

ADMINISTRATIVE COMMITTEE MEETING
August 3, 2009

The meeting of the Administrative Committee was called to order by Chairman, Orrin Helmer at 4:30 PM on Monday, August 3, 2009 in the County Board Room, Courthouse, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Orrin Helmer
 Dan Priske
 Gene Thom
 Gene Schroeder
 Mike Stoddard

Also Present: Marge Bostelmann, County Clerk
 John Selsing, Corporation Counsel
 Leone Seaman, Register of Deeds

AGENDA

Motion/second(Stoddard/Priske) to approve agenda. Motion carried.

MINUTES

Motion/second(Schroeder/Thom) to approve the minutes of May 4, 2009. Motion carried.

PUBLIC COMMENTS

Leone Seaman said that she lost a ¼ person when the resolution combining her part time position with a position in the Treasurer's office was changed on the County Board floor and this has caused a burden in her office. She also stated that *in her opinion* the Treasurer is Real Property Lister in name only and she does not believe that the Treasurer should receive any additional compensation for this.

CORRESPONDENCE

Helmer presented a letter stating reason's why the Treasurer should not receive additional pay for the Real Property Lister's duties. The letter was not signed.

REPORTS

Treasurer – Morris was not in attendance because her mother passed away today.

Register of Deeds – Seaman reported that in comparison to last year's ROD fees they are ahead by about \$6000 in the first 6 months. They have had 331 recordings from January to June this year. They are also receiving additional questions because of the Real Estate Transfers can only be completed on line and many individuals do not know how to complete this on line.

County Clerk – Bostelmann sent her report to the committee and explained the new domestic partner law and how it will affect her office. She sent Sue Wendt and Liz Otto to a domestic partnership information meeting in Wausau put on by the State Department of Vital Records.

Corporation Counsel – Selsing stated that he heard that a law suit has been filed with the Supreme Court stating the domestic partnership provision is unconstitutional. He is starting to work with the Personnel Committee on negotiations. He is still working with a Highway law suit.

Motion/second(Priske/Stoddard) to accept the reports as presented and approve reimburse for Sue Wendt and Liz Otto attending the domestic partnership meeting in Wausau in accordance with County

policy. Motion carried.

2010 BUDGETS

Treasurer – Reduction of \$23,107.29, discussion was held.

Register of Deeds – Reduction of \$6,619.23, discussion was held.

County Clerk – No levy increase for administration or elections budgets, discussion was held.

Corporation Counsel – No levy increase, discussion was held.

Motion/second(Priske/Stoddard) to approve the budgets as presented. Motion carried.

PURCHASE REQUESTS None

CLOSED SESSION

Motion/second(Thom/Stoddard) to move into closed session per ss. 19.85(1)(c) employee evaluations, employee matters, and (g) confer with legal counsel. Roll call vote, 5 ayes, 0 nays, motion carried.

RESUME OPEN SESSION

Motion/second(Thom/Stoddard) to resume open session. Roll call vote, 5 ayes, 0 nays, motion carried.

RESULTS OF CLOSES SESSION

Motion/second(Schroeder/Stoddard) to accept the evaluation of Sue Wendt, Vicki Bernhagen and Liz Otto. Motion carried.

The Committee discussed an on going employee problem.

RESOLUTION/ORDINANCES:

Relating to Increasing the Waiver Fee for Marriage Licenses: Bostelmann explained the purpose of the resolution which allows her office to increase the cost for the 5 day waiting period waiver for marriage licenses. Discussion was held.

Relating to the Register of Deeds office filing Wisconsin Transfer Returns for Customers: Seaman explained the resolution to the Committee. Discussion was held. *Motion/second(Priske/Schroeder)* to increase the fee to \$35 from \$25. Motion carried.

Relating to Reimbursement of overpayment of fees in Register of Deeds Office: Seaman explained the resolution. Discussion was held.

Relating to Treasurer's Wages for Real Property Lister Duties. The compensation is proposed at \$300/month. Discussion was held.

Motion/second(Thom/Priske) to lay this over until the next Administrative meeting. Roll Call vote, 5 ayes, 0 nays. Motion carried.

Motion/second(Thom/Schroeder) to approve the 3 resolutions and send them on to the County Board. Motion carried.

COMMITTEE DISCUSSION

Update Long Range plans: Discussion was held on what will happen to the departments who will remain downtown regarding upgrading the downtown site or moving them out. Discussion was held on how to dispose of the back dirt and fill that is left from the project. The Highway

Commissioner would like the black dirt but would need to be paid to haul it.

Next Meeting: Regular meeting on November 2nd at 4:30 PM.
Future Agenda Items:

ADJOURNMENT

Motion/second(Priske/Schroeder) to adjourn at 6:20 PM. Motion carried.

Submitted by,

Marge Bostelmann
County Clerk