

**FINANCE COMMITTEE**  
**August 26, 2010**

The meeting of the Finance Committee was called to order by Chair Deb Schubert at 4:30 PM on Thursday, August 26, 2010, in the Green Lake County Board Room. The requirements of the open meeting law were certified as being met.

Present: Deb Schubert  
Susan McConnell  
Alma Hedberg  
Joanne Guden  
Jack Meyers

Also Present: Marge Bostelmann, County Clerk  
Kathy Morris, Treasurer  
Linda Van Ness, HHS Director  
Jason Kauffeld, UWEX  
Sheriff Mark Podoll

Also Present: Dan Priske – County Board Chair, Tom Traxler, Board Vice-Chair, Al Shute, Planning & Zoning, Tony Daley, Berlin Journal

**AGENDA**

*Motion/second (Guden/Meyers)* to approve the amended agenda. All ayes. Motion carried.

**MINUTES**

*Motion/second (Hedberg/Guden)* to approve the minutes of June 24, 2010 with corrections in the Treasurer's report. All ayes. Motion carried.

**PUBLIC COMMENT** (3 Minute limit) - None

**CORRESPONDENCE** – None

**APPEARANCES** - None

**TREASURER'S REPORT**

Morris sent her report to the Committee. Morris reported that the September 1<sup>st</sup> sales tax deposit was \$92,638.54, slightly lower than last year. Current interest rates on investments range from 0% to 1.65%. The boat launch fees collected to date are \$24,860.69 compared to total collection in 2009 of \$5,712.64. On August 20<sup>th</sup> the county paid out the balance of the 2009, \$11,236,931.88, to schools, municipalities, special district and the State.

Morris explained the tax deed process for the Committee members. She is requesting that a date be set to look at the properties and then take the tax deed. Morris presented a list of tax deed properties.

*Motion/second(Hedberg/McConnell)* to accept the Treasurer's report. Motion carried.

**SET DATE TO VIEW POTENTIAL TAX DEED PROPERTIES**

Morris request the Committee set a date to view the tax deed properties. September 22, 2010 at 12:30 was

set for the meeting. The meeting will be called to order in the County Boardroom and then the list of properties will be viewed. The Committee will return to the County Boardroom to determine which properties to take by tax deed.

### **DEPARTMENT HEAD – Linda Van Ness**

The HHS budget was reviewed in detail. Van Ness explained the Family Care payment which comes from the HHS reserve account. She stated that overall the department is doing well keeping within the budget. She explained that indigent burials have exceeded the budget line, but other accounts can make up the difference.

### **BUDGET REVIEW**

The Committee reviewed the 2010 revenue and expenditure report. Discussion held.

### **BUDGET ADJUSTMENTS**

A request was presented from Gary Podoll to adjust the emergency Management Budget by \$72,068.70 for a grant received to replace the emergency mobile and portable radios for all the Green Lake County agencies.

Van Ness presented an adjustment for the Aging budget of an increase to expenditure and revenue for \$1316.

Bostelmann requested an adjustment to the Snowmobile revenue and expense in the amount of \$42,530 which represents additional funding from the state for bridge aid and supplemental trail maintenance.

*Motion/second (Guden/Hedberg)* to approve the budget adjustments as requested. All ayes. Motion carried.

### **2011 Budgets**

Bostelmann sent the first draft of the budget to the Committee. She explained the change in the law relating to the levy limit. Green Lake County has not used the maximum levy limit in the last 2 years and can increase the levy more than originally calculated for 2010. Bostelmann pointed out that in 2010 the levy could have been raised by an additional \$410,000. Bostelmann explained that by levying the maximum allowed would be an increase of \$48/\$100,000 value.

The Committee will meet on September 16<sup>th</sup> to discuss the budget in with the following departments: Library Services, District Attorney, UWEX, Land Use Planning & Zoning, Law Enforcement and Land Conservation.

### **REVIEW GRANT WRITING CONTRACT AND PROCEDURES**

- Continuation of Grant Writing Program – Schubert questioned the program and cost value to the county. Many department heads are able to apply for grants and are successful.

*Motion/second(Hedberg/Guden)* to discontinue the program at this time. 4 ayes and 1 no (McConnell), motion carried.

McConnell listed grants that are available for the county to apply for and believe that this would be advantageous to the County. These grants can be brought to the department heads for input and then applied for by the grant writer.

### **RESOLUTIONS/ORDINANCES**

- Outstanding Check Resolution – Treasurer: The Treasurer presented a list of outstanding checks to be cancelled by the County Board in September.

*Motion/second(Guden/Hedberg)* to approve the resolution and send on to the September County Board

meeting. Motion carried.

- Resolution Approving the Issuance of Revenue Bonds by a Wisconsin Bond Issuing Commission (Adams-Columbia Electric Corporation Project) – The resolution was sent by the Wisconsin Counties Association in support of issuing the revenue bond to provide financing for the construction of an office building in Rosholt and various other improvements to the existing electric distribution system.

*Motion/second(Guden/Hedberg)* to approve the resolution and send on the September County Board meeting. Motion carried.

### **SUPERVISORS MONTHLY CLAIMS**

Committee reviewed the 2010 supervisor's claims in the amount of \$6,162.15.

### **MONTHLY VOUCHERS**

Vouchers were presented for Finance in the amount of \$17,843.00 and IT for \$561.64.

*Motion/second (Guden/Hedberg)* to approve the supervisor's claims and vouchers as presented. Motion carried.

### **CLERK'S REPORT**

Bostelmann explained that she and Dan Priske attended a meeting with the Waushara and Marquette County Chairs and Administrative Coordinators. Bostelmann explained that she asked for the meeting to talk about possible coordination of HR functions because of Keller's decision not to renew her contract with Green Lake County. Both Waushara and Marquette have Administrative Coordinators who are responsible for HR functions in the County and consolidation was unlikely. The group also discussed the current study between Winnebago, Outagamie and Calumet Counties to consolidate dispatch functions, and if this was a possibility for Marquette, Waushara and Green Lake, consolidate of UWEX departments, furlough days, and other cost reduction options. Bostelmann explained that the three counties have gotten together about twice a year over the last several years to discuss cooperative efforts between the counties.

**CLOSED SESSION** – None

### **COMMITTEE DISCUSSION**

- **Future meeting dates: Regular Meeting: Thursday, September 16<sup>th</sup>** at 4:30 PM for budget discussions; September 22, 2010 at 12:30 PM for tax deeds; and the regular meeting on September 30, 2010 at 4:30 PM.
- **Future Agenda items for action & discussion:**

### **ADJOURNMENT**

*Motion/second (Hedberg/Meyers)* to adjourn at 6:20 PM. All ayes. Motion carried.

Submitted by,

Marge Bostelmann  
County Clerk