

**PROPERTY AND INSURANCE COMMITTEE**  
**December 2, 2009**

The meeting of the Property and Insurance Committee was called to order by Chair Gene Thom on Wednesday, December 2, 2009 at 4:30 PM in the Demonstration Room, Green Lake County, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present:       Gene Thom  
                  Mike Stoddard  
                  Orrin Helmer  
                  Gene Schroeder  
                  Gus Mueller

Also Present:  
                Marge Bostelmann, County Clerk  
                Scott Weir, Maintenance Supervisor  
                Mark Podoll, Sheriff  
                Linda Van Ness, HHS Director  
                Paul Brummund, Potter Lawson  
                Kurt Berner and Curt Schleicher, Samuels Group

Also Present: Pam Schumacher, Leone Seaman, Sue Wendt and Jim Fox

**AGENDA**

*Motion/second (Stoddard/Mueller)* approve the agenda. Motion carried.

**CORRESPONDENCE** – None

**PUBLIC COMMENT** – None

**LONG RANGE PLAN**

**Current Project Update and approval of project budget adjustments:**

Adjustment #61	Added outlets for furniture layout after coordination meeting adding 34 additional data and outlet drops.	\$7,902.52
Adjustment #62	Change Exterior Signage to Read "Correctional Entry" in lieu of Jail Entry	\$638.56
Adjustment #63	Added Switch and Occupancy Sensor to Rooms 1340, 1341, 1342, 1344 & 1345	\$1,416.46

*Motion/second(Stoddard/Mueller)* to approve the adjustments as requested. Motion carried.

**Paul Brummund, space needs Update and Preliminary Concepts for Relocating Departments Remaining in Downtown Location to County A Facility and Kurt Berner**

**costs of relocating departments remaining in downtown location to County A facility:**

Berner presented site plans and floor plans and costs for the new addition. Estimated costs are 4,998,395. Discussion was held on parking, city ordinances and financing.

Time table would be to bid in April. It would be an 8 month construction project. Completion would be early 2011.

Berner will meet with Cornerstone to find out their thoughts and plans. Bostelmann will contact PFM for financing options. The presentation at the December County Board meeting will be as comprehensive as possible.

**COMMITTEE DISCUSSION**

Discussion was held on the project FF&E budget and what that budget is expected to purchase. The Samuel's Group will include the customary FF&E items as with all other projects they have worked on in the past.

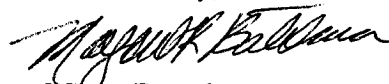
**Next meeting dates:** January 5, 2010 at 4:30 PM.

**Regular Agenda Items:**

**ADJOURNMENT**

*Motion/second (Stoddard/Schroeder)* to adjourn at 5:25 PM. Motion carried.

Submitted by,



Marge Bostelmann  
County Clerk