

ADMINISTRATIVE COMMITTEE MEETING
August 1, 2006

The meeting of the Administrative Committee was called to order by Chairman, Orrin Helmer at 4:30 PM on Tuesday, August 1, 2006 in the County Board Room, Courthouse, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Orrin Helmer Absent: Dan Priske
 John Brennan
 Gene Thom
 Mike Stoddard

Also Present: Marge Bostelmann, County Clerk
 John Selsing, Corporation Counsel
 Kathy Morris, Treasurer
 Joy Waterbury, Berlin Journal

AGENDA

Motion/second(Stoddard/Thom) to approve the agenda. Motion carried.

MINUTES

Motion/second(Brennan/Stoddard) to approve the minutes of June 6, 2006 adding John Selsing under those present. Motion carried.

PUBLIC COMMENTS None

APPEARANCES None

CORRESPONDENCE None

REPORTS

Treasurer – The Treasurers office has been collecting the second half taxes. \$1,093,000 is yet to be collected.

Register of Deeds – Seaman sent her written report to the Committee. Work in her office has been steady. House sales and mortgages are down but the requests for birth certificates are up. During times when the office is not busy, the employees are indexing the Certified Survey Maps. Many people are coming in for the genealogy records.

County Clerk – Marge Bostelmann stated that her office is working with the State Election's Board on the Statewide Voter Registration and working with the Towns on the new ADA compliant voting machines. Her office is also busy with 2007 budgets. Negotiation will be starting this month also.

Corporation Counsel – Selsing has been spending time on the upcoming labor negotiations. Negotiation will begin this month. He also reviewed the CenturyTel contract for the E911 system.

2007 BUDGET

Treasurer's budget was reviewed by the Committee. She is requesting that a portion of the investment income be applied to her revenue. Helmer stated that other departments do not get to keep the revenues that they take in and did not believe it was a good idea to use investment income as revenue in this budget. The committee reviewed the budget line by line. Discussion was held on "charge backs".

Motion/second(Thom/Stoddard) to approve the Treasurer's budget and send on to Finance a levy reduction of \$690. Motion carried.

Register of Deeds' budget was presented by Bostelmann. Seaman increased the revenues for her department to reduce the levy by the 2% required by the Finance Committee.

Motion/second(Brennan/Thom) to approve the budget and send on to Finance Committee with a levy reduction of \$2,500 . Motion carried.

The Clerk's Administration and Election budget was reviewed. Discussion was held.

Motion/second(Stoddard/Brennan) to approve the budgets and send to Finance Committee with a \$6525 increase in levy for the administrative budget and a \$141.10 decrease in levy for the election's budget. Motion carried.

Corporation Counsel presented a budget with no change.

Motion/second(Brennan/Thom) to approve the budget as presented. Motion carried.

REDISTRICTING

Helmer stated that according to Act 100, wards can not be changed after the 2002 redistricting. A map will need to be developed with the population of each ward in the County. Research will be continuing for the next meeting.

PURCHASE REQUESTS: None

CLOSED SESSION None

RESOLUTIONS/ORDINANCES None

COMMITTEE DISCUSSION

Next Meeting: October 31, 2006 at 4:30.

Future Agenda Items: Redistricting

ADJOURNMENT

Motion/second(Stoddard/Brennan) to adjourn at 5:50 PM. Motion carried.

Submitted by,

Marge Bostelmann
County Clerk