taking the initiative to talk with local police departments to merge with the Sheriff's department.
- **Review draft of no solicitation rule:** The policy was presented and discussed. Keller will modify the draft and bring it back for discussion next month.

### **RESOLUTIONS/ORDINANCES**

**Relating to the Continuation of the Aging/Long-Term Care LTE Community Options Program Hospital Link Social Worker Position within the Department of Health & Human Services:** Van Ness explained the resolution. State funding has been received for an additional year.

*Motion/second(Dallman/Krause)* to approve the resolution and send to the County Board. Motion carried.

### **VOUCHERS**

Brenda Keller Consulting \$2,994.08

*Motion/second(Sell/Krause)* to approve the voucher. Motion carried.

### **CLOSED SESSION**

*Motion/second(Dallman/Sell)* to move into closed session per ss. 19.85(1)(c)(f)(g) to discuss employee evaluations, personnel matters, personnel discipline, confer with legal counsel, negotiation strategies, proposed layoff language, AFSCME CDL's request. Roll call vote, 4 ayes – 0 nays, motion carried.

### **RESUME OPEN SESSION**

*Motion/second(Sell/Krause)* to resume open session. Roll call vote, 4 ayes – 0 nays, Motion carried.

*Motion/second(Krause/Sell)* to approve the annual evaluation for Gerald Buethin and the probationary evaluation for Kevin Sternitske

### **COMMITTEE DISCUSSION**

**Next regular meeting:** January 12, 2006 at 3:00 pm. and Special meeting with Unions and GHT Representative – January 18 or February 15 at 4:30.

**Future Agenda Items:** Vehicle policy and solicitation policy

### **ADJOURNMENT**

*Motion/second(Sell/Dallman)* to adjourn at 4:30 PM. Motion carried.

Submitted by,

Margaret Bostelmann  
County Clerk